



**ACT**  
Government

Transport Canberra and  
City Services

## FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: 22-090

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Schedule	Published
4. Documents	Published
5. Additional information identified	Not applicable
6. Fees	Not applicable
7. Processing time (in working days)	26 days
8. Decision made by Ombudsman	Not applicable or Reference Number
9. Additional information identified by Ombudsman	Not applicable
10. Decision made by ACAT	Not applicable

11. Additional information identified by ACAT	Not applicable
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**From:** [REDACTED]  
**To:** [ICCS\\_FreedomOfInformation](#)  
**Cc:** [REDACTED]  
**Subject:** FOI Request | Titles of Briefs April 2022  
**Date:** Thursday, 16 June 2022 9:56:31 AM  
**Attachments:** [image001.jpg](#)

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Good morning,

**RE: FOI REQUEST – TITLES OF BRIEFS TO MINISTERS (10 April – 10 May)**

I write to request under the *Freedom of Information Act 2016* the subject line of all final ministerial briefs from 10<sup>th</sup> of April 2022 to 10<sup>th</sup> of May 2022 generated for or directed to any ACT Government Minister.

This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to.

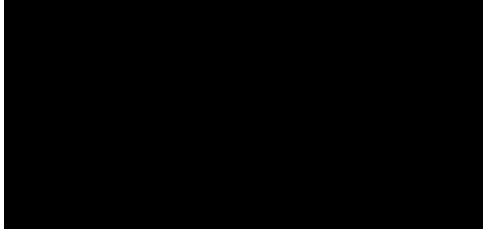
This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.

Should you require any further information or clarification about my request, please contact my office on [REDACTED]

Best,

[REDACTED]





## Freedom of Information Request - Reference 22-090

I refer to your application for access to government information received by Transport Canberra and City Services (TCCS) on 16 June 2022 under the *Freedom of Information Act 2016* (FOI Act). It is my understanding that you are seeking access to the following government information:

*“...the subject line of all final ministerial briefs from 10th of April 2022 to 10th of May 2022 generated for or directed to any ACT Government Minister. This request includes, wherever possible, the date of the brief, the internal reference, position of authority it was written by, and which Minister it was addressed to. This request includes briefs prepared for Question Time, but not for Estimates or Annual Reports.”*

A decision was due on your access application by 14 July 2022. I thank you for agreeing to an extension until 21 July 2022.

### Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the FOI Act.

### Decision on access

In accordance with the FOI Act, a search was conducted of records held by TCCS. A list of all relevant information has been compiled into a format consistent with your request. A secondary record of question time briefs was also identified.

In reviewing the information within these records, I have found, on balance, it is in the public interest to provide you with partial access. This is because I have found some of the information to be contrary to the public in line with section 35(c) of the FOI Act. My decision is detailed further in the below statement of reasons.

### Statement of Reasons

In making my decision on disclosing government information, I must identify all relevant factors in schedule 1 and 2 of the FOI Act and determine, on balance, where the public interest lies. In reaching my access decision, I have taken the following into account:

**Schedule 1:**

- Schedule 1.6(a) - Cabinet information

**Factors favouring disclosure in the public interest (Schedule 2, Section 2.1)**

- Schedule 2.1(a)(i) - promote open discussion of public affairs and enhance the government's accountability;
- Schedule 2.1(a)(ii) - contribute to positive and informed debate on important issues or matters of public interest; and
- Schedule 2.1(a)(iii) - inform the community of the government's operations, including the policies, guidelines and codes of conduct followed by the government in its dealings with members of the community.

**Factors favouring non-disclosure (Schedule 2, Section 2.2)**

- Schedule 2.2(a)(ii) – prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

In reviewing information in record one, I have identified information which has been submitted, or that a Minister proposes to submit, to Cabinet for its consideration and was brought into existence for that purpose. I have found that this information is not purely factual, includes information not currently available to the public, and if disclosed is likely to prejudice a deliberative process which is in progress. Consistent with the FOI Act, information found relevant to schedule 1 of the FOI Act is deemed contrary to the public interest.

