



Freedom of Information - Access Application to the City and Environment Directorate - Submission confirmation

Your submission has been successful. Please keep a copy of this receipt for your records.

Date and time

Reference code

Transport Canberra and City Services (TCCS)

GPO Box 158
Canberra City, ACT 2601

Phone: 02 6207 2987
TCCS.FOI@act.gov.au

Applicant details

Title

Given name

Family name

Preferred name

Preferred method of contact

Phone

Email

Post

Contact phone number

Contact email address

Contact postal address

Address line 1

Address line 2

Suburb

State

Postcode

Preferred method to receive information*

Email

Post

Same as contact email address

Information request

Who are you making the request on behalf of?

What type of information are you requesting access to?*

What information are you requesting access to under the Act?*

The contents of the following ministerial briefs (in relation to CED FOI 25-043):

- 25/0197181 - Caveat Brief - Cheyne - Drivers Licence for the homeless
- 25/0200112 - Ministerial Brief - Steel - Proposed action against builder licensees who have provided fraudulent certificates
- 25/0204653 - Caveat Brief - Cheyne - Garema Place upgrades - Via Dolce update
- 25/0243476 - Ministerial Brief - Minister Steel - Construction licence action against certifier
- 25/0263556 - Ministerial Brief - Minister Berry - Standing in Solidarity Fight Night
- COO - MIN C2025/00572 - Minister Brief - Accountability indicator survey results 2025
- COO - MIN S2025/00553 - Minister Brief - Minister Steel - Accountability Indicator Review (Revised) for 2025-26
- CS - MIN B2025/00657 - Minister Brief - Minister Berry to meet with Eastlakes Football Club - Wed, 04 June - 10.00-10.30
- CS - MIN B2025/00907 - Meeting Brief - Minister Berry to meet with Eastlake Football Club - Tues, 12 Aug - 12:30-1:30pm
- CS - MIN C2025/00033 - Minister Brief - Circular Economy Strategy and Action Plan Progress Report 2023-24
- CS - MIN C2025/00445 - Minister Brief - Active Travel Infrastructure Budget - Path Renewal & Infill Package Expenditure Plan
- CS - MIN C2025/00547 - Minister Brief - Majura Dr and Fairbairn Ave intersection CAG Proposal
- TCBS - MIN C2025/00513 - Minister Brief - Comms plan Dickson toilet upgrades
- TCBS - