



FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: 21-113

Information to be published	Status
1. Access application	Published
2. Decision notice and schedule	Published
3. Documents	Published
4. Additional information identified	n/a
5. Fees	n/a
6. Processing time (in working days)	20 days
7. Decision made by Ombudsman	n/a
8. Additional information identified by Ombudsman	n/a
9. Decision made by ACAT	n/a
10. Additional information identified by ACAT	n/a

From: [REDACTED]
To: [TCCS_FreedomOfInformation](#)
Subject: FOI Request - Iron Knob Street
Date: Thursday, 4 November 2021 4:53:09 PM

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Transport and City Services Directorate

I wish to request under the *Freedom of Information Act 2016*:

- (a) any traffic or pedestrian studies conducted on Iron Knob Street, Fyshwick;
- (b) any internal notes or briefs relating to the reports referenced at (a); and
- (c) any ministerial briefs relating to the reports referenced at (a).

I only wish to receive documents created after April 1, 2021.

Kind regards

[REDACTED]



ACT
Government

Transport Canberra and
City Services



Dear 

Freedom of information request: Reference 21-113

I refer to your access application made under the *Freedom of Information Act 2016* (the FOI Act) received by Transport Canberra and City Services directorate (TCCS) on 5 November 2021 in which you sought access to:

- a. *“Any traffic or pedestrian studies conducted on Iron Knob Street Fyshwick;*
- b. *Any internal notes or briefs relating to the reports referenced at (a); and*
- c. *Any ministerial briefs relating to the reports referenced at (a)*

Requesting to only receive documents created after April 1, 2021.”

Timeframes

TCCS is required to provide you with a decision by 3 December 2021.

Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Decision on access

Transport Canberra and City Services has identified 4 documents (15 pages) as relevant to your request. I have found that some of the information within these documents is, on balance, contrary to the public interest to disclose. As such, I have decided to provide you with:

- full access to 2 documents
- partial access to 2 documents

My decision is detailed further in the following statement of reasons. I have included a schedule of the documents at Attachment A. The documents are enclosed at Attachment Ba and Bb with deletions applied to information which is contrary to the public interest to disclose.

The documents show that a consultant has been engaged to investigate pedestrian improvements. The report will consider Iron Knob Street in Fyshwick and is expected to be finalised by the end of January 2022.

Statement of Reasons

In making my decision on disclosing government information, I must identify all relevant factors in schedule 2 of the FOI Act and determine, on balance, where the public interest lies.

In reaching my access decision, I have taken into account the FOI Act in general which favours disclosure of information unless it is found to be contrary to the public interest. I have also identified the following factors as relevant to the information identified as in scope of your request:

Factors favouring disclosure (Schedule 2.1)

- Section 2.1 (a)(i) - promote open discussion of public affairs and enhance the government's accountability;
- Section 2.1 (a)(iv) - ensure effective oversight of expenditure of public funds; and
- Section 2.1 (a)(viii) reveal the reason for a government decision and any background or contextual information that informed the decision.

Factors favouring non-disclosure (Schedule 2.2)

- Section 2.2 (a)(ii) – prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*; and
- Section 2.2 (a)(xi) – prejudice trade secrets, business affairs or research of an agency or persons.

I find that it is in the public interest to release most of this information. However, I have found some information within the relevant documents to be contrary to the public interest to disclose.

Information relating to privacy

In reviewing the information in scope of your application, the personal information of third parties was identified, including the names and contact details of these parties. Deletions have been applied to information where it would prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

Factors in favour of release can still be met while protecting the personal information of these individuals. The protection of this information outweighs disclosure in this instance.

Business affairs

I have considered the commercial information contained in the documents. The documents consist of commercial information from a third-party contractor in relation to the pricing of hourly consultant rates.

I have decided that the breakdown of costs for works holds commercial value which if disclosed could be used by competitors and prejudice business affairs. It is a fine balance to seek transparency in information release and protect against information being used to the commercial disadvantage of a third-party contractor. The protection of this information outweighs disclosure in this instance.

Charges

No fees apply as the number pages being released fall within the fee-free threshold.

Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents will be published in the TCCS disclosure log from 3 days after the date of this decision.

Your personal contact details will not be published. You may view the TCCS' disclosure log at http://www.tccs.act.gov.au/about-us/freedom_of_information.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82 on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
www.acat.act.gov.au

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 6207 2987 or email to tccs.foi@act.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Kristine Scheul', written in a cursive style.

Kristine Scheul
Information Officer

1 December 2021

FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: https://www.tccs.act.gov.au/about-us/freedom_of_information/disclosure-log

File number		WHAT ARE THE PARAMETERS OF THE REQUEST				
FOI – 21-113		Iron Knob Street, Fyshwick				
Ref No	No of Folios	Description	Date	Status	Reason for non-release or deferral	Open Access release status
1	1-2	20210624 - Email - MNW studies, design and construction tenders	14 October 2021	Full access	Not applicable	Documents to be published on the TCCS Disclosure Log with the applicants personal information removed.
2	3-13	20210920 - signed-Northrop-CR212840 RFQ 2021-0166 - Design of pedestrian improvements	14 October 2021	Partial access	Schedule 2, Section 2.2 (a)(ii)- Prejudice the Protection of an Individual's Section 2.2 (a)(xi) – prejudice trade secrets, business affairs or research of an agency or persons	
3	14	20211013 - 2021-0166- successful tender Northrop	3 November 2021	Partial access	Schedule 2, Section 2.2 (a)(ii) Prejudice the Protection of an Individual's Right to Privacy	
4	15	20211101 - draft Sketch-Crossing Iron Knob St Fyshwick	3 November 2021	Full access	Not applicable	

Bruan, Nicole

From: Ortiz, Gilbert
Sent: Thursday, 24 June 2021 2:07 PM
To: Pincombe, Neil
Cc: Exton, Lauren
Subject: RE: MNW studies, designs and construction tenders

OFFICIAL

Thanks Neil.

I'll have a chat with Lauren about this.

Will need to see if there have been ped and vehicle counts though.

We are rationalising all of the parking signs in Provan St, Pentland Stand Kalma Way.

Pedestrian movements might change as the parking situation right now is unenforceable.

Also, there is a fair bit of construction in the area so traffic volumes will be abnormal.

Regards,
Gilbert

From: Pincombe, Neil <Neil.Pincombe@act.gov.au>
Sent: Thursday, 24 June 2021 10:29 AM
To: Ortiz, Gilbert <Gilbert.Ortiz@act.gov.au>; Wilson, Adam <Adam.Wilson@act.gov.au>; Smith, Mark <Mark.Smith@act.gov.au>; Zohra, Fatema <Fatema.Zohra@act.gov.au>
Subject: RE: MNW studies, designs and construction tenders

Hi all,

Two more projects I'm aware of:

- Provan Street – consideration of a pedestrian crossing (this was with Maddie, so I'm checking to see who now is moving this forward – poss survey required through Ed)
- Minimum cycle passing signs on Mount Ainslie access road (similar to those on Black Mountain). Design and Construct (request came through BAG Group about four weeks ago).

Regards,
Neil

From: Ortiz, Gilbert <Gilbert.Ortiz@act.gov.au>
Sent: Tuesday, 22 June 2021 4:53 PM
To: Pincombe, Neil <Neil.Pincombe@act.gov.au>; Wilson, Adam <Adam.Wilson@act.gov.au>; Smith, Mark <Mark.Smith@act.gov.au>; Zohra, Fatema <Fatema.Zohra@act.gov.au>
Subject: MNW studies, designs and construction tenders

OFFICIAL

All,

Please find below the list of MNW investigation, design and high value construction projects for tender in July.

If you have other studies and projects to add, please call me.

Regards,
Gilbert

Consultant detailed Design and BOQs

1. Kippax Shops ped crossing
2. Tourism Signage – Federal Highway, Barton Highway, Monaro Highway
3. Cohen Street – bus signs
4. Gungahlin PI / Efkarpidis St intersection- modification of hold lines for ped safety

MNW construction and installation

1. William Slim Drive replacement signs
2. Soward Way removal of indented bay
3. Handrail at Legislative assembly

Consultant investigation/ assessment, concept design and cost estimates

1. Garran Shops ped improvement study
2. Bindubi St / Cross St
3. Madigan St ped refuge study
4. Iron Knob St ped improvements-
5. Wattle Street traffic flow changes
6. Kippax Shops ped crossing curb extension
7. Bindubi St / Lyttleton Cr
8. Ainslie Primary School –ped improvements

Goods and/or Services REQUEST FOR QUOTATION UNDER \$25,000

REQUEST FOR QUOTE INFORMATION

The Territory as represented by the Transport Canberra and City Services Directorate would like to invite your organisation to submit a response to this Request for Quotation (RFQ).



This RFQ comprises:


- Schedule 1 – Statement of Requirement
- Schedule 2 - General Terms and Conditions for Purchase Orders (Goods and/or Services); and
- Schedule 3 – Supplier’s Quotation, including Supplier’s Declaration; and
- Standard Terms and Conditions of Quotation, available to download at tenders.act.gov.au

SCHEDULE 1 – STATEMENT OF REQUIREMENT

RFQ Title:	Design of Pedestrian Improvements		
RFQ Number:	2021-0166	Territory’s Contract Officer:	For all matters relating to this RFQ contact: <u>Name:</u> Gilbert Ortiz <u>Telephone:</u> (02) 6205 1127 <u>Email:</u> Gilbert.Ortiz@act.gov.au
Purchasing Directorate:	Transport Canberra and City Services Directorate	Section/Business Unit:	Traffic Management and Safety, Roads ACT
Issue Date:	14 September 2021	Closing Date and Time:	21 September 2021
Supplies Required by:	15 November 2021		
Lodgement method:	Quotations should be lodged with the Territory Contact Officer via email by the closing date specified above. Please note - due to system restrictions, responses cannot exceed one file and 3MB.		
Questions:	Any questions relating to this RFQ should be addressed to the Territory Contact Officer and sent via email.		
Does Secure Local Jobs apply?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, Supplier must hold a Secure Local Jobs Code Certificate.		

THE REQUIREMENT

Item	Details
<p>Description of Requirement (including warranties for goods):</p>	<p>The Consultant will be required to investigate and design pedestrian refuges at Iron Knob Street, Elder Street and Madigan Street in the approximate area shown in the attached photographs.</p> <p>In general, the scope of works includes:</p> <ul style="list-style-type: none"> • Preparation of design documents/Traffic Control Device (TCD) plans for the recommended works. • Provision of a short letter-style report outlining any design considerations/risk assessments, Bill of Quantities (BOQ) and construction cost estimates. <p>Copyright of all sketches, plans, drawings, CAD files, estimates, reports and other documents shall remain with the TCCS Directorate.</p>
<p>Background Information:</p>	<p>TCCS has received a number of complaints regarding pedestrian safety on Iron Knob Street in Fyshwick and Madigan Street in Hackett.</p> <p>TCCS seeks to engage a Consultant to design the recommended pedestrian facilities to improve pedestrian safety on the road.</p> <p>Madigan Street, Hackett</p>  <p>Iron Knob Street, Fyshwick</p> 

Item	Details
	<p>Elder Street, Braddon</p> 
Service Timeframes/ Milestones	<p>The Consultant will be required to provide the deliverables within the following time frames:</p> <ol style="list-style-type: none"> 1. Draft drawings - within four weeks from the date of awarding the contract; and 2. Final drawings and BOQ - within one week from the date of receiving comments/confirmation from the Territory on the Draft.
Required insurance/s:	<p>The Supplier must effect and maintain all insurances required to be effected by it by law and the following insurances:</p> <ol style="list-style-type: none"> 1. Public liability insurance with coverage in the amount of no less than \$10 million in respect of each occurrence; 2. For Supplies that include services, professional indemnity insurance with coverage in the amount of no less than \$10 million in the annual aggregate; and 3. For Supplies that include goods, product liability insurance to a value of \$10 million in the annual aggregate. <p>The Supplier must provide evidence of the above insurances.</p>
Assessment Criteria:	<p>The Territory will assess value for money in consideration of:</p> <ol style="list-style-type: none"> a. The extent to which the Supplier's proposal meets the Territory's requirements; b. The Supplier's demonstrated capability and capacity to provide the requirements; c. The whole of life costs to be incurred by the Territory (this criterion may consider both the quoted price and any costs which the Territory would incur as a result of accepting any Supplier's proposal); d. The risk (including, without limitation, financial risk and risk arising as a result of the Quotation being assessed as an unacceptably high risk against any of the Assessment Criteria); and e. Any other matter set out in, or relevant to, the <i>Government Procurement Act 2001 (ACT)</i>.

