ACT
Government

Territory and Municipal Services

Asset Acceptance

ENGINEERING ADVISORY NOTE   EAN 03

Title: **Bond Establishment and Reduction**

Background:

The mandatory bond is placed on the developer for works under the Deed of Agreement, not completed at the time of the request to attain the Certificate of Operational Acceptance for civil works. This bond is reduced as works are completed and handed over to TAMS. Submission for either establishment or reduction must be a formal submission lodged to AA in accordance with the Estimation of Value of Outstanding Works form with a covering letter signed by the Charted Engineer.

Advice:

The following documents are required to establish or reduce bond:

BOND ESTABLISHMENT

1. Applications must be submitted by the consultant using the Estimation of Value of Outstanding Works form.

2. The form must be accompanied with a site plan showing the stages and outstanding works in colour.

BOND REDUCTION

1. Bonds can only be reduced when works are completed and either;

    a) Certificate of Operational Acceptance is obtained for Civil and hard Landscape works; and /or

    b) Certificate of Soft Landscape Handover is obtained.

2. In addition, provide following documents;

    a) Copy of the approved Estimation of Value of Outstanding Works.

    b) New form with revised Estimation of Value of Outstanding Works (new quantities and adjusted amount).

    c) Updated site plan showing the stages and outstanding works in colour

    d) Copies of relevant certificates as mentioned in 1 above.

Administrative Arrangement

This Advisory Note takes effect from the date of endorsement by the Directors.

Prepared by: Scrutinised by

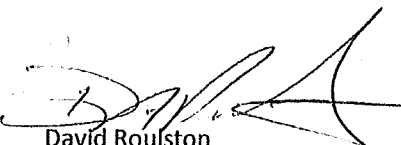Chandra Chandramohan   Gabriel Joseph
Estate Development Manager   Senior Manager
Asset Acceptance   Asset Acceptance

30 August 2013   30 August 2013

Authorised by:

David Roulston
Director Operational Support
Directorate Services
Territory and Municipal Services
Date: 30 August 2013