I have also identified personal information in record one relating to a third party. I have considered that this information is not readily available to the public and, if disclosed, is likely to prejudice their right to privacy under the *Human Rights Act 2004*. I have found that the disclosure of the information, is on balance, contrary to the public interest.

I find that the factors in favour of disclosure can still be met, with deletions applied to information that I find to be contrary to the public interest. I have enclosed at [Attachment B](#) a copy of the record with deletions applied to information that is contrary to the public interest.

**Charges**

No fees are applicable, as the total number of pages are within the fee-free threshold.

**Online publishing – disclosure log**

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents will be published in the TCCS disclosure between 3 – 10 business days from the date of this decision.

Your personal contact details will not be published. You may view the TCCS' disclosure log at [https://www.cityservices.act.gov.au/about-us/freedom\\_of\\_information/disclosure-log](https://www.cityservices.act.gov.au/about-us/freedom_of_information/disclosure-log).

**Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601  
Via email: [actfoi@ombudsman.gov.au](mailto:actfoi@ombudsman.gov.au)

**ACT Civil and Administrative Tribunal (ACAT) review**

Under section 84 of the Act, if a decision is made under section 82 on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore Street  
GPO Box 370  
CANBERRA CITY ACT 2601  
Telephone: (02) 6207 1740  
[www.acat.act.gov.au](http://www.acat.act.gov.au)

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 6207 2987 or email to [tccs.foi@act.gov.au](mailto:tccs.foi@act.gov.au).

Yours sincerely



Cherie Hughes  
Information Officer

21 July 2022

## FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government’s Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately. Information about what is published on open access is available online at: [https://www.tccs.act.gov.au/about-us/freedom\\_of\\_information/disclosure-log](https://www.tccs.act.gov.au/about-us/freedom_of_information/disclosure-log)

**Factors favouring non-disclosure:**

- Schedule 1.6 – Cabinet information
- Schedule 2.2(a)(ii) – prejudice the protection of an individual’s right to privacy or any other right under the *Human Rights Act 2004*.

Reference number		Description			
FOI – 22-090		Subject Line of all Final Ministerial Briefs from 10 April to 10 May 2022			
Ref No	Page	Description	Status	Reason for non-release or deferral	Open Access release status
1	1 - 2	Subject lines, 10 April 2022 to 10 May 2022	Partial disclosure	Schedule 1.6 Schedule 2.2(a)(ii)	Information will be published on the <a href="#">TCCS Disclosure Log</a> .
2	3 - 5	Question Time Briefs, 3 – 5 May 2022	Full disclosure	Not applicable	

