



ACT
Government

Transport Canberra and
City Services

FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: TCCSFOI 2019-040

Information to be published	Status
1. Access application	Published
2. Decision notice and schedule	Published
3. Documents	Published
4. Additional information identified	No
5. Fees	n/a
6. Processing time (in working days)	42 days
7. Decision made by Ombudsman	n/a
8. Additional information identified by Ombudsman	n/a
9. Decision made by ACAT	n/a
10. Additional information identified by ACAT	n/a

Taylor, Rachael

From: [REDACTED]
Sent: Wednesday, 24 April 2019 5:08 PM
To: TCCS_FreedomOfInformation
Subject: Canberra Times freedom of information request - light rail risk analysis

Follow Up Flag: Follow up
Flag Status: Flagged

To the FOI contact officer,

I write under the Freedom of Information Act 2016 to request the following documents in possession of the Transport Canberra and City Services directorate:

- any risk assessments done related to pedestrians, cyclists and motorists regarding stage one light rail from 1 January 2014 to 24 April 2019;
- ministerial briefs related to light rail interacting with pedestrians, cyclists and motorists from 1 March 2019 to 24 April 2019;
- documents, including emails, related to the light rail safety videos featuring the Brumbies;
- the total cost of the light rail videos featuring the Brumbies.

I believe the release of this information would satisfy several elements of the public interest test, including enhancing the government's accountability, ensuring effective oversight of expenditure of public funds and contributing to positive and informed debate on important issues or matters of public interest.

As such I ask that you waive the processing fees for this request under section 107 (2)(b) of the Act.

You can contact me on the below number to discuss any aspect of my request.



www.canberratimes.com.au



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ACT
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Transport Canberra and
City Services



Dear 

Freedom of Information Request - Reference 19-040

I refer to your application made under the *Freedom of Information Act 2016* (the Act), to Transport Canberra and City Services Directorate (TCCS) on 24 April 2019, in which you sought access to:

1. any risk assessments done related to pedestrians, cyclists and motorists regarding stage one light rail from 1 January 2014 to 24 April 2019;
2. ministerial briefs related to light rail interacting with pedestrians, cyclists and motorists from 1 March 2019 to 24 April 2019;
3. documents, including emails, related to the light rail safety videos featuring the Brumbies;
4. the total cost of the light rail videos featuring the Brumbies.

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

TCCS was required to provide a decision on your access application by 24 May 2019. I apologise for the delay in providing a response and thank you for your patience by providing time extensions for this request.

Decision on access

I have identified documents that fall within the scope of each of the four parts of your request.

The documents contain information that I consider to be, on balance, contrary to the public interest to disclose under the test set out in section 17 of the Act.

I have decided to grant access, under section 50 of the Act, to the documents with deletions applied to information that I consider would be contrary to the public interest to disclose.

I have included at [Attachment A](#) to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of the documents.

Statement of Reasons

In reaching my access decision, I have taken the following into account:

The Act, in particular:

Factors favouring disclosure

- Schedule 2.1 (a) (i) promote open discussion of public affairs and enhance the government's accountability
- Schedule 2.1 (a) (ii) contribute to positive and informed debate on important issues of matters of public interest
- Schedule 2.1(a) (iv) ensure effective oversight of expenditure of public funds
- Schedule 2.1 (a) (viii) reveal the reason for a government decision and any background or contextual information that informed the decision.

Factors favouring nondisclosure in the public interest

- Schedule 2.2(a) (i) prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

The light rail project and associated activities are part of the public affairs of the community and the release of information will promote open discussion including informed debate on matters of public interest and enhance the government's accountability. Other peripheral factors also support the public interest release. The information, for example, can ensure effective oversight of expenditure of public funds through accountability and reveal reasons for government decisions and background and contextual information that informed the decision.

In the interests of pro-disclosure and open government (Section 9 of the FOI Act) I have decided to release these documents to you with only information that may prejudice the protection of an individual's right to privacy removed. This generally comprises the removal of names and contact details of employees or representatives of private sector organisations.

Part 1 - Risk assessments

TCCS maintains a light rail project risk register. In seeking risk assessment in relation to pedestrians, cyclists and motorists I have interpreted the scope of your request to include all risks on the register associated with these people. The document that I am releasing to you is an extract of these risk assessments from the register.

You should note that risk to people is also mitigated in design and construction of infrastructure through compliance with and application of Australian Standards and regulatory legislation. This will be reflected in the way in which risk is documented and managed but may not necessarily manifest as a personal injury risk assessment in the register. For example, the way in which a pedestrian crossing over the light rail tracks is designed and built. This is important to note because most risks to date relate to the planning and building of the rail and not the operating rail system.

I note that you have asked for risk assessments undertaken from 1 January 2014 to 24 April 2019. I can confirm that the risk register has been active in this form at least since the creation of TCCS in July 2016. The nature of risk management in TCCS is that risk is continually changing and subject to mitigation and review. The risk register is a living document and thus is not open to easy historical interrogation. The register is however the document that details the outcome of risk assessment over the period in question.

I have also removed the names of officers contained on the Risk Assessment. These people are responsible for the line item of the risk assessment but may not necessarily have responsibility for the management of the work required to identify or mitigate the risk. To associate the names of these officers with the risk would be inappropriate and could prejudice these people's privacy and the management function of TCCS if names are released. Please contact the FOI officer if you do require officer names.

Part 2 - Ministerial briefs related to light rail interacting with pedestrians, cyclists and motorists from 1 March 2019 to 24 April 2019

Two briefing documents were identified that fall under this part. I have decided to release both briefings in the public interest.

I have removed information in folio 7 in relation to the injuries of a person that at that time had been reported by Ambulance staff. I do not believe the information amounts to a medical record however believe that it is personal information about the person who was involved in an accident. I note that the information was publicly reported however do not believe that I am authorised to release this information particularly as I cannot confirm the accuracy or otherwise of the information. I have removed it as personal information that could prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*.

Part 3 and 4 - Brumbies and light rail videos

I will deal with the last two parts of the request together. These were

- documents, including emails, related to the light rail safety videos featuring the Brumbies;
- the total cost of the light rail videos featuring the Brumbies.

TCCS was not involved in engaging the Brumbies for the light rail safety videos. The services of the Brumbies was procured by Canberra Metro as was the production of the videos. TCCS had a role in the launch of the videos and with providing the videos to the Government for information. In this role TCCS holds 24 documents within the scope of part 3 of your request. There are no documents that hold information on the total cost of the light rail videos as TCCS was not directly involved nor did it fund the video productions.

The information is in the public interest to release for the reasons outlined in this decision. I have however redacted names and contact details of people who are not government employees. The names and contact details of individuals could prejudice their right to privacy and I have given weight to this as a factor favouring nondisclosure in the public interest. Individuals whose names are removed include employees of Canberra Metro and the Brumbies. I have left the names of Brumbie players attending the launch as being in the public interest and not subject to the same degree of weight given to the privacy of third party employees. I believe that the Brumbies players attended the launch in their official capacity as public entities and had no expectation of privacy.

Charges

There are no fees for the release of this information as the number of documents identified falls below the fee charging threshold.

Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released will be published in the TCCS disclosure log from 3 days after the date of this decision. Your personal details will not be published.

You may view TCCS' disclosure log at www.tccs.act.gov.au/about-us/freedom_of_information.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
www.acat.act.gov.au

If you have any questions concerning the directorate's processing of your request, or would like further information, please contact the directorate's FOI Coordinator on 6205 5408 or email tccs.foi@act.gov.au.

Yours sincerely



Cherie Hughes
Information Officer

26 June 2019

Key Messages on the launch of Tackle Rail Safety videos with ACT Brumbies;

Safety;

- Only cross light rail tracks at intersections and designated crossings.
 - Ensure you look both ways before doing so
 - Light rail vehicles travel quickly and quietly can approach from either direction
 - While waiting at light rail stops ensure you stand behind the yellow line
 - When the Light Rail Vehicle arrives, please keep the doorways clear
 - Please wait for passengers to leave, and allow those with mobility impairments, wheel chairs, and prams to enter or exit the vehicle first
 - If travelling with children or minors, keep them safe by holding their hand at stops and while on-board the light rail vehicle
-
- When you're at light rail stops and near the tracks, follow the signs
 - This includes digital displays and loud speaker announcements
 - For passenger safety and security, each vehicle and every stop have been installed with digital CCTV cameras
 - Alternatively, if you ever feel concerned about your safety or the safety of others, call 000 to report: Incidents, unattended items, and suspicious behaviour

MyWay Cards;

- Once you arrive at a light rail stop please use your MyWay Card to tap on and off the Light Rail Vehicle at the stop
- You will not be able to use your MyWay card to tap on and tap off on light rail vehicles
- Ticket vending machines will be located on all light rail stops
- You will be able to view your balance, top-up and purchase a single trip paper ticket
- These will be checked by Customer Service Officers once on-board light rail vehicles

Customer Service Officers;

- For passengers or members of the community, CMET Customer Service Officers are available to offer light rail information and assistance on-board and at light rail stops along the light rail corridor

On-board;

- Travelling on light rail vehicles, passengers must use a seat or hold a handrail for support
- If you're travelling with bags or other items, please keep them off the seats and place them on your lap or under your seat
- If you're standing, place bags or other items between your feet
- Please keep the doors and aisles clear at all times
- Please be courteous on the light rail
- Offer your seat to elderly people, pregnant women, and those with impaired mobility
- Please be mindful of others. Monitor loud music, phone calls, and shouting
- If you're travelling with a bike, please secure it in the bike rack provided
- Passenger information displays will show the next arriving light rail vehicle as well as the next stop

Please refrain from;

- Putting your feet on the seats
- Eating or drinking on-board
- Littering on-board light rail vehicles or at light rail stops

Please do not use on-board light rail vehicles or when at light rail stops;

- Rollerblades
- Skateboards
- Scooters or similar wheeled devices on

The new network means;

- o one ticket-one fare-one network across bus and light rail services
- o getting more people who do not currently use the network, travel by bus or light rail
- o providing reliable, safe and sustainable integrated transport services
- o supporting Canberrans through enabling public transport infrastructure
- o shaping the future through an integrated transport network
- o making Canberra better connected

Safety on the light rail project is the paramount consideration of the ACT Government. It is an important project for our community and the priority continues to be ensuring all activities are undertaken as safely as possible for workers and the community. The light rail is a significant project that will transform Canberra making it better connected across an integrated public transport network. We ask all members of the community to be aware, stay alert and follow traffic signs, signals and road rules along the light rail corridor. We appreciate the continued patience of the public and the support of the Canberra community.

FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: https://www.tccs.act.gov.au/about-us/freedom_of_information/disclosure-log

NAME		WHAT ARE THE PARAMETERS OF THE REQUEST				
FOI – 19-040		Risk assessments and briefings related to pedestrians, cyclists and motorists regarding stage one light rail from 1 January 2014 to 24 April 2019				
Ref No	No of Folios	Description	Date	Status	Reason for non-release or deferral	Open Access release status
1	1-4	Risk Assessment data	Undated	Full access		Published
2	5-7	Brief – Rail safety communications	12 March 2019	Full access		Published
3	8-11	Brief – Light Rail Incidents	19 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published

4	12-13	Email Subject – new rail ready safety videos	7 February 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
5	14-15	Email Subject – Final versions – new safety videos featuring the Brumbies	5 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
6	16-17	Email Subject – Final versions – new safety videos featuring the Brumbies	5 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
7	18-20	Email Subject -Final versions – new safety videos featuring the Brumbies	5 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
8	21	Email Subject – Upcoming ministerial events for Light rail	12 March 2019	Full access		Published

9	22	Email Subject – Brumbies videos	27 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
10	23	Email Subject – Brumbies videos	27 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
11	24	Email Subject – Brumbies tomorrow	28 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
12	25-26	Email Subject – Brumbies tomorrow	28 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
13	27-28	Attachment 1 – Key Messages on the launch of Tackle Rail Safety videos with ACT Brumbies	Undated	Full access		Published

14	29	Attachment 2 – Media Release – Minister Urges all Canberrans to Tackle Rail Safety with the support of the ACT Brumbies	29 March 2019	Full access		Published
15	32	Attachment 3 – Media Alert – Tackling Rail Safety with the ACT Brumbies	28 March 2019	Full access		Published
16	31-35	Attachment 4 – Check list for Function Briefs	Undated	Full access		Published
17	36-37	Email Subject – Brumbies video launch	28 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
18	38-39	Email Subject – Brumbies tomorrow	28 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
19	40	Email Subject – MR for tomorrow's video launch	28 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published

20	41-42	Attachment 1 – Key Messages on the launch of Tackle Rail Safety videos with ACT Brumbies	Undated	Full release		Published
21	43	Attachment 2 – Media Release – Minister Urges all Canberrans to Tackle Rail Safety with the support of the ACT Brumbies	29 March 2019	Full release		Published
22	44	Email Subject – MR for tomorrow’s video launch	28 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual’s right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
23	45-46	Email Subject – thank you	29 March 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual’s right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
24	47-48	Email Subject – Brumbies Launch	2 April 2019	Partial access	Out of scope material deleted Schedule 2.2(a)(ii) - prejudice the protection of an individual’s right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published

25	49	Email Subject- request for brumbies safety videos and opportunity for National Walk to School Day	3 April 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
26	50	Email Subject – Brumbies Launch Event _TPs	30 April 2019	Partial access	Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004 Information Privacy Act 2014	Published
27	51-52	Attachment 1 - Key messages on the launch of Tackle Rail Safety videos with ACT Brumbies	Undated	Full access		Published
Total No of Documents 27 (52 pages)						



ACT
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Transport Canberra and
City Services

Critical Date: ASAP

Critical Reason:

**CITY SERVICES
CLEARANCE SHEET**

SUBJECT: <i>Rail Safety Communications</i>	
OBJECTIVE/TRIM/FILE NUMBER OR ID	<i>AN 19/78</i>

ACTION REQUIRED <input checked="" type="checkbox"/>	<input type="checkbox"/> AGREE/SIGN
	<input type="checkbox"/> REVIEW
	<input type="checkbox"/> ENDORSE

APPROVAL PROCESS	Initials	Date:
Director-General		
Deputy Director-General, City Services		
Director Governance and Business Solutions		
Executive Director, City Places and Infrastructure		
Action Officer/Originator:		

COMMENTS:

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ADVISORY NOTE

Minister for Transport

Subject	Rail safety communications	
Critical Date	In the normal course of business	
Deputy Director-General, Transport Canberra	DE	6/3/19
Executive Branch Manager, Communications	EO	6/3/19

Minister's question/s:

Please update me on the progress of the Rail Ready campaign and other safety communications activities.

Transport Canberra and City Services response:

There are several streams of safety communications planned or underway. These are outlined below:

Canberra Metro 'Rail Ready' campaign

This campaign uses digital and social media, radio and face-to-face engagement to target three groups:

1. Drivers;
2. Pedestrians;
3. Cyclists.

While the face-to-face engagement has been ongoing, the paid media component will ramp up this month and into light rail operations.

Independent testing of the campaign found almost a quarter of those surveyed could repeat rail safety messages unaided and that radio was a particularly effective medium. ✓

Canberra Metro safety videos featuring the Brumbies

These new videos will be released soon online and are designed to promote safe behaviour on and around light rail and use the Brumbies and humour to create some content that is likely to be shared. You will be invited to launch these. ✓

ACT Government supporting campaigns

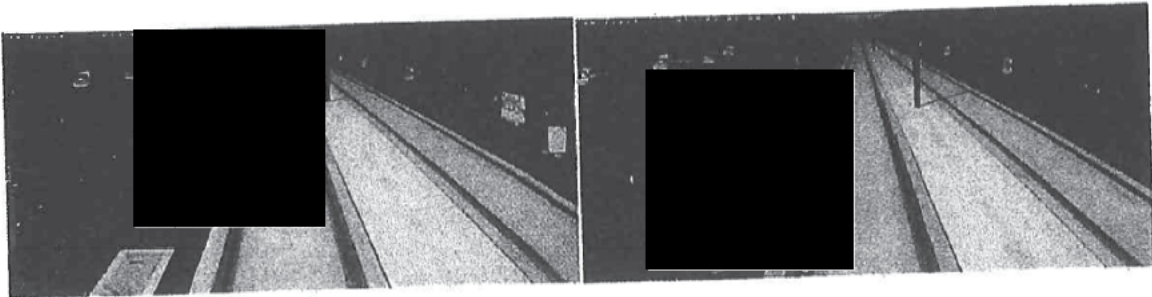
In 2018, TCCS worked with JACS Road Safety on short radio and digital campaign to promote rail safety. ✓

In the coming weeks ACT Policing, JACS and TCCS will develop an updated plan taking advantage of existing police road safety campaigns to amplify the rail safety message. ✓

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TCCS will also support Rail Safety messages through its own channels, including the Transport Canberra social media channels, newsletter and buses.

Working with Canberra Metro, TCCS also proposes a shift in strategy away from simply telling people what they should do, to highlighting what they should not do. We will use real footage (sample stills below) of people doing the wrong thing to create a message that cuts through and is shared across social media and through traditional news channels. ✓



Noted/ Please Discuss

Meegan Fitzharris MLA
Minister for Transport

12/3/2019



ACT
Government

Transport Canberra and
City Services

DATE: 15/3/19 to BS

Critical Date:
Critical Reason:

**TRANSPORT CANBERRA AND CITY SERVICES
CLEARANCE SHEET**

SUBJECT: Light Rail Incidents	
TRIM FILE NUMBER	B19/062

ACTION REQUIRED <input checked="" type="checkbox"/>	<input type="checkbox"/> AGREE/SIGN
	<input type="checkbox"/> REVIEW
	<input type="checkbox"/> ENDORSE

APPROVAL PROCESS	INITIALS	DATE
Director General: Emma Thomas	<i>ET</i>	18/03/19
Deputy Director-General: Duncan Edghill	Noted	15.03.19
Director Governance and Ministerial Services	Noted	15.03.19
Executive Branch Manager: Meghan Oldfield	MO	15.03.19
Action Officer/Originator: Tom Percival	TP	15.03.19

MINISTER COMMENTS:

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MINISTERIAL BRIEF

Transport Canberra and City Services

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To: Minister for Transport

Tracking No.: B19/062

From: Director-General, Transport Canberra and City Services

Subject: Light Rail Incidents

Critical Date: 18 March 2019

Critical Reason: The next sitting day for the Legislative Assembly is 19 March 2019

Recommendations

That you note the information contained in this brief.