SCHEDULE 2 - GENERAL TERMS AND CONDITIONS FOR PURCHASE ORDERS (GOODS AND SERVICES)

If this quotation is accepted and approved by the Australian Capital Territory (indicated at the end of the document), the following general terms and conditions for purchase orders (Goods and/or Services) will apply to the provision of the supplies.

1. PROVISION OF SUPPLIES

- 1.1. The Supplier must provide the goods and/or services specified in the Request for Quotation signed by both parties according to the provisions of the Request for Quotation including these terms and conditions and all other schedules and attachments (collectively, the **Contract**) and to a high standard of care, skill and diligence.
- 1.2. Supplies that are goods must be new and unused, free from any security interest, defects in materials and workmanship, of acceptable quality and must conform to any specifications and descriptions set out in the Contract.
- 1.3. If the Supplies contain hazardous substances, the Supplier must provide material safety data sheets for those hazardous substances.

2. PRICE OF SUPPLIES

- 2.1. Except if otherwise stated in the Contract, the price for the Supplies is:
 - (a) payable within 30 days of receipt by the Territory of an Invoice;
 - (b) inclusive of GST and all other taxes, duties and charges; and
 - (c) inclusive of all disbursements, including out of pocket expenses incurred by the Supplier.
- 2.2. An Invoice may be issued by the Supplier upon the satisfactory completion of each milestone set out in the Contract, or if no milestones are specified, on the satisfactory completion of all services and acceptance of all goods comprising the Supplies.

3. DELIVERY AND ACCEPTANCE

- 3.1. Supplies that are goods must be delivered at the times and places detailed in the Contract, in good order and condition and marked with the relevant Reference Number and full delivery point details. Delivery will be free into store unless otherwise specified in the Contract.
- 3.2. The Territory may reject Supplies supplied incorrectly, damaged, in excess of or less than specified quantities or otherwise found not to be in accordance with the Contract.
- 3.3. If the Territory rejects any Supplies, the Supplier must, at no cost to the Territory and within any timeframe specified by the Territory, remove the Supplies (in the case of goods) and:
 - (a) replace any rejected Supplies that are goods; and
 - (b) re-perform any rejected Supplies that are services; or
 - (c) refund any payment for the rejected Supplies.

- 3.4. If the Territory does not reject the Supplies within 14 days of receiving the Supplies, the Territory is taken to have accepted the Supplies.

4. TITLE AND RISK

- 4.1. Risk of loss and damage and title in Supplies that are goods passes to the Territory on its acceptance of those goods.

5. WARRANTY

- 5.1. For Supplies that are goods, the Supplier must:
 - (a) during any warranty period specified in the Contract, or, if no warranty period is specified, for a period of 30 days, at no cost to the Territory, correct all defects in the Supplies by way of repair, replacement or such other means acceptable to the Territory; and
 - (b) ensure, to the extent practicable and permitted by law, that the Territory receives the benefit of any warranty given by a third party with respect to any goods,

however, this does not in any way relieve the Supplier of any obligation or warranty by it under the Contract and the Supplier is liable for all costs incidental to the discharge of any warranty under the Contract.

6. OWNERSHIP AND USE OF MATERIAL

- 6.1. Ownership of all Contract Material, including any intellectual property rights, vests on its creation with the Territory.
- 6.2. The Territory grants to the Supplier a royalty-free, limited licence to use the Contract Material for the term specified in the Contract.
- 6.3. The Supplier warrants that the Territory's use of any Contract Material under this Contract will not infringe the intellectual property rights of, or create any obligations in connection with, any third party.
- 6.4. The Supplier must safeguard and preserve Contract Material in its possession or control and deliver to the Territory all Contract Material on expiration or termination of this Contract (other than copies that the Territory authorised the Supplier to retain).

7. SUPPLIER'S PERSONNEL

- 7.1. The Supplier must, in providing the Supplies:
 - (a) engage only persons who have the skills, training and expertise appropriate for the Supplies; and
 - (b) comply with all reasonable requirements notified by the Territory regarding suitability and fitness of persons engaged for the provision of the Supplies.