Objective Reference	Title	Position of Authority	OM Stage	OM Owner	Date Completed
MIN S2021/01934	Traffic study on Carnegie Crescent and La Perouse Street in relation to Narrabundah Peafowl	Executive Branch Manager	Complete	Minister for Transport and City Services	12/04/2022 8:51
MIN S2021/01976	TCBS - MIN S2021/01976 - Light Rail Contingency Planning	Executive Branch Manager	Complete	Minister for Transport and City Services	03/05/2022 10:40
MIN S2022/00005	CS - MIN S2022/00005 - Minister brief for mid-year charity fee waivers	Executive Branch Manager	Complete	Minister for Transport and City Services	19/04/2022 11:43
MIN S2022/00050	CS - MIN S2022/00050 - IDC Report - December 2021 - Minister Berry	Executive Branch Manager	Complete	Minister for Sport and Recreation	19/04/2022 11:39
MIN S2022/00193	TCCS - MIN S2022/00193 - TCCS implications for 3G and ADSL withdrawal	Executive Branch Manager	Complete	Minister for Transport and City Services	09/05/2022 7:45
MIN S2022/00227	TCBS - MIN S2022/00227 - Proposed bus service 'trial' between Canberra Airport and the Fairbairn Business Park	Executive Branch Manager	Complete	Minister for Transport and City Services	03/05/2022 10:36
MIN S2022/00228	CS - MIN B2022/00228 - IDC Report - January 2022 - Minister Berry	Executive Branch Manager	Complete	Minister for Sport and Recreation	19/04/2022 11:40
MIN S2022/00286	CS - MIN S2022/00286 - Extension of Corflute Collection from the Mitchell and Mugga Transfer Stations	Executive Branch Manager	Complete	Minister for Transport and City Services	19/04/2022 11:42
MIN S2022/00287	CS - MIN S2022/00287 - Pavement Assessment Insourcing	Executive Branch Manager	Complete	Minister for Transport and City Services	02/05/2022 17:43
MIN S2022/00299	CS - MIN S2022/00299 - Morisset Road Extension and Sullivans Creek Retardation Basin Development Approvals	Executive Branch Manager	Complete	Minister for Transport and City Services	12/04/2022 16:01
MIN S2022/00348	CS - MIN S2022/00348 - Increasing the number of households in FOGO pilot	Executive Branch Manager	Complete	Minister for Transport and City Services	27/04/2022 7:59
MIN S2022/00410	CS - MIN S2022/00410 - Gungahlin Intersection Improvement	Executive Branch Manager	Complete	Minister for Transport and City Services	02/05/2022 17:41
MIN S2022/00472	CS - MIN B2022/00472 - IDC Report - February 2022 - Minister Berry	Executive Branch Manager	Complete	Minister for Sport and Recreation	19/04/2022 11:41
MIN S2022/00542	CS - MIN S2022/00542 - St Edmund's safety concerns on Canberra Avenue	Executive Branch Manager	Complete	Minister for Transport and City Services	02/05/2022 17:38
MIN S2022/00551	CS - MIN S2022/00551 - Monaro Highway Project key risks	Executive Branch Manager	Complete	Minister for Transport and City Services	11/04/2022 8:32
MIN S2022/00591	CS - MIN S2022/00591 - Play Space Strategy	Executive Branch Manager	Complete	Minister for Transport and City Services	09/05/2022 9:08
MIN S2022/00593	CS - MIN S2022/00593 - Garran Parking	Executive Branch Manager	Complete	Minister for Transport and City Services	04/05/2022 14:17
MIN S2022/00595	CS - MIN S2022/00595 - Minister Steel to attend (as panellist) Zero Waste Festival - Sat, 30 Apr - 11.00am - 3 00pm	Executive Branch Manager	Complete	Minister for Transport and City Services	28/04/2022 14:31
MIN S2022/00605	CS - MIN S2022/00605 - Transport Modelling Initiatives	Executive Branch Manager	Complete	Minister for Transport and City Services	03/05/2022 10:52
MIN S2022/00646	CS - MIN S2022/00646 - Construction of retarding basin - Sprent Park Narrabundah	Executive Branch Manager	Complete	Minister for Transport and City Services	29/04/2022 16:23
MIN S2022/00647	CS - MIN S2022/00647 - Civic Square paver repairs	Executive Branch Manager	Complete	Minister for Transport and City Services	09/05/2022 9:09
MIN S2022/00667	CS - MIN S2022/00667 - Improving Tharwa Non-Potable Water Supply for firefighting	Executive Branch Manager	Complete	Minister for Transport and City Services	27/04/2022 9:13
MIN S2022/00668	TCBS - MIN S2022/00668 - Trap, Neuter, Release - Response to Animal Welfare Advisory Committee (AWAC) Position Statement	Executive Branch Manager	Complete	Minister for Transport and City Services	19/04/2022 11:45
MIN S2022/00675	TCBS - MIN S2022/00675 - Minister Steel to meet with National Transport Commission - Thurs, 28 Apr - 2.00-2.30	Executive Branch Manager	Complete	Minister for Transport and City Services	28/04/2022 9:27
MIN S2022/00678	TCBS - MIN S2022/00678 - Minister Steel to meet with consultant ( ) re Libraries ACT co-design project - Thurs, 28 Apr - 3.00-3.30pm	Executive Branch Manager	Complete	Minister for Transport and City Services	22/04/2022 12:18
MIN S2022/00679	CS - MIN S2022/00679 - Additional crossing supervisor at Amaroo School	Executive Branch Manager	Complete	Minister for Transport and City Services	19/04/2022 12:09
MIN S2022/00696	TCBS - MIN S2022/00696 - Integration of cat registration and digital account	Executive Branch Manager	Complete	Minister for Transport and City Services	04/05/2022 10:25
MIN S2022/00703	CS - MIN S2022/00703 - Consultation on Commonwealth Environment Minister's 2022-23 Priority List for product stewardship	Executive Branch Manager	Complete	Minister for Transport and City Services	28/04/2022 9:28
MIN S2022/00710	CS - MIN S2022/00710 - Black Spot Projects	Executive Branch Manager	Complete	Minister for Transport and City Services	09/05/2022 9:12
MIN S2022/00714	CS - MIN S2022/00714 - Dr Marisa Paterson (on behalf of Minister Steel) to attend "Canberra Tree Week" - Mon, 2 May - 4.00pm	Executive Branch Manager	Complete	Minister for Transport and City Services	28/04/2022 15:42
MIN S2022/00718	CS - MIN S2022/00718 - John Gorton Drive and Molonglo River Bridge Crossing - Project Update, Molonglo Group Centre Integration and Timing	Executive Branch Manager	Complete	Minister for Transport and City Services	27/04/2022 9:13
MIN S2022/00719	TCBS - MIN S2022/00719 - Light Rail Customer Satisfaction Survey Report 2022	Executive Branch Manager	Complete	Minister for Transport and City Services	04/05/2022 14:08