Noted / Please Discuss

Meegan Fitzharris MLA

M. Fitzharris

19, 3, 19

Minister's Office Feedback

[Empty box for Minister's Office Feedback]

Background

1. A Light Rail Vehicle collided with a Member of the Public (MOP) at approximately 7:47am on Saturday 9 March 2019.
 - a. The incident occurred at the intersection of Northbourne Avenue and Barry Drive/Cooyong Street while the system was undertaking planned Priority Call testing activities. LRV001 was travelling northbound having departed the Alinga Street stop at 7:46am.
 - b. Canberra Metro investigations refer to CCTV footage that shows the pedestrian had crossed the light rail tracks against a red signal and was observed to be wearing headphones and a sweater with a hood.
 - c. On-board data shows the LRV driver applied the warning bell and then the emergency brake. After the collision, the driver immediately contacted the Operational Control Centre (OCC) and reported the incident and exited the LRV to provide assistance to the injured person.
 - d. Emergency services and Canberra Metro Operations attended the scene to respond to the incident. The injured member of the public was transported by ambulance to The Canberra Hospital in a stable condition. Ambulance staff reported a possible [REDACTED]
 - e. The LRV driver was accompanied to the Mitchell Depot for post incident Drug & Alcohol testing (negative result returned) and Employee Assistance Program (EAP) counseling was arranged.
2. At about 8:31am on 9 March 2019, an LRV proceeded northbound through the intersection at Flemington Road and Randwick Road, contrary to the traffic signals showing a red T-signal.
 - a. Canberra Metro investigation of the incident identifies that it is the result of LRV driver error. A green left-turn signal (for road traffic) was mistaken by the driver for a white T-signal, and the LRV driver had proceeded into the intersection. The driver reported that he was distracted by the evolving events that morning.
 - b. A car, driven by a Member of the Public, approaching the intersection on Randwick Road with right of way, stopped before entering the intersection to avoid a collision with LRV011. The car driver posted video footage posted to Facebook on 10 March 2019 of the incident.
 - c. There is no evidence that a malfunction in the signalling system occurred. An on-board alarm system that would normally alert to this type of incident was not operational at the time due to a system upgrade.
 - d. The driver has been suspended from driving for counselling, re-training and reassessment.
 - e. The LRV was proceeding to the depot, as all LRVs had been recalled to the depot following the earlier incident involving a collision with a pedestrian at Barry Drive
 - f. Any incidents that occur, including near-misses, are required to be recorded by Canberra Metro, investigated and reviewed internally by Canberra Metro

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and the outcomes formally reported to the Territory and ONRSR.

Issues

3. Different LRVs (LRV001 and LRV011) and drivers were involved in both these incidents.
4. Canberra Metro have formal procedures in place to respond to incidents as they occur and when they are reported by the public. Both of the incidents have been investigated by Canberra Metro and reported to Australian Transport Safety Bureau (ATSB), Office of National Rail Safety Regulator (ONRSR) and WorkSafe ACT.
5. Various details of the incidents have been speculated within the community. TCCS and Canberra Metro are focused on reporting only confirmed factual information.

Financial Implications

6. There are no financial implications arising from this brief.

Consultation

7. No consultation has been undertaken in the preparation of this brief.

Work Health and Safety

8. There are no Work Health and Safety implications arising from this brief.

Benefits/Sensitivities

9. There are processes in place to investigate and appropriately action any incidents.

Communications, media and engagement implications

10. There has been considerable local media interest in these incidents and light rail safety since 9 March 2019. Key media reports are:
 - a. 'Man hit by Canberra tram while walking through intersection', *The Canberra Times*, 9 March 2019
 - b. 'Light rail is not yet operational, but a pedestrian has been struck in central Canberra', *ABC News (online)*, 9 March 2019
 - c. 'Pedestrian safety around light rail a balance: transport experts', *The Canberra Times*, 12 March 2019
 - d. 'First light rail accident shows the need for pedestrian barriers', *The Canberra Times*, 12 March 2019
 - e. 'Light rail near-miss under investigation', *The Canberra Times*, 13 March 2019
 - f. 'Uber driver tells of near miss with Canberra light rail vehicle that ran red light', *ABC News (online)*, 14 March 2019
11. TCCS have received media enquiries from The Canberra Times and ABC to confirm several aspects in these reports.

Signatory Name:

Emma Thomas

Phone:

62078658

Action Officer:

Meghan Oldfield

Phone:

62075716

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From: Adams, Lachlan
Sent: Thursday, 7 February 2019 1:55 PM
To: Jones, Dylan
Subject: FW: New Rail Ready safety videos

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Did I already send these to you, if not you would be interested in these.

From: [REDACTED]@canberra-metro.com.au>
Sent: Wednesday, 6 February 2019 2:12 PM
To: Murray, Gerry <Gerry.Murray@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>; Zotti, Kristen <Kristen.Zotti@act.gov.au>; Zerial, Rebecca <Rebecca.Zerial@act.gov.au>; Randall Barry <rbarry@adam.com.au>; Kilfeather, Jim <Jim.Kilfeather@act.gov.au>
Cc: [REDACTED]@canberra-metro.com.au>; [REDACTED]@canberra-metro.com.au>
Subject: New Rail Ready safety videos

Dear all

I'm delighted to share with you the links to the new Rail Ready videos featuring the players from local rugby team, the Brumbies. These three new videos demonstrate safe behaviours and etiquette on board the light rail vehicles, at stops, boarding and exiting LRVs, as well as the security features of the system. The script and scenes for each of the videos were approved by Transport Canberra before filming took place.

You will notice that there are two versions of each video:

- The first set is with a voice over explaining each of the behaviours/features;
- The second set is with subtitles and no voiceover.

Having both these versions gives us maximum flexibility in how we distribute the videos. For example, any release over social media channels will use the versions with the supers, while presentations to schools and community groups would use the versions with the voice overs.

Over the last few weeks we have been working with the agency on improvements to the videos. We are now at the stage where we would like to collate any comments from TCCS and undertake one final edit round.

Please note before you view the links, there is one change that we will be making to the video titled, "Getting on and off light rail vehicles". The scene in which the woman is moved back behind the yellow line by the Brumbies players (to illustrate the message 'stand behind the yellow line') will be removed and replaced by a pair of feet stepping back to behind the yellow line.

With Voice Over (no subtitles)

[Getting on and off light rail vehicles](#)
[On board the light rail vehicle](#)
[Security features on and around light rail](#)

With Supers (no voice over)

[Getting on and off light rail vehicles](#)
[On board the light rail vehicle](#)
[Security features on and around light rail](#)

If you have any questions at all or would like to discuss in person, please let me know and I will arrange a meeting.
 Kind regards

[REDACTED]
[REDACTED]
Communications & Engagement Director



P: [REDACTED]
A: 330 Northbourne Avenue, DICKSON, ACT 2602
E: [REDACTED] canberra-metro.com.au

From: Adams, Lachlan
Sent: Tuesday, 5 March 2019 12:43 PM
To: O'Daly, Edward; Murray, Gerry
Cc: Zotti, Kristen; Reid, Alana
Subject: Re: FINAL VERSIONS: new safety videos featuring the Brumbies

Yep, working for me.

From: "O'Daly, Edward" <Edward.O'Daly@act.gov.au>
Date: Tuesday, 5 March 2019 at 12:40 pm
To: "Murray, Gerry" <Gerry.Murray@act.gov.au>
Cc: "Zotti, Kristen" <Kristen.Zotti@act.gov.au>, "Adams, Lachlan" <Lachlan.Adams@act.gov.au>, "Reid, Alana" <Alana.Reid@act.gov.au>
Subject: RE: FINAL VERSIONS: new safety videos featuring the Brumbies

Thanks Gerry

I haven't seen them yet. They won't play on my computer. I haven't approved them or asked anyone else to.

Locky will they play on your computer?

Ed

From: Murray, Gerry
Sent: Tuesday, 5 March 2019 12:01 PM
To: O'Daly, Edward <Edward.O'Daly@act.gov.au>
Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>
Subject: FW: FINAL VERSIONS: new safety videos featuring the Brumbies

Hi Ed,

Can you let me know if you've seen the below video and if so, whether you've put these through any approvals process. [REDACTED] has advised that these have been approved through Territory?

I have not passed these through approval channels and I know TCLR Ops have not seen or approved the below. Any advice appreciated.

Best,

Gerry Murray | Director
Phone: 02 6207 6356 | Mobile: [REDACTED]
Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)



Connected services for the people of Canberra

From: [REDACTED]@canberra-metro.com.au>
Sent: Tuesday, 5 March 2019 11:07 AM
To: Murray, Gerry <Gerry.Murray@act.gov.au>; Zotti, Kristen <Kristen.Zotti@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>
Cc: [REDACTED]@canberra-metro.com.au>; [REDACTED]@canberra-metro.com.au>; [REDACTED]@cbrmetro.com.au>
Subject: FINAL VERSIONS: new safety videos featuring the Brumbies

Getting on and off Light Rail Vehicles
On board the light rail vehicle
Security features on and around light rail

From: O'Daly, Edward
Sent: Tuesday, 5 March 2019 1:29 PM
To: Murray, Gerry; [REDACTED] Zotti, Kristen; Reid, Alana; Adams, Lachlan
Subject: RE: FINAL VERSIONS: new safety videos featuring the Brumbies

[REDACTED]
 I would add that since I've been able to make the videos play, I like them.
 Ed

From: Murray, Gerry
Sent: Tuesday, 5 March 2019 1:14 PM
To: [REDACTED]@canberra-metro.com.au; Zotti, Kristen <Kristen.Zotti@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>
Cc: O'Daly, Edward <Edward.O'Daly@act.gov.au>
Subject: RE: FINAL VERSIONS: new safety videos featuring the Brumbies

Hi [REDACTED]

Ed advised he had not seen (nor Territory approved) these videos. These will need to go through TCCS directorate (TCLR / DDG) for review and approval. These videos will then need to be sent to our minister's office and DG for information.

Our initial feedback; is there an opportunity to extend the end frame with the 'tackle bag' on screen for longer?

