



ACT
Government

Transport Canberra and
City Services

FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: 22-030

| Information to be published | Status |
|---|-----------|
| 1. Access application | Published |
| 2. Decision notice and schedule | Published |
| 3. Documents | Published |
| 4. Additional information identified | n/a |
| 5. Fees | waived |
| 6. Processing time (in working days) | 20 days |
| 7. Decision made by Ombudsman | n/a |
| 8. Additional information identified by Ombudsman | n/a |
| 9. Decision made by ACAT | n/a |
| 10. Additional information identified by ACAT | n/a |

From: [REDACTED]
To: [TCCS_FreedomOfInformation](#)
Cc: [REDACTED]
Subject: FOI Request | Titles of Briefs February 2022
Date: Thursday, 10 March 2022 4:15:58 PM
Attachments: [image001.jpg](#)

Good afternoon,

RE: FOI REQUEST – BRIEFS TO MINISTERS (10 February – 10 March)

I write to request under the *Freedom of Information Act 2016* the subject line of all final ministerial briefs from 10th of February 2022 to 9th of March 2022 generated for or directed to any ACT Government Minister.

This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.

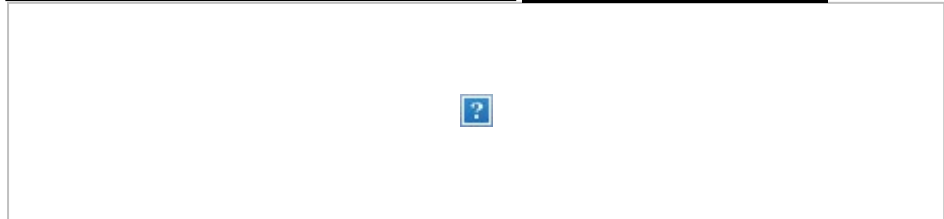
This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.

I ask that my request be transferred to other entities that may hold relevant information.

Should you require any further information or clarification about my request, please contact my office on [REDACTED].

Best,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]





ACT
Government

Transport Canberra and
City Services



Dear [REDACTED]

Freedom of Information Request - Reference 22-030

I refer to your application for access to government information received by Transport Canberra and City Services (TCCS) on 11 March 2022 under the *Freedom of Information Act 2016* (FOI Act). It is my understanding that you are seeking access to the following government information:

“The subject line of all final ministerial briefs from 10th of February 2022 to 9th of March 2022 generated for or directed to any ACT Government Minister. This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to. This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.”

I note that the subject line of your email stated 10 February 2022 to 10 March 2022. As such, we have included an additional day as in scope of your application.

A decision is due on your access application by 11 April 2022.

Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the FOI Act.

Decision on access

In accordance with the FOI Act, a search was conducted of records held by TCCS. A list of all relevant information has been compiled into a single record. You will note that no Question Time briefs (QTBs) were identified; this is because no QTBs were created between 10 February 2022 and 10 March 2022.

In reviewing the information within these documents, I have found, on balance, it is in the public interest to provide you with partial access to this record. My decision is detailed in the below statement of reasons.

Statement of Reasons

In making my decision on disclosing government information, I must identify all relevant factors in schedule 1 and 2 of the FOI Act and determine, on balance, where the public interest lies. In reaching my access decision, I have taken the following into account:

Schedule 1:

- Cabinet information

Factors favouring disclosure in the public interest (Schedule 2, Section 2.1)

- Schedule 2.1(a)(i) - promote open discussion of public affairs and enhance the government's accountability;
- Schedule 2.1(a)(ii) - contribute to positive and informed debate on important issues or matters of public interest; and
- Schedule 2.1(a)(iii) - inform the community of the government's operations, including the policies, guidelines and codes of conduct followed by the government in its dealings with members of the community.

Factors favouring non-disclosure (Schedule 2, Section 2.2)

- No factors were identified as relevant.

In reviewing information on pages one and four of the relevant record, I have identified information which has been submitted, or that a Minister proposes to submit, to Cabinet for its consideration and that was brought into existence for that purpose. I have found that this information is not purely factual, as it includes information not currently available to the public, and if disclosed is likely to prejudice a deliberative process which is in progress. Consistent with the FOI Act, information found relevant to schedule 1 of the FOI Act is deemed contrary to the public interest. As such, I have decided to provide you with partial access to the government information you requested. This information is enclosed at [Attachment A](#).

Charges

Pursuant to *Freedom of Information (Fees) Determination 2018* no fee is applicable to this application as the total number of pages is within the fee-free threshold.

Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents will be published in the TCCS disclosure between 3 – 10 business days from the date of this decision.

Your personal contact details will not be published. You may view the TCCS' disclosure log at <https://www.cityservices.act.gov.au/about-us/freedom-of-information/disclosure-log>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82 on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
www.acat.act.gov.au

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 6207 2987 or email to tccs.foi@act.gov.au.

Yours sincerely



Meghan Oldfield
Information Officer

11 April 2022

| Objective Reference | Date received in MO | Title | Position of Authority it was written by | Minister Brief was addressed to |
|---------------------|---------------------|--|---|---|
| MIN S2021/01835 | 04-Mar-22 | Strategic Roads Maintenance - options to capitalise road pavement resurfacing works | EBM Roads ACT | Minister Steel - Minister for Transport and City Services |
| MIN S2021/02018 | 14-Feb-22 | Make the move into active travel - Minister Brief | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00057 | 16-Feb-22 | LCCC Blue Range Rallysprint - March 2022 - Minister Brief | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00062 | 17-Feb-22 | AFL at Manuka Oval 2022 - declaration disapplying parking limits - Minister Brief | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |
| | | | | |
| MIN S2022/00166 | 17-Feb-22 | Update of Critical Infrastructure Legislation Reforms - Minister Brief | EBM Governance and Ministerial Services | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00182 | 22-Feb-22 | Mugga Lane and Mitchell Waste Transfer Stations and Recycling Drop-Off Centres approach to market - Minister Brief | EBM ACT NoWaste | Minister Steel - Minister for Transport and City Services |

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|-----------------|-----------|---|---|--|
| MIN S2022/00222 | 25-Feb-22 | Boards and Committees Appointments 2022 - Minister Brief | EBM Governance and Ministerial Services | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00253 | 04-Mar-22 | RSEA ARC Pre Season Launch 2022 - 8 March 22 - 4 April 22 - Minister Brief | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00264 | 11-Feb-22 | Light Rail Stage 2A - agency costs - Minister Brief | EBM Development Coordination | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00283 | 23-Feb-22 | FOGO Services | EBM ACT NoWaste | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00304 | 28-Feb-22 | RSPCA Facility | EBM Infrastructure Delivery | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00323 | 25-Feb-22 | 2022-23 Better Infrastructure Fund program endorsement | Chief Financial Officer | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00339 | 25-Feb-22 | Road Transport Concessions Determination to provide clarification on reduced registration fees for low emission heavy vehicles - Minister Brief | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |

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|-----------------|-----------|--|---|--|
| MIN S2022/00360 | 03-Mar-22 | 2022-23 Budget initiative permission to bring forward for consideration - Minister Brief | Chief Financial Officer | Minister Steel - Minister for Transport and City Services |
| MIN S2022/00393 | 04-Mar-22 | Interim Network Review Recommendation - Minister Brief | EGM Transport Canberra | Minister Steel - Minister for Transport and City Services |
| MINS 2022/00257 | 15-Feb-22 | Minister Steel to meet with Queanbeyan Palerang Regional Council Mayor | EBM Roads ACT, City Presentation and NoWaste | Minister Steel - Minister for Transport and City Services |
| MINS 2022/00305 | 03-Mar-22 | Minister to meet with ANU Re: Urban Timber Recovery - Thurs, 3 Mar | EBM City Presentation | Minister Steel - Minister for Transport and City Services |
| MINS 2022/00915 | 08-Mar-22 | Minister Steel to attend as Guest Speaker at Goodwin Village on EV Policy | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |

Covering Briefs to Cabinet Submissions (**The items listed in red below have not yet been considered by Cabinet**)

| | | | | |
|--------|-----------|---|--|---|
| 22/43 | 17-Feb-22 | Cashless Canberra - Project Findings and Guidance Document | DDG Transport Canberra and Business Services | Minister Steel - Minister for Transport and City Services |
| 22/173 | 04-Mar-22 | March 2022 Progress Report for Climate Action Subcommittee | EBM Governance and Ministerial Services | Minister Steel - Minister for Transport and City Services |
| 22/92 | 04-Mar-22 | Public Transport Ticketing System | EBM Transport Policy | Minister Steel - Minister for Transport and City Services |
| 22/168 | 08-Mar-22 | Active travel investment priorities - Ministerial Statement | EBM Strategic Policy and Customer | Minister Steel - Minister for Transport and City Services |