8. NON-DISCLOSURE OF TERRITORY INFORMATION

8.1. The Supplier must:

- (a) use Territory Information held in connection with this Contract only for the purposes of fulfilling its obligations under this Contract;
- (b) not transfer Territory Information held in connection with this Contract outside the Territory, or allow any person (other than its authorised personnel) outside the Territory to have access to it, without prior written approval of the Territory;
- (c) notify the Territory immediately if the Supplier becomes aware that a disclosure of Territory Information may be required by law or any unauthorised disclosure of Territory Information has occurred; and
- (d) in respect of any Personal Information held in connection with this Contract:
 - (i) comply with the TPPs and any applicable TPP Code and must not (and procure that any subcontractor engaged by the Supplier does not) act or engage in a practice that breaches a TPP or a TPP Code; and
 - (ii) co-operate with any reasonable requests or directions of the Territory arising directly from, or in connection with, the exercise of the functions of the Information Privacy Commissioner under the Information Privacy Act.

9. CONFIDENTIAL TEXT UNDER THE PROCUREMENT ACT

- 9.1. In giving effect to the principles of open and accountable government, the Territory may disclose documents and information unless it has otherwise agreed, or is otherwise required under law, to keep the information confidential.
- 9.2. Except as provided in this Contract, the Territory must not disclose confidential text specified in the Contract to any person without the prior written consent of the Supplier (which consent will not be unreasonably withheld) except to the extent that the confidential text:
 - (a) is required or authorised to be disclosed under law;
 - (b) is reasonably necessary for the enforcement of the criminal law;
 - (c) is disclosed to the Territory's solicitors, auditors, insurers or advisers;
 - (d) is generally available to the public;
 - (e) is in the possession of the Territory without restriction in relation to disclosure before the date of receipt from the Supplier;

- (f) is disclosed by the responsible Minister in reporting to the Legislative Assembly or its committees; or
- (g) is disclosed to the ombudsman or for a purpose in relation to the protection of public revenue.

10. SECURE LOCAL JOBS

- 10.1. If this Contract is for Territory-Funded Work as defined in the *Government Procurement Act 2001* (GPA), the model terms determined under clause 22G(4) of the GPA and available at <https://www.legislation.act.gov.au/> are incorporated by reference, subject to the name of the party being the Supplier, and the works/services are the Supplies.

11. INSURANCE

- 11.1. The Supplier must effect and maintain for the Contract term any insurances specified in the Contract.

12. INDEMNITY

- 12.1. The Supplier indemnifies the Territory, its employees and agents against all liability in respect of all claims, costs and expenses in relation to all loss, damage, injury or death to persons or property caused by the Supplier, in connection with the provision of the Supplies, except to the extent that the Territory caused the relevant loss, damage or injury.

13. CANCELLATION

- 13.1. The Territory may cancel the Supplies in part or whole, at any time by notice to the Supplier, if the Supplier:
 - (a) enters, or in the Territory's absolute opinion, is likely to enter, into any form of external administration or makes any arrangement with its creditors or takes advantage of any statute for the relief of insolvent debtors;
 - (b) fails to provide the Supplies within, or to meet any other, timeframes or milestones specified in this Contract;
 - (c) has persistently or repeatedly failed to comply with its obligations under this Contract; or
 - (d) is otherwise in breach of a provision of this Contract, where that breach:
 - (i) if capable of being remedied, is not remedied within the period specified in a notice by the Territory, or
 - (ii) is not capable of being remedied.

14. ASSIGNMENT AND SUBCONTRACTING

- 14.1. The Supplier must not assign or subcontract any of its rights or obligations under this Contract without the prior written consent of the Territory.

15. APPLICABLE LAW

15.1. The laws of the Australian Capital Territory apply to this Contract.

16. VARIATION

16.1. This Contract may be varied only by the written agreement of the parties prior to the expiration of the Contract.

17. ENTIRE AGREEMENT

17.1. The Contract constitutes the entire agreement of the parties in relation to the provision of the Supplies and all other agreements, warranties and representations are excluded.

18. DEFINITIONS AND INTERPRETATION

“**Contract Material**” means all material created, written or otherwise brought into existence as part of the Supplies including all reports (whether in draft or final form), documents, information and data stored by any means.

“**Information Privacy Act**” means the *Information Privacy Act 2014* (ACT).