Best regards,

Gerry

Gerry Murray | Director
 Phone: 02 6207 6356 | Mobile: [REDACTED]
 Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
 496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
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Connected services for the people of Canberra

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Sent: Tuesday, 5 March 2019 11:07 AM
To: Murray, Gerry <Gerry.Murray@act.gov.au>; Zotti, Kristen <Kristen.Zotti@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>
Cc: [REDACTED]@canberra-metro.com.au; [REDACTED]@canberra-metro.com.au; [REDACTED]@cbrmetro.com.au
Subject: FINAL VERSIONS: new safety videos featuring the Brumbies

[Getting on and off Light Rail Vehicles](#)
[On board the light rail vehicle](#)
[Security features on and around light rail](#)

From: [REDACTED]@canberra-metro.com.au>
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Cc: [REDACTED]@canberra-metro.com.au>; [REDACTED]@canberra-metro.com.au>; [REDACTED]@cbrmetro.com.au>
Subject: FINAL VERSIONS: new safety videos featuring the Brumbies

Getting on and off Light Rail Vehicles

On board the light rail vehicle

Security features on and around light rail

From: O'Daly, Edward
Sent: Tuesday, 5 March 2019 1:42 PM
To: Zotti, Kristen; Adams, Lachlan; Murray, Gerry
Cc: Reid, Alana
Subject: RE: FINAL VERSIONS: new safety videos featuring the Brumbies

UNCLASSIFIED

Good plan.

From: Zotti, Kristen
Sent: Tuesday, 5 March 2019 1:02 PM
To: O'Daly, Edward <Edward.O'Daly@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>; Murray, Gerry <Gerry.Murray@act.gov.au>
Cc: Reid, Alana <Alana.Reid@act.gov.au>
Subject: RE: FINAL VERSIONS: new safety videos featuring the Brumbies

UNCLASSIFIED

Hi Ed,

Just to keep you in the loop also....

We are hoping to organise a media opportunity with the Minister, Brumbies players and some kids in mid March as another opportunity to get LR messaging out there.

We're wanting to show them on the big screen at home games and at engagement ops like Enlighten this weekend, so just need to check if Min wants to launch, or is happy for the op to be more of a showcase.

I've got an email ready to send to Claire once everyone here is happy with them.

Thanks,
 Kristen

From: O'Daly, Edward
Sent: Tuesday, 5 March 2019 1:00 PM
To: Adams, Lachlan <Lachlan.Adams@act.gov.au>; Murray, Gerry <Gerry.Murray@act.gov.au>
Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>
Subject: RE: FINAL VERSIONS: new safety videos featuring the Brumbies

UNCLASSIFIED

I think they're good. I'd like more of them TBH...

Other feedback:

- It's appropriate for Duncan to approve (my recommendation is to say yes) and for the MO, Cherie and Emma to see it for info
- The tackle bag needs a fraction of a second longer at the end
- I would like some evidence of the approval through the territory. This isn't the first time we've had to unpick the approval process of communication material.

Ed

From: Adams, Lachlan
Sent: Tuesday, 5 March 2019 12:43 PM
To: O'Daly, Edward <Edward.O'Daly@act.gov.au>; Murray, Gerry <Gerry.Murray@act.gov.au>
Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>
Subject: Re: FINAL VERSIONS: new safety videos featuring the Brumbies

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Date: Tuesday, 5 March 2019 at 12:40 pm
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Cc: "Zotti, Kristen" <Kristen.Zotti@act.gov.au>, "Adams, Lachlan" <Lachlan.Adams@act.gov.au>, "Reid, Alana" <Alana.Reid@act.gov.au>
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Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>; Adams, Lachlan <Lachlan.Adams@act.gov.au>; Reid, Alana <Alana.Reid@act.gov.au>
Subject: FW: FINAL VERSIONS: new safety videos featuring the Brumbies

Hi Ed,

Can you let me know if you've seen the below video and if so, whether you've put these through any approvals process. [REDACTED] has advised that these have been approved through Territory?

I have not passed these through approval channels and I know TCLR Ops have not seen or approved the below. Any advice appreciated.

Best,

Gerry Murray | Director
 Phone: 02 6207 6356 | Mobile: [REDACTED]
 Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
 496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | @tccs_act



Connected services for the people of Canberra

Kristen Zotti | Manager, Light Rail Media and Events
02 6205 5415 | Email: Kristen.zotti@act.gov.au
Communications | Transport Canberra and City Services Directorate | ACT Government
496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)

From: O'Daly, Edward
Sent: Tuesday, 12 March 2019 5:27 PM
To: Murray, Gerry; Zotti, Kristen; Edghill, Duncan; Oldfield, Meghan
Cc: McKenzie, Brendan; Abel, Tynan; Beveridge, Fleur
Subject: RE: Upcoming Ministerial media events for light rail

UNCLASSIFIED

It got a verbal OK. If Brumbies players will be at an event, we need Brumbies women too, please.
Ed

From: Murray, Gerry
Sent: Tuesday, 12 March 2019 5:06 PM
To: Zotti, Kristen <Kristen.Zotti@act.gov.au>; O'Daly, Edward <Edward.O'Daly@act.gov.au>; Edghill, Duncan <Duncan.Edghill@act.gov.au>; Oldfield, Meghan <Meghan.Oldfield@act.gov.au>
Cc: McKenzie, Brendan <Brendan.McKenzie@act.gov.au>; Abel, Tynan <Tynan.Abel@act.gov.au>; Beveridge, Fleur <Fleur.Beveridge@act.gov.au>
Subject: Re: Upcoming Ministerial media events for light rail

Hi Kristen, thanks for sending this through.

I have Brumbies video with Mins office for clearance. Have they advised you or provided any feedback on this?

Get [Outlook for iOS](#)

From: Zotti, Kristen <kristen.zotti@act.gov.au>
Sent: Tuesday, March 12, 2019 5:01 pm
To: O'Daly, Edward; Edghill, Duncan; Oldfield, Meghan
Cc: McKenzie, Brendan; Murray, Gerry; Abel, Tynan; Beveridge, Fleur
Subject: Upcoming Ministerial media events for light rail

UNCLASSIFIED

Hi Ed, Duncan and Meghan

I've just heard back from the Mins Office regarding locking in dates for upcoming media events if you would like to come along also.

The first media ride in particular will be a big one for local outlets.

- First media ride on 22 March around lunch time – a similar format to today, and include talking points around the status of the project
- Brumbies safety op 29 March 1.30-2.30pm – Brumbies players, children from schools along the alignment to watch the videos, discuss light rail and build cardboard models together

We'll be pulling together a media pack for each for your approval shortly.

Cheers,
Kristen

From: O'Daly, Edward
Sent: Wednesday, 27 March 2019 7:59 PM
To: Edghill, Duncan
Subject: Re: brumbies videos

No. I'll update you tomorrow.

Ed O'Daly | communications | TCCS
 [REDACTED]

This email has been 'thumb-typed' on a mobile device at the mercy of autocorrect. Please forgive brevity and typos.

From: Edghill, Duncan <duncan.edghill@act.gov.au>
Sent: Wednesday, March 27, 2019 7:31 pm
To: O'Daly, Edward
Subject: RE: brumbies videos

UNCLASSIFIED

All good, thank you.
 Did we finish the TV ad?

From: O'Daly, Edward
Sent: Wednesday, 27 March 2019 5:56 PM
To: Thomas, Emma <Emma.Thomas@act.gov.au>; Hughes, Cherie <Cherie.Hughes@act.gov.au>; Edghill, Duncan <Duncan.Edghill@act.gov.au>
Cc: Oldfield, Meghan <Meghan.Oldfield@act.gov.au>; Zotti, Kristen <Kristen.Zotti@act.gov.au>
Subject: brumbies videos

UNCLASSIFIED

Hi all
 Making sure you've seen these:
[Getting on and off Light Rail Vehicles](#)
[On board the light rail vehicle](#)
[Security features on and around light rail](#)

Ed
 Ed O'Daly | Executive Branch Manager
 Phone: 02 6205 0384 | Mobile: [REDACTED]
 Communications | Transport Canberra and City Services Directorate | ACT Government
 496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)

From: O'Daly, Edward
Sent: Wednesday, 27 March 2019 7:59 PM
To: Thomas, Emma
Subject: Re: brumbies videos

They're coming to the event, but yes we should get them involved

Ed O'Daly | communications | TCCS
[REDACTED]

This email has been 'thumb-typed' on a mobile device at the mercy of autocorrect. Please forgive brevity and typos.

From: Thomas, Emma <emma.thomas@act.gov.au>
Sent: Wednesday, March 27, 2019 7:14 pm
To: O'Daly, Edward
Subject: Re: brumbies videos
They're fantastic thank you! I'm still interested in how to get the women's team involved at some stage.

Thanks,
Emma

Get [Outlook for iOS](#)

From: O'Daly, Edward <edward.o'daly@act.gov.au>
Sent: Wednesday, March 27, 2019 5:56 pm
To: Thomas, Emma; Hughes, Cherie; Edghill, Duncan
Cc: Oldfield, Meghan; Zotti, Kristen
Subject: brumbies videos

UNCLASSIFIED

Hi all

Making sure you've seen these:

[Getting on and off Light Rail Vehicles](#)

[On board the light rail vehicle](#)

[Security features on and around light rail](#)

Ed

Ed O'Daly | Executive Branch Manager

Phone: 02 6205 0384 | Mobile [REDACTED]

Communications | Transport Canberra and City Services Directorate | ACT Government
496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)

From: Murray, Gerry
Sent: Thursday, 28 March 2019 9:58 AM
To: Dynon, Kaarin; O'Daly, Edward
Subject: RE: Brumbies tomorrow

Hi Kaarin,

Just checking on the Alert and MR and I'll have this full media pack through to you.

Cheers,

Gerry Murray | Director
Phone: 02 6207 6356 | Mobile: [REDACTED]
Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)



Connected services for the people of Canberra

From: Dynon, Kaarin
Sent: Thursday, 28 March 2019 9:53 AM
To: Murray, Gerry <Gerry.Murray@act.gov.au>; O'Daly, Edward <Edward.O'Daly@act.gov.au>
Subject: Brumbies tomorrow

Hi! Can I grab the info for tomorrow? Alert/Release, arrangements brief?

Thanks,

Kaarin Dynon
Communications Adviser to Andrew Barr MLA
Chief Minister | Treasurer | Minister for Social Inclusion and Equality | Minister for Tourism and Special Events | Minister for Trade, Industry and Investment
Mobile: [REDACTED] Email: kaarin.dynon@act.gov.au
www.andrewbarr.com.au



From: Murray, Gerry
Sent: Thursday, 28 March 2019 12:29 PM
To: Dynon, Kaarin; O'Daly, Edward
Subject: RE: Brumbies tomorrow
Attachments: Key messages_Tackle Rail Safety_Brumbies launch videos_29MARCH.docx; MeeganFitzharris - Media Alert 2019_Tackle Rail safety with ACT Brumbies_29MARCH.docx; MeeganFitzharris_MR_Brumbies - Tackle Rail Safety video launch.docx; MeeganFitzharris-ArrangementsBrief-Brumbies launch_tackle rail safety video_29 MARCH.docx

Hi Kaarin,

Please find attached media pack for Minister's event at light rail depot on Friday 29 March. This pack consists of;

- Media Alert
- Media Release
- Arrangements brief
- Key messages on Tackle Rail Safety campaign

Outline program précis below;

The Minister will launch the new Tackle Rail Safety videos at this event at the Depot. Media will be invited. Approx 55 school children (Year 5 and 6) from [REDACTED] will attend from [REDACTED] and several Brumbies players will also participate. Run program below. Please note the earlier start time of 1.15pm. Car parking has been reserved for the Minister and Brumbies team

Tackle Rail Safety Videos launch

Event Date and Time	Friday 29th March, 1.15pm – 2.30pm
Location	Canberra Metro Operations Depot Sandford Street Mitchell
Guests	ACT Minister for Transport, Meegan Fitzharris Brumbies players: <ul style="list-style-type: none"> • David Pocock • Tevita Kuridrani • Bayley Kuenzle • Tom Cusack • Leslie Leuluaialii-Makin • Claudia Obst (Super W) • Darcy Read (Super W) Local school children from [REDACTED] (2 classes – Year 5 and 6)
Media	Local media will be invited
Run Program	1.15pm: School kids and Brumbies players arrive at Depot. School kids meet the players, get autographs and meet a light rail driver 1.30pm: Minister arrives 1.40pm: Minister talks to kids and shows them the new videos. Q&A with the Minister and Brumbies players 2.00pm: Kids have afternoon tea and get autographs from players. View the LRVs in the stabling yard. At same time Minister does doorstep with Media 2.30pm: Event concludes. Kids transported back to school

Look forward to seeing you tomorrow.

Best regards,

Gerry

Gerry Murray | Director

Phone: 02 6207 6356 | Mobile: [REDACTED]

Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government

496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601

www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)



Connected services for the people of Canberra

From: Dynon, Kaarin

Sent: Thursday, 28 March 2019 9:53 AM

To: Murray, Gerry <Gerry.Murray@act.gov.au>; O'Daly, Edward <Edward.O'Daly@act.gov.au>

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Hi! Can I grab the info for tomorrow? Alert/Release, arrangements brief?

Thanks,

Kaarin Dynon

Communications Adviser to Andrew Barr MLA

Chief Minister | Treasurer | Minister for Social Inclusion and Equality | Minister for Tourism and Special Events | Minister for Trade, Industry and Investment

Mobile: [REDACTED] | Email: kaarin.dynon@act.gov.au

www.andrewbarr.com.au



Key Messages on the launch of Tackle Rail Safety videos with ACT Brumbies;

Safety;

- Only cross light rail tracks at intersections and designated crossings.
- Ensure you look both ways before doing so
- Light rail vehicles travel quickly and quietly can approach from either direction
- While waiting at light rail stops ensure you stand behind the yellow line
- When the Light Rail Vehicle arrives, please keep the doorways clear
- Please wait for passengers to leave, and allow those with mobility impairments, wheel chairs, and prams to enter or exit the vehicle first
- If travelling with children or minors, keep them safe by holding their hand at stops and while on-board the light rail vehicle

- When you're at light rail stops and near the tracks, follow the signs
- This includes digital displays and loud speaker announcements
- For passenger safety and security, each vehicle and every stop have been installed with digital CCTV cameras
- Alternatively, if you ever feel concerned about your safety or the safety of others, call 000 to report: incidents, unattended items, and suspicious behaviour

MyWay Cards;

- Once you arrive at a light rail stop please use your MyWay Card to tap on and off the Light Rail Vehicle at the stop
- You will not be able to use your MyWay card to tap on and tap off on light rail vehicles
- Ticket vending machines will be located on all light rail stops
- You will be able to view your balance, top-up and purchase a single trip paper ticket
- These will be checked by Customer Service Officers once on-board light rail vehicles

Customer Service Officers;

- For passengers or members of the community, CMET Customer Service Officers are available to offer light rail information and assistance on-board and at light rail stops along the light rail corridor

On-board;

- Travelling on light rail vehicles, passengers must use a seat or hold a handrail for support
- If you're travelling with bags or other items, please keep them off the seats and place them on your lap or under your seat
- If you're standing, place bags or other items between your feet
- Please keep the doors and aisles clear at all times
- Please be courteous on the light rail
- Offer your seat to elderly people, pregnant women, and those with impaired mobility
- Please be mindful of others. Monitor loud music, phone calls, and shouting
- If you're travelling with a bike, please secure it in the bike rack provided
- Passenger information displays will show the next arriving light rail vehicle as well as the next stop

Please refrain from;

- Putting your feet on the seats
- Eating or drinking on-board
- Littering on-board light rail vehicles or at light rail stops

Please do not use on-board light rail vehicles or when at light rail stops;

- Rollerblades
- Skateboards
- Scooters or similar wheeled devices on

The new network means;

- o one ticket-one fare-one network across bus and light rail services
- o getting more people who do not currently use the network, travel by bus or light rail
- o providing reliable, safe and sustainable integrated transport services
- o supporting Canberrans through enabling public transport infrastructure
- o shaping the future through an integrated transport network
- o making Canberra better connected

Safety on the light rail project is the paramount consideration of the ACT Government. It is an important project for our community and the priority continues to be ensuring all activities are undertaken as safely as possible for workers and the community. The light rail is a significant project that will transform Canberra making it better connected across an integrated public transport network. We ask all members of the community to be aware, stay alert and follow traffic signs, signals and road rules along the light rail corridor. We appreciate the continued patience of the public and the support of the Canberra community.



Media release

MEEGAN FITZHARRIS MLA

Minister for Health and Wellbeing

Minister for Transport and City Services

Minister for Higher Education, Training and Research

Member for Yerrabi

29 March 2019

Minister urges all Canberrans to *Tackle Rail Safety* with the support of the ACT Brumbies

Minister for Transport Meegan Fitzharris is launching the ACT's Brumbies *Tackle Rail Safety* campaign on Friday 29 March at the light rail depot in Mitchell. With light rail services less than one month away from launch, the public are being urged to stay alert, be aware and pay attention in their surroundings on and around Canberra's light rail.

"I am urging everyone in our community to take responsibility for their safety and remind others of safety issues when at light rail stops, on light rail vehicles and around the light rail environment", said Minister Fitzharris.

In a series of three videos, ACT Brumbies players are featured emphasising key safety messages for passengers to follow and what to do in an emergency. The videos focus on passenger safety, security features including CCTV across light rail stops and on light rail vehicles and passenger information displays at stops and on-board.

Minister Fitzharris said, "Passenger safety remains our priority on the light rail, along the light rail corridor and across our integrated transport network. As a Light Rail Ambassador, the ACT Brumbies are showcasing how to behave on light rail vehicles, what to do in an emergency and the do's and don'ts when travelling on light rail".

These videos also introduce CMET Light Rail Customer Service Officers, how to secure bikes in the bike racks on light rail vehicles and asking passengers to refrain from eating and drinking on-board light rail vehicles.

"We want light rail to be a safe and enjoyable experience for all passengers. We encourage our community to be respectful and courteous to passengers travelling on light rail and to follow instructions from CMET CSOs and on passenger information display boards", said Minister Fitzharris.

Safety on the light rail project is the paramount consideration of the ACT Government. It is an important project for our community and the priority continues to be ensuring all activities are undertaken as safely as possible for workers and the community. The light rail is a significant project that will transform Canberra making it better connected across an integrated public transport network. We ask all members of the community to be aware, stay alert and follow traffic signs, signals and road rules along the light rail corridor. We appreciate the continued patience of the public and the support of the Canberra community.

Statement ends

Date: 29 March 2019

Media contact/s:

Kaarin Dynon T (02) 6205 2974

M

E Kaarin.dynon@act.gov.au

ACT LEGISLATIVE ASSEMBLY

Phone (02) 6205 0051

Email fitzharris@act.gov.au



Meegan Fitzharris MLA
Minister for Health and Wellbeing
Minister for Higher Education
Minister for Medical and Health Research
Minister for Transport
Minister for Vocational Education and Skills

Member for Yerrabi

28 March 2019

Tackling Rail Safety with the ACT Brumbies

Information for news editors and chiefs of staff

Not for broadcast or distribution

Minister for Transport, Meegan Fitzharris will launch the *Tackle Rail Safety* campaign featuring the ACT Brumbies. A series of three videos will emphasise safety and security features at light rail stops and on light rail vehicles, passenger etiquette on-board and the do's and don'ts of travelling on light rail.