MIN S2022/00724	CS - MIN S2022/00724 - IDC Report - March 2022	Executive Branch Manager	Complete	Minister for Transport and City Services	03/05/2022 11:11
MIN S2022/00743	TCBS - MIN S2022/00743 - Light Rail Fare Compliance Survey	Executive Branch Manager	Complete	Minister for Transport and City Services	06/05/2022 9:22
MIN S2022/00748	COO - MIN S2022/00748 - ACT Veterinary Practitioners Board Fees and Charges 2022-23	Executive Branch Manager	Complete	Minister for Transport and City Services	28/04/2022 8:30
MIN S2022/00757	TCBS - MIN S2022/00757 - Implementation Plan for Pop up Cycleways	Executive Branch Manager	Complete	Minister for Transport and City Services	04/05/2022 14:46
MIN S2022/00763	TCBS - MIN S2022/00763 - Minister Steel to meet with ACT Chapter of Australasian College of Road Safety - Tues, 10 May- 1 00-1 30pm	Executive Branch Manager	Complete	Minister for Transport and City Services	05/05/2022 9:59
MIN S2022/00779	COO - MIN S2022/00779 - Animal Welfare Advisory Committee Appointments 2022 - (Category G) resignation	Executive Branch Manager	Complete	Minister for Transport and City Services	02/05/2022 14:59
MIN S2022/00780	COO - MIN S2022/00780 - Trial of Electric Compact Sweeper and Electric Zero Turn Mower	Executive Branch Manager	Complete	Minister for Transport and City Services	27/04/2022 8:51
MIN S2022/00790	TCBS - MIN S2022/00790 - Animal Welfare Advisory Committee (AWAC) - Pet Food Regulation Position Statement	Executive Branch Manager	Complete	Minister for Transport and City Services	29/04/2022 16:22
MIN S2022/00797	CS - MIN S2022/00797 - Inclusion of a natural gas main into the design and construction of John Gorton Drive and Molonglo River Bridge	Executive Branch Manager	Complete	Minister for Transport and City Services	03/05/2022 9:27
MIN S2022/00846	TCBS - MIN S2022/00846 - ONRSR RSNL Variation Regulation	Executive Branch Manager	Complete	Minister for Transport and City Services	05/05/2022 10:20
MIN S2022/00862	TCBS - MIN S2022/00862 - Road Transport fees and charges 2022-23 - Minister Brief	Executive Branch Manager	Complete	Minister for Transport and City Services	09/05/2022 9:00