“**Invoice**” means an invoice that:

- (a) if GST is payable in respect of the provision of the Supplies, is a valid tax invoice for the purposes of the *A New Tax System (Goods and Services Tax) Act 1999* (Cth);
- (b) clearly sets out details of the Supplies provided and of the amount that is due for payment, is correctly calculated and is in respect of Supplies provided in accordance with this Contract;
- (c) includes the Reference Number;
- (d) identifies the Territory contact officer;
- (e) is accompanied by any other details or reports required under this Contract; and
- (f) is rendered at the time/s specified in **clause 2.2**.

“**Personal Information**” has the meaning as set out in the Information Privacy Act.

“**Reference Number**” means the relevant, purchase order number, quote number or contract number for the provision of the Supplies.

“**Supplies**” means the goods and/ or services the subject of this Contract.

“**Territory Information**” means the kind of information that:

- (a) is or relates to documents, submissions, consultations, policies, strategies, practices and procedures of the Territory which are by their nature confidential;

(b) is notified (whether in writing or not) by the Territory to the Supplier as being confidential; or

(c) is Personal Information, but does not include information that:

- (a) is or becomes public knowledge other than by breach of this Contract;
- (b) has been independently developed or acquired by the Supplier; or
- (c) has been notified by the Territory to the Supplier as not being confidential.

“**TPPs**” means the Territory Privacy Principles provided for in section 13 and set out in Schedule 1 of the Information Privacy Act.

“**TPP Code**” means a code of practice about information privacy which, having regard to section 21(1) and (3) of the Information Privacy Act, binds an agency that engages the Supplier in the provision of the Supplies.

SPECIAL CONDITIONS

Option A

Not used.

Option B

The following Special Conditions apply to this Contract and will prevail to the extent of any inconsistency with any other provision of this Contract.

INSERT SPECIAL CONDITIONS

A. Specified Personnel:

The key personnel, as set out in Schedule 3, must provide the Supplies. The Supplier must provide replacement personnel acceptable to the Territory at no additional charge and at the earliest opportunity if the key personnel are unable to provide any of the Supplies.

OR

The following key personnel are to provide the Supplies:

Name	Position	Role
██████████ ██████████	Principal Civil Manager	Project Manager
██████████ ██████████	Traffic Engineer	Site Assessment and Report
██████████ ██████████	Senior Civil Designer	Engineering Drawings

SCHEDULE 3 – SUPPLIER’S QUOTATION FOR SUPPLIES (TO BE COMPLETED BY SUPPLIER)**SUPPLIER’S DETAILS**

Full legal entity name:	Northrop Consulting Engineers P/L
Registered office or postal address:	Level 6, 224 Bunda Street, Canberra 2608 / PO Box 213, Canberra ACT 2608
ACN/ARBN (if applicable):	ACN 094 433 100
ABN (if applicable):	ABN 81 094 433 100

CONTRACT OFFICER FOR THE SUPPLIER

For all matters relating to this RFQ, including any notices, the Supplier’s Contract Officer will be:

Name:	██████████
Position title:	Principal, Senior Civil Engineer
Telephone:	██████████
Mobile:	██████████
Email:	██████████@northrop.com.au

SUPPLIER’S QUOTATION

In the following table Insert your description of how you will meet the Territory’s requirements as set out in the Schedule 1 – Statement of Requirement. Ensure that you address the Assessment Criteria.

Details of relevant qualifications and/or certifications held:	<p>██████████ ██████████ - BE (Civil)(Hons) GCertMGT MIEAust, Prepare a Work Zone Traffic Management Plan (RMS), RSA Level 1</p> <p>██████████ - BEng Civil (Hons), RSA Level 1</p> <p>██████████ – Dip of Drafting, Prepare a Work Zone Traffic Management Plan (RMS)</p>
If insurances are required by the Statement of Requirements, please state the insurances held:	<p>Professional Indemnity Insurance \$10M</p> <p>Public Liability Insurance \$20M</p>
If Secure Local Jobs applies, does the Supplier hold a Secure Local Jobs Code Certificate?	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Yes / no There is no need to provide a copy of the certificate, the Territory will verify this.</p>
Provide a brief summary of similar work undertaken/goods supplied in the past 12 months:	<p>Tuggeranong Town Centre Path Upgrades – TCD review and new TCD for sections of Anketell Street, Reed Street North & South, Soward Way, including on-road separated cycle lanes on Reed Street North.</p> <p>Active Travel Age Friendly Suburbs, various TCD works including line marking and signage for two new pedestrian refuges on Freemantle Drive Stirling, TCD plans for footpaths in Campbell, Narrabundah, Isabella Plains and Stirling. Painted islands and chevrons to Lumeah Street to reduce angle of intersection. Linemarking and signage for new pedestrian crossing on Ellerston Avenue Isabella Plains. New TCD for local shopping centre carpark at Isabella Plains to convert to one-way circulation.</p> <p>Gungahlin Market Place Stage 4 – Northrop was engaged to design the Temporary Construction Traffic Management Plan for the purpose of construction at Block 2 Section 9 Gungahlin. The plans considered truck holding bays, vehicle travel paths to holding bays, pedestrian movements and temporary construction traffic signage placed in accordance with AS1742.3.</p>