WHAT: Minister Fitzharris launches ACT Brumbies Tackle Rail Safety videos
DATE: Friday 29 March, 2019
TIME: 1.30pm
WHERE: Light Rail Depot, Sandford Street, Mitchell 2911

Car parking will be limited at the Light Rail Depot in Mitchell. Media and TV crews are advised to unload equipment from street parking locations outside of the Light Rail Depot.

Statement ends

Media contact/s:

Kaarin Dynon

T (02) 6205 2974

kaarin.dynon@act.gov.au

ACT Legislative Assembly

Phone (02) 6205 0051 Email: fitzharris@act.gov.au

@MeeganFitzMLA

MeeganFitzharrisMLA





Meegan Fitzharris MLA

Minister for Health and Wellbeing
Minister for Higher Education
Minister for Medical and Health Research
Minister for Transport
Minister for Vocational Education and Skills
Member for Yerrabi

CHECK LIST FOR FUNCTION BRIEFS

(Reference only, please do not include)

- Function Brief – Meegan Fitzharris MLA Template (please include list of invitees)
- Attachment A: Arrangements Brief
- Attachment B: Speaking notes
- Attachment C: Map/travel details
- Attachment D (if required): Media Release
- Attachment E (if required): Social media posts

ACT Legislative assembly

London Circuit, Canberra ACT 2601, Australia GPO Box 1020, Canberra ACT 2601, Australia
Phone +61 2 6205 0051 Email fitzharris@act.gov.au



@MeeganFitzMLA



MeeganFitzharrisMLA



Attachment A: ARRANGEMENTS BRIEF

FUNCTION:	MINISTER ANNOUNCEMENT TO MEDIA 'TACKLE RAIL SAFETY' - BRUMBIES VIDEO LAUNCH
VENUE:	Canberra Metro Operations Depot Sandford Street Mitchell (Map attached)
HOST:	[REDACTED] [REDACTED] Canberra Metro Operations
DAY:	Friday
DATE:	29 th March
TIME:	1.30pm - 2.30pm
TIME COMMITMENT:	1-hour
CATERING:	No
DRESS CODE:	Business Casual
YOUR ROLE:	Announcement of new 'tackle rail safety' video with ACT Brumbies Address the media and answer any questions from media. Photo opportunities at media event
WHERE TO PARK:	Reserved parking at LR Depot
WHO WILL MEET YOU:	Gerry Murray, Director Communications and Engagement, TC [REDACTED]
ADVISOR ATTENDING:	Kaarin Dyon
AUDIENCE:	Local media in attendance Canberra LR Operations
VIPs:	ACT Minister for Transport, Meegan Fitzharris ACT Brumbies players: <ul style="list-style-type: none"> • David Pocock • Tevita Kuridrani • Bayley Kuenzle • Tom Cusack • Leslie Leuluaialii-Makin • Claudia Obst (Super W) • Darcy Read (Super W) Local school children from [REDACTED]

<p>PAST INVOLVEMENT:</p>	<p>Many previous light rail events.</p>
<p>SENSITIVITIES:</p>	<p>[REDACTED]</p>
<p>ORDER OF CEREMONIES</p>	<p>1.30pm: School kids and Brumbies players arrive at Depot. School kids meet the players and a light rail driver</p> <p>1.35pm: Minister arrives</p> <p>1.40pm: Minister talks to kids and shows them the new videos. Q&A with the Minister and Brumbies players / photo opportunities</p> <p>1.50pm: Minister and Canberra Metro MEDIA Q&A</p> <p>1.50pm: Kids to start the tour of the Depot with view of light rail vehicles in maintenance hall</p> <p>2.15pm: Kids have afternoon tea and get autographs from players.</p> <p>2.30pm: Event concludes. Kids transported back to school</p>
<p>MEDIA:</p>	<p>Local media will be invited</p>
<p>SOCIAL MEDIA ACCOUNTS</p>	<p>Transport Canberra website, social media accounts. TCCS Twitter.</p>
<p>OUTSTANDING REGULATORY ISSUES</p>	<p>Nil</p>
<p>RESOURCES</p>	<p>CMO will provide: projector and screen; afternoon tea; PPE for kids to try on; flyers (How to use light rail Rail Ready)</p> <p>TC will provide light rail cardboard models</p> <p>Brumbies will provide posters for autographs</p>



best
[REDACTED]**Tackle Rail Safety Videos launch**

Event Date and Time	Friday 29th March, 1.15pm – 2.30pm
Location	Canberra Metro Operations Depot Sandford Street Mitchell
Guests	ACT Minister for Transport, Meegan Fitzharris Brumbies players: <ul style="list-style-type: none"> • David Pocock • Tevita Kuridrani • Bayley Kuenzle • Tom Cusack • Leslie Leuluaialii-Makin • Claudia Obst (Super W) • Darcy Read (Super W) Local school children from [REDACTED] 2 classes – Year 5 and 6)
Media	Local media will be invited
Run Program	1.15pm: School kids and Brumbies players arrive at Depot. School kids meet the players, get autographs and meet a light rail driver 1.30pm: Minister arrives 1.40pm: Minister talks to kids and shows them the new videos. Q&A with the Minister and Brumbies players 2.00pm: Kids have afternoon tea and get autographs from players. View the LRVs in the stabling yard. At same time Minister does doorstep with Media 2.30pm: Event concludes. Kids transported back to school

From: Murray, Gerry
Sent: Thursday, 28 March 2019 12:33 PM
To: [REDACTED] Zotti, Kristen
Cc: [REDACTED]
Subject: RE: Brumbies video launch

The Minister's media release advises three videos however I'm sure it won't be a problem if only two are shown at tomorrow's event [REDACTED]

Gerry Murray | Director
 Phone: 02 6207 6356 | Mobile: [REDACTED]
 Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
 496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
www.act.gov.au | www.tccs.act.gov.au | [@tccs_act](https://twitter.com/tccs_act)



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From: [REDACTED]<[REDACTED]@canberra-metro.com.au>
Sent: Thursday, 28 March 2019 11:49 AM
To: Murray, Gerry <Gerry.Murray@act.gov.au>; Zotti, Kristen <Kristen.Zotti@act.gov.au>
Cc: [REDACTED]<[REDACTED]@cmet.com.au>
Subject: FW: Brumbies video launch

Hi again Gerry and Kristen

Further to me email below, ACT Police have requested a further change to the voiceover for the safety and security video which won't be able to be re-recorded before tomorrow.

Please could you let me know if you're comfortable showing the two main videos only (Safety on Board and Safety at the stops)

Thanks kindly

[REDACTED]

From: [REDACTED]
Sent: Thursday, 28 March 2019 10:57 AM
To: Murray, Gerry <Gerry.Murray@act.gov.au>; Zotti, Kristen <Kristen.Zotti@act.gov.au>
Cc: [REDACTED]<[REDACTED]@cmet.com.au>
Subject: Brumbies video launch

Gerry, Kristen

Just confirming with you that we will show the following two videos at tomorrow's media event (note these are only the vimeo links. The actual final video files are enhanced in audio and picture quality but they are huge files and not so easy to share):

[Getting on and off Light Rail Vehicles](#)

[On board the light rail vehicle](#)

I'm also hoping to have the final [Safety and Security](#) video available to show, however we are waiting for ACT Police approval on this new version. (To be honest, I'm not sure it's worthwhile showing this video to the kids even if it's ready – it's targeted at adults and doesn't have any of the fun elements of the other two videos. I'll take your advice on this)

I've also updated the run program below

Thanks,

Kaarin Dynon
Communications Adviser to Andrew Barr MLA
Chief Minister | Treasurer | Minister for Social Inclusion and Equality | Minister for Tourism and Special Events | Minister for Trade, Industry
and Investment
Mobile: [REDACTED] Email: kaarin.dynon@act.gov.au
www.andrewbarr.com.au



From: Dynon, Kaarin
Sent: Thursday, 28 March 2019 1:37 PM
To: Murray, Gerry
Cc: O'Daly, Edward
Subject: RE: Brumbies tomorrow

I put out the media alert at 12:37. Prior to this change.

I can call TVs with updated timing.

From: Murray, Gerry
Sent: Thursday, 28 March 2019 1:20 PM
To: Dynon, Kaarin <Kaarin.Dynon@act.gov.au>
Cc: O'Daly, Edward <Edward.O'Daly@act.gov.au>
Subject: RE: Brumbies tomorrow

Hi Kaarin,

One minor update to the Media Alert. As children from [REDACTED] and Brumbies players will be arriving at LR depot from 1.15pm tomorrow, I've changed the media alert from 1.30pm start time to 1.15pm. Please see attached.

