

Poole, Melanie

From: CMTEDD FOI
Sent: Wednesday, 26 November 2025 2:08 PM
To: CED, FOI
Cc: CMTEDD FOI
Subject: FW: FOI REQUEST – Ministerial Brief Subject Lines - CMTEDDFOI 2025-423

OFFICIAL

Hello CED

Please note [REDACTED] Office have adjusted the scope of this access application. The dates for subject lines of min briefs is now **1 November to 26 November**.

[REDACTED] requested we forward to you.

Katharine

Katharine Stuart (she/her) | Senior Director, Information Management
Phone: 02 6207 4497 | Email: katharine.stuart@act.gov.au
Governance, Reporting, Information and Facilities | Corporate
Chief Minister, Treasury and Economic Development Directorate | ACT Government
220 London Circuit, Canberra City | GPO Box 158 Canberra ACT 2601 | act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: CMTEDD FOI
Sent: Wednesday, 26 November 2025 2:06 PM
To: [REDACTED]; CMTEDD FOI
Subject: RE: FOI REQUEST – Ministerial Brief Subject Lines - CMTEDDFOI 2025-423

OFFICIAL

Hi [REDACTED]

Thanks for notification of the adjustment to scope.

We will now send the updated scope onto CED.

Katharine

Katharine Stuart (she/her) | Senior Director, Information Management
Phone: 02 6207 4497 | Email: katharine.stuart@act.gov.au

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From: [REDACTED]
Sent: Wednesday, 26 November 2025 1:56 PM
To: CMTEDD FOI <CMTEDDFOI@act.gov.au>
Subject: RE: FOI REQUEST – Ministerial Brief Subject Lines - CMTEDDFOI 2025-423

Good afternoon Katherine,

Thank you for your suggestion. We would like to amend the dates to '1 to 26 November', we have made the same amendment to the request with Health FOI, but if could also pass on the change to CED it would be much appreciated.

Thank you.

[REDACTED]

From: CMTEDD FOI <CMTEDDFOI@act.gov.au>
Sent: Wednesday, 26 November 2025 9:50 AM
To: [REDACTED] CMTEDD FOI <CMTEDDFOI@act.gov.au>
Subject: RE: FOI REQUEST – Ministerial Brief Subject Lines - CMTEDDFOI 2025-423

OFFICIAL

Dear [REDACTED]

For consideration, I wanted to let you know that CMTEDD currently has a request (CMTEDDFOI2025-398) from an MLA within the ACT Liberal Party for:

'All Ministerial Brief Titles and Question Time Briefings from 1 to 31 October 2025 provided to all applicable Ministers by the following directorates: CMTEDD; CED; Canberra Health Services; and HCSD.'

The request, CMTEDDFOI2025-398, will be dealt with by 12 December and information published not earlier than 15 December. CMTEDDFOI2025-398 also covers several weeks of your request.

May I suggest you withdraw your request, and submit a new request after the next sitting period? The dates would then be from 1 November until 5 December? You will need to wait until after the 5 December to submit. I believe a colleague from Health and Community Services Directorate has been in touch suggesting similar.

Please advise if you would like any assistance

Katharine

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From: [REDACTED]
Sent: Tuesday, 25 November 2025 1:44 PM
To: CMTEDD FOI <CMTEDDFOI@act.gov.au>
Subject: FOI REQUEST – Ministerial Brief Subject Lines - CMTEDDFOI 2025-423

Good afternoon,

RE: FREEDOM OF INFORMATION REQUEST – Ministerial Brief Subject Lines

(On behalf of [REDACTED]) I request access under the Freedom of Information Act 2016 (ACT) to the subject line of all final Ministerial briefs between the 14th of October 2025 and 22nd of November 2025 generated for or directed to any ACT Government Minister. This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to. Please include briefs prepared for Question Time and Annual Reports hearings.

Kind regards,

[REDACTED]