Charles Street Square Traffic and Pedestrian Management Plan – Northrop provided a review of parking signs within Charles Street and Phillip Street, Parramatta, the utilisation of the parking spaces, a review of pedestrian activity within the proposed area of Charles Street Square including access into and out of the Square and a review of the current loading zones with review of the area to include additional loading zones.

6 Chan Street Car Park Investigation – Northrop provided a review of the car park located at Block 7, Section 50 Belconnen. The review was conducted on the parking spaces (inclusive of disabled spaces) through a site inspection where photographic evidence was included in the associated report.

SUPPLIER'S QUOTATION FOR SUPPLIES (CONTINUED....)

SERVICES

The Total Price for Services is: \$15,246.00 inclusive of gst.

<p>Brief response to Statement of Requirements, including milestones (if applicable)</p>						
	<p>Our proposed milestones are in accordance with the brief:</p> <ul style="list-style-type: none"> - Draft Drawings and Report within 4 weeks - Final Drawings and BOQ within 1 week of receiving comments on the draft. 					
<p>Key personnel (if applicable) and pricing.</p> <p>Please note: Total Price for Services field <u>must</u> be completed.</p>	<p>Name and Position/Role</p>	<p>Expected Hours/Days allocated</p>	<p>Hourly Rate (excluding GST)</p>	<p>Hourly Rate (GST Component)</p>	<p>Hourly Rate (including GST)</p>	<p>Total (excluding GST)</p>
	<p>██████████ Senior Engineer</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>
	<p>██████████ Traffic Engineer</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>
	<p>██████████ Sen Civ Designer</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>	<p>██████</p>
	<p>Detailed Survey – ACT Survey</p>					<p>██████</p>
						<p>Total Price for Services (excluding GST)</p>
						<p>██████</p>
						<p>Total Price for Services (including GST)</p>
						<p>\$15,246.00</p>

Ortiz, Gilbert

From: Smith, Mark
Sent: Wednesday, 13 October 2021 3:40 PM
To: [REDACTED]@northrop.com.au [REDACTED]@northrop.com.au
Cc: Ortiz, Gilbert
Subject: RFQ 2021-0166 Design Of Pedestrian Improvements
Attachments: signed-Northrop-CR212840 RFQ 2021-0166 - Design of pedestrian improvements.pdf

OFFICIAL

Dear Northrop

RFQ Title: Design Of Pedestrian Improvements
RFQ Number: 2021-0166

Roads ACT within the Directorate of Transport Canberra and City Services (the Territory) thanks your organisation for submitting a response to the Request for Quotation (under \$25,000) RFQ Number: RFQ 2021-0166 Design Of Pedestrian Improvements, The Territory would like to inform you that your response has been successful.

The executed Request for Quotation is attached to this email and forms the contractual arrangement (Contract) between the Territory and your organisation. Purchase Order number will follow.

The above mentioned Contract Number and Purchase Order Number must be quoted on the tax invoice submitted for this Contract.

Please contact the Territory's Contract Officer with any questions regarding this Contract, Gilbert Ortiz, gilbert.ortiz@act.gov.au

Thank You

Mark Smith | MNW Procurement Officer

P: [REDACTED] | E: mark.smith@act.gov.au

Roads ACT | Transport Canberra and City Services Directorate | ACT Government

480 Northbourne Ave, Dickson ACT 2602

www.act.gov.au | www.tccs.act.gov.au | @tccs_act

ACTmapi

User Input Title

Notes:

1: 250



DISCLAIMER

The map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current or otherwise reliable.

01-Nov-2021

Page 1 of 1