Cheers,

Gerry Murray | Director
Phone: 02 6207 6356 | Mobile: + [REDACTED]
Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
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From: Murray, Gerry
Sent: Thursday, 28 March 2019 12:29 PM
To: Dynon, Kaarin <Kaarin.Dynon@act.gov.au>; O'Daly, Edward <Edward.O'Daly@act.gov.au>
Subject: RE: Brumbies tomorrow

Hi Kaarin,

Please find attached media pack for Minister's event at light rail depot on Friday 29 March. This pack consists of;

- Media Alert
- Media Release
- Arrangements brief
- Key messages on Tackle Rail Safety campaign

Outline program précis below;

The Minister will launch the new Tackle Rail Safety videos at this event at the Depot. Media will be invited. Approx 55 school children (Year 5 and 6) from [REDACTED] will attend from [REDACTED] and several Brumbies players will also participate. Run program below. Please note the earlier start time of 1.15pm. Car parking has been reserved for the Minister and Brumbies team

Tackle Rail Safety Videos launch

Event Date and Time	Friday 29th March, 1.15pm – 2.30pm
Location	Canberra Metro Operations Depot Sandford Street Mitchell
Guests	ACT Minister for Transport, Meegan Fitzharris Brumbies players: <ul style="list-style-type: none"> • David Pocock • Tevita Kuridrani • Bayley Kuenzle • Tom Cusack • Leslie Leuluaialii-Makin • Claudia Obst (Super W) • Darcy Read (Super W) Local school children from [REDACTED] (2 classes – Year 5 and 6)
Media	Local media will be invited
Run Program	1.15pm: School kids and Brumbies players arrive at Depot. School kids meet the players, get autographs and meet a light rail driver 1.30pm: Minister arrives 1.40pm: Minister talks to kids and shows them the new videos. Q&A with the Minister and Brumbies players 2.00pm: Kids have afternoon tea and get autographs from players. View the LRVs in the stabling yard. At same time Minister does doorstep with Media 2.30pm: Event concludes. Kids transported back to school

Look forward to seeing you tomorrow.

Best regards,

Gerry

Gerry Murray | Director

Phone: 02 6207 6356 | Mobile: [REDACTED]

Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government

496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601

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From: Dynon, Kaarin

Sent: Thursday, 28 March 2019 9:53 AM

To: Murray, Gerry <Gerry.Murray@act.gov.au>; O'Daly, Edward <Edward.O'Daly@act.gov.au>

Subject: Brumbies tomorrow

Hi! Can I grab the info for tomorrow? Alert/Release, arrangements brief?

From: Murray, Gerry
Sent: Thursday, 28 March 2019 3:43 PM
To: [REDACTED]
Cc: Zotti, Kristen
Subject: RE: MR for tomorrow's video launch
Attachments: MeeganFitzharris_MR_Brumbies - Tackle Rail Safety video launch.docx; Key messages_Tackle Rail Safety_Brumbies launch videos_29MARCH.docx

Hi [REDACTED]

Please see attached along with key messages noting the this MR is still with mins office for clearance.

All the best,

Gerry

Gerry Murray | Director
Phone: 02 6207 6356 | Mobile: [REDACTED]
Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
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-----Original Message-----

From: [REDACTED]@canberra-metro.com.au>
Sent: Thursday, 28 March 2019 3:30 PM
To: Murray, Gerry <Gerry.Murray@act.gov.au>
Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>
Subject: MR for tomorrow's video launch

Hi Gerry

Would you mind sending me the MR for Minister's launch of the videos tomorrow? I would like to pass it to Glenn for his information Best [REDACTED]

Sent from my iPhone

Key Messages on the launch of Tackle Rail Safety videos with ACT Brumbies;

Safety;

- Only cross light rail tracks at intersections and designated crossings.
- Ensure you look both ways before doing so
- Light rail vehicles travel quickly and quietly can approach from either direction
- While waiting at light rail stops ensure you stand behind the yellow line
- When the Light Rail Vehicle arrives, please keep the doorways clear
- Please wait for passengers to leave, and allow those with mobility impairments, wheel chairs, and prams to enter or exit the vehicle first
- If travelling with children or minors, keep them safe by holding their hand at stops and while on-board the light rail vehicle

- When you're at light rail stops and near the tracks, follow the signs
- This includes digital displays and loud speaker announcements
- For passenger safety and security, each vehicle and every stop have been installed with digital CCTV cameras
- Alternatively, if you ever feel concerned about your safety or the safety of others, call 000 to report: incidents, unattended items, and suspicious behaviour

MyWay Cards;

- Once you arrive at a light rail stop please use your MyWay Card to tap on and off the Light Rail Vehicle at the stop
- You will not be able to use your MyWay card to tap on and tap off on light rail vehicles
- Ticket vending machines will be located on all light rail stops
- You will be able to view your balance, top-up and purchase a single trip paper ticket
- These will be checked by Customer Service Officers once on-board light rail vehicles

Customer Service Officers;

- For passengers or members of the community, CMET Customer Service Officers are available to offer light rail information and assistance on-board and at light rail stops along the light rail corridor

On-board;

- Travelling on light rail vehicles, passengers must use a seat or hold a handrail for support
- If you're travelling with bags or other items, please keep them off the seats and place them on your lap or under your seat
- If you're standing, place bags or other items between your feet
- Please keep the doors and aisles clear at all times
- Please be courteous on the light rail
- Offer your seat to elderly people, pregnant women, and those with impaired mobility
- Please be mindful of others. Monitor loud music, phone calls, and shouting
- If you're travelling with a bike, please secure it in the bike rack provided
- Passenger information displays will show the next arriving light rail vehicle as well as the next stop

Please refrain from;

- Putting your feet on the seats
- Eating or drinking on-board
- Littering on-board light rail vehicles or at light rail stops

Please do not use on-board light rail vehicles or when at light rail stops;

- Rollerblades
- Skateboards
- Scooters or similar wheeled devices on

The new network means;

- o one ticket-one fare-one network across bus and light rail services
- o getting more people who do not currently use the network, travel by bus or light rail
- o providing reliable, safe and sustainable integrated transport services
- o supporting Canberrans through enabling public transport infrastructure
- o shaping the future through an integrated transport network
- o making Canberra better connected

Safety on the light rail project is the paramount consideration of the ACT Government. It is an important project for our community and the priority continues to be ensuring all activities are undertaken as safely as possible for workers and the community. The light rail is a significant project that will transform Canberra making it better connected across an integrated public transport network. We ask all members of the community to be aware, stay alert and follow traffic signs, signals and road rules along the light rail corridor. We appreciate the continued patience of the public and the support of the Canberra community.



Media release

MEEGAN FITZHARRIS MLA

Minister for Health and Wellbeing

Minister for Transport and City Services

Minister for Higher Education, Training and Research

Member for Yerrabi

29 March 2019

Minister urges all Canberrans to *Tackle Rail Safety* with the support of the ACT Brumbies

Minister for Transport Meegan Fitzharris is launching the ACT's Brumbies *Tackle Rail Safety* campaign on Friday 29 March at the light rail depot in Mitchell. With light rail services less than one month away from launch, the public are being urged to stay alert, be aware and pay attention in their surroundings on and around Canberra's light rail.

"I am urging everyone in our community to take responsibility for their safety and remind others of safety issues when at light rail stops, on light rail vehicles and around the light rail environment", said Minister Fitzharris.

In a series of three videos, ACT Brumbies players are featured emphasising key safety messages for passengers to follow and what to do in an emergency. The videos focus on passenger safety, security features including CCTV across light rail stops and on light rail vehicles and passenger information displays at stops and on-board.

Minister Fitzharris said, "Passenger safety remains our priority on the light rail, along the light rail corridor and across our integrated transport network. As a Light Rail Ambassador, the ACT Brumbies are showcasing how to behave on light rail vehicles, what to do in an emergency and the do's and don'ts when travelling on light rail".

These videos also introduce CMET Light Rail Customer Service Officers, how to secure bikes in the bike racks on light rail vehicles and asking passengers to refrain from eating and drinking on-board light rail vehicles.

"We want light rail to be a safe and enjoyable experience for all passengers. We encourage our community to be respectful and courteous to passengers travelling on light rail and to follow instructions from CMET CSOs and on passenger information display boards", said Minister Fitzharris.

Safety on the light rail project is the paramount consideration of the ACT Government. It is an important project for our community and the priority continues to be ensuring all activities are undertaken as safely as possible for workers and the community. The light rail is a significant project that will transform Canberra making it better connected across an integrated public transport network. We ask all members of the community to be aware, stay alert and follow traffic signs, signals and road rules along the light rail corridor. We appreciate the continued patience of the public and the support of the Canberra community.

Statement ends

Date: 29 March 2019

Media contact/s:

Kaarin Dynon T (02) 6205 2974 M [REDACTED] E Kaarin.dynon@act.gov.au

ACT LEGISLATIVE ASSEMBLY

Phone (02) 6205 0051

Email fitzharris@act.gov.au

From: Zotti, Kristen
Sent: Thursday, 28 March 2019 5:10 PM
To: Murray, Gerry
Subject: FW: MR for tomorrow's video launch
Attachments: MeeganFitzharris_MR_Brumbies - Tackle Rail Safety video launch.docx; Key messages_Tackle Rail Safety_Brumbies launch videos_29MARCH.docx

Thanks so much for doing this Gerry! Much appreciated 😊

From: Murray, Gerry
Sent: Thursday, 28 March 2019 3:43 PM
To: [REDACTED]@canberra-metro.com.au>
Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>
Subject: RE: MR for tomorrow's video launch

Hi [REDACTED]

Please see attached along with key messages noting the this MR is still with mins office for clearance.

All the best,

Gerry

Gerry Murray | Director
Phone: 02 6207 6356 | Mobile: + [REDACTED]
Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
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-----Original Message-----

From: [REDACTED]@canberra-metro.com.au>
Sent: Thursday, 28 March 2019 3:30 PM
To: Murray, Gerry <Gerry.Murray@act.gov.au>
Cc: Zotti, Kristen <Kristen.Zotti@act.gov.au>
Subject: MR for tomorrow's video launch

Hi Gerry

Would you mind sending me the MR for Minister's launch of the videos tomorrow? I would like to pass it to Glenn for his information Best [REDACTED]

Sent from my iPhone

From: Murray, Gerry
Sent: Friday, 29 March 2019 4:57 PM
To: [REDACTED]
Cc: [REDACTED]@cmet.com.au; [REDACTED]@cmet.com.au;
Subject: Zotti, Kristen
 RE: Thank you

Couldn't have said it better myself [REDACTED] Thank you [REDACTED] and please thank the Brumbies on our behalf for being so generous with their time and for their active participation.