**MINISTER FOR TRANSPORT AND CITY SERVICES  
QUESTION TIME BRIEFS  
03-05 MAY 2022**

<b>Hot Topics</b>	
A.	Storm Damage
B.	Umbagog Park Bridge/ Odour Control Units
C.	La Perouse Street - Road Safety
D.	Mugga Lane Odour
E.	FOGO and Green Bins
F.	Road Damage to Tarra Place/Jabanugga Ave
G.	Black Spot Funding from the Commonwealth
H.	Urban Forest Bill
I.	Election Signage – Corflutes
J.	Electric Waste Collection Trucks
K.	Hall Stormwater
<b>COVID Response</b>	
L.	TCCS' response to COVID lockdown
M.	Workplace safety and availability of PPE for TCCS employees
N.	Interim PT network including services for school kids
O.	Impacts of new home quarantine rules on TCCS employees
<b>Roads/Active Travel</b>	
1.	Rural road maintenance
2.	Parking Issues in Campbell
3.	Community Path - Maintenance, Prioritisation and Upgrades (Community Path List)
4.	Local Area Traffic Management
5.	Horse Park Drive (Noise)
6.	Traffic Signals/ITS Maintenance and Management
7.	Stormwater including GPT's
8.	Streetlights (incl light pollution)
9.	New 40kmh Speed Zones
10.	Road Duplications and Upgrades
11.	Intersection Upgrades
12.	School Traffic Management

13.	Strategic road maintenance / potholes
14.	Capital Works – Road Safety Projects
15.	Moncrieff Drying Pad
<b>City Services</b>	
16.	Mowing
17.	Dickson Parking
18.	Yerrabi Pond
19.	Fadden Pond
20.	Active Travel
21.	Licensing and Compliance on Public Land
22.	Shopping Centres and Town Centres
23.	Playgrounds
24.	Public Toilets
25.	Fix My Street
26.	Dog Attacks and DAS Seizure Powers
27.	Animal Welfare and Management (incl Cat Containment and Dog Registration)
28.	Tuggeranong Foreshore Upgrades
29.	New RSPCA Facility
30.	Cemeteries and Gungahlin Crematorium
31.	Libraries ACT
<b>ACT No Waste</b>	
32.	Landfill Expansion / Weighbridge Replacement
33.	Canberra Sand and Gravel (CSG)
34.	Bulky Waste Service
35.	Fyshwick Waste Facilities
36.	Single Use Plastics
<b>Transport Canberra</b>	
37.	CAF Light Rail vehicles and issues in NSW (incl Newcastle)
38.	Flexible Bus Service
39.	Future Light Rail Network
40.	Zero Emissions Buses (including bus fleet)
41.	Woden Bus Depot

<b>42.</b>	Offsite Charging Facility
<b>43.</b>	New Ticketing System
<b>44.</b>	Patronage for Buses and Light Rail
<b>45.</b>	Transport Recovery Plan
<b>46.</b>	Weekend buses/Transport Action Plan
<b>47.</b>	Public Transport – New Suburbs
<b>48.</b>	Advertising on Public Transport
<b>49.</b>	Traffic Disruption Taskforce (LRS2)
<b>50.</b>	E-Scooter Scheme -
<b>51.</b>	Transport Strategy Implementation
<b>52.</b>	Automated Vehicles
<b>53.</b>	Regulation of Zero Emission Vehicles
<b>54.</b>	Mobile Device Detection Cameras
<b>55.</b>	Dangerous Driving Penalties
<b>56.</b>	Roads Safety Cameras
<b>57.</b>	Coroner's Report (Blake Corney)
<b>58.</b>	Supply of Adblue for vehicles