Big thank you to [REDACTED] [REDACTED] and the whole Canberra Metro team for facilitating such an important (and enjoyable) afternoon focussed on light rail safety.

Best regards,

Gerry

Gerry Murray | Director
 Phone: 02 6207 6356 | Mobile: [REDACTED]
Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government
 496 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601
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Connected services for the people of Canberra

From: [REDACTED]@canberra-metro.com.au>
Sent: Friday, 29 March 2019 3:52 PM
To: [REDACTED]
Cc: [REDACTED]@cmet.com.au; [REDACTED]
 [REDACTED]@canberra-metro.com.au>; [REDACTED]@cmet.com.au; Murray, Gerry <Gerry.Murray@act.gov.au>;
 Zotti, Kristen <Kristen.Zotti@act.gov.au>
Subject: Thank you

Dear [REDACTED]

On behalf of everyone involved in today's video launch, I want to say a huge thank you to you and your players who attended today. Just as the Brumbies are the stars in the Tackle Rail Safety videos, the players were also stars today. I've never seen 50 kids line up so quickly as when [REDACTED] announced it was time for autograph signing! The Brumbies' participation in the Rail Ready safety campaign is immensely valuable in terms of the cut-through we can achieve with the safety messages. Please would you pass our thanks onto the players and I'm especially grateful for your role in coordinating their presence today.

I hope to make it to a home game to see the videos on the big screen at half time – thanks for arranging that to happen [REDACTED]

Have a terrific weekend.

[REDACTED]

[REDACTED]

Communications & Engagement Director

CANBERRA
METRO

P: [REDACTED]
A: 330 Northbourne Avenue, DICKSON, ACT 2602
E: [REDACTED][@canberra-metro.com.au](mailto:[REDACTED]@canberra-metro.com.au)

From: Murray, Gerry
Sent: Tuesday, 2 April 2019 7:25 AM
To: [REDACTED] Zotti, Kristen
Subject: RE: Brumbies Launch [SEC=UNCLASSIFIED]

UNCLASSIFIED

[REDACTED]

Please see below a couple of paragraphs for inclusion in Board report;

ACT BRUMBIES TACKLE RAIL SAFETY

- (Launch of Brumbies safety campaign) On Friday March 29, CMET hosted the launch of the ACT Brumbies Tackle Rail Safety videos with year 6 and 7 children from [REDACTED]. These videos promoted key safety messages, use of MyWay cards, customer service officers, passenger etiquette and courtesy and the do's and don't when travelling on light rail.
 - Minister Fitzharris launched these light rail safety videos at the light rail depot event
 - The ACT Brumbies were in attendance and signed light rail vehicle cut-outs and Brumbies posters for the [REDACTED] children

- [REDACTED]
- [REDACTED]

Hope the above helps.

Cheers,

Gerry Murray | Director

Phone: 02 6207 6356 | Mobile: + [REDACTED]

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From: May, Alicia
Sent: Tuesday, 2 April 2019 7:10 AM
To: Zotti, Kristen <Kristen.Zotti@act.gov.au>
Cc: Murray, Gerry <Gerry.Murray@act.gov.au>
Subject: RE: Brumbies Launch [SEC=UNCLASSIFIED]

Many thanks – that’s great ☺

From: Zotti, Kristen
Sent: Tuesday, 2 April 2019 7:09 AM
To: May, Alicia <Alicia.May@act.gov.au>
Cc: Murray, Gerry <Gerry.Murray@act.gov.au>
Subject: Fwd: Brumbies Launch

Here are the Brumbies photos Alicia :)

From: Jones, Dylan <dylan.jones@act.gov.au>
Sent: Friday, March 29, 2019 3:57 pm
To: Zotti, Kristen; Murray, Gerry; [REDACTED]
Subject: Brumbies Launch

[REDACTED]

Dylan Jones | Digital Communications Manager

Phone: 02 6207 5596 | **Mobile:** [REDACTED]

| Transport Canberra and City Services | **ACT Government**

Level 3 496 Northbourne Avenue Dickson ACT 2601 | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

From: Crichton, Andrew
Sent: Wednesday, 3 April 2019 6:48 AM
To: Russell, Catherine; [REDACTED]@cmet.com.au
Cc: Murray, Gerry; O'Daly, Edward
Subject: Re: Request for brumbies safety videos + opportunity for National Walk to School Day

Thanks Cath.

Just to clarify, I was told that light rail/Canberra Metro might be looking for opportunities to promote light rail and safety in Gungahlin schools after light rail commences, hence I flagged the opportunity.

The schools aren't pushing for it either am I, I was merely flagging an opportunity if you were looking for one. If it is resource intensive there is no pressure to have a presence.

Thanks
Andrew

From: Russell, Catherine
Sent: Tuesday, 2 April 2019 5:20:14 PM
To: [REDACTED]@cmet.com.au
Cc: Murray, Gerry; O'Daly, Edward; Crichton, Andrew
Subject: Request for brumbies safety videos + opportunity for National Walk to School Day

UNCLASSIFIED

Hi [REDACTED]

It is getting very exciting.

Could you help with two things:

1. Brumbies videos – is it possible for Transport Canberra to have the native files so that these can sit on our website under light rail safety (we are rejigging our website ahead of the launch)
2. 17/5 National Walk to School Day opportunity – Good Shephard and Amaroo schools on the G2C alignment are keen to host a National Walk to School Day event and integrate light rail messaging – walking, riding light rail and walking etc – nearly a month from the launch day – is this something you would like to pursue with the Brumbies/CMET (health bodies, active bodies, walking + light rail etc)

Thanks in advance.

Kind Regards

Catherine Russell | Assistant Director, Light Rail Engagement and Communications

Mobile: [REDACTED] | Email: Catherine.russell@act.gov.au

Light Rail City to Woden | Transport Canberra and City Services Directorate | ACT Government

Level 3, 496 Northbourne Ave, Dickson ACT | GPO Box 158 Canberra ACT 2601 | www.act.gov.au



From: Murray, Gerry
Sent: Tuesday, 30 April 2019 11:07 AM
To: [REDACTED]
Subject: Brumbies Launch Event_TPs
Attachments: Brumbies Safety Messages_Launch Event_29MARCH.docx

Hi [REDACTED]

These key messages may be useful for Brumbies cut-downs.

Best,

Gerry Murray | Director

Phone: 02 6207 6356 | Mobile: [REDACTED]

Communications and Engagement | Transport Canberra and City Services Directorate | ACT Government

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Key Messages on the launch of Tackle Rail Safety videos with ACT Brumbies;

Safety;

- Only cross light rail tracks at intersections and designated crossings.
- Ensure you look both ways before doing so
- Light rail vehicles travel quickly and quietly can approach from either direction
- While waiting at light rail stops ensure you stand behind the yellow line
- When the Light Rail Vehicle arrives, please keep the doorways clear
- Please wait for passengers to leave, and allow those with mobility impairments, wheel chairs, and prams to enter or exit the vehicle first
- If travelling with children or minors, keep them safe by holding their hand at stops and while on-board the light rail vehicle

- When you're at light rail stops and near the tracks, follow the signs
- This includes digital displays and loud speaker announcements
- For passenger safety and security, each vehicle and every stop have been installed with digital CCTV cameras
- Alternatively, if you ever feel concerned about your safety or the safety of others, call 000 to report: incidents, unattended items, and suspicious behaviour

MyWay Cards;

- Once you arrive at a light rail stop please use your MyWay Card to tap on and off the Light Rail Vehicle at the stop
- You will not be able to use your MyWay card to tap on and tap off on light rail vehicles
- Ticket vending machines will be located on all light rail stops
- You will be able to view your balance, top-up and purchase a single trip paper ticket
- These will be checked by Customer Service Officers once on-board light rail vehicles

Customer Service Officers;

- For passengers or members of the community, CMET Customer Service Officers are available to offer light rail information and assistance on-board and at light rail stops along the light rail corridor

On-board;

- Travelling on light rail vehicles, passengers must use a seat or hold a handrail for support
- If you're travelling with bags or other items, please keep them off the seats and place them on your lap or under your seat
- If you're standing, place bags or other items between your feet
- Please keep the doors and aisles clear at all times
- Please be courteous on the light rail
- Offer your seat to elderly people, pregnant women, and those with impaired mobility
- Please be mindful of others. Monitor loud music, phone calls, and shouting
- If you're travelling with a bike, please secure it in the bike rack provided
- Passenger information displays will show the next arriving light rail vehicle as well as the next stop

Please refrain from;

- Putting your feet on the seats
- Eating or drinking on-board
- Littering on-board light rail vehicles or at light rail stops

Please do not use on-board light rail vehicles or when at light rail stops;

- Rollerblades
- Skateboards
- Scooters or similar wheeled devices on

The new network means;

- o one ticket-one fare-one network across bus and light rail services
- o getting more people who do not currently use the network, travel by bus or light rail
- o providing reliable, safe and sustainable integrated transport services
- o supporting Canberrans through enabling public transport infrastructure
- o shaping the future through an integrated transport network
- o making Canberra better connected

Safety on the light rail project is the paramount consideration of the ACT Government. It is an important project for our community and the priority continues to be ensuring all activities are undertaken as safely as possible for workers and the community. The light rail is a significant project that will transform Canberra making it better connected across an integrated public transport network. We ask all members of the community to be aware, stay alert and follow traffic signs, signals and road rules along the light rail corridor. We appreciate the continued patience of the public and the support of the Canberra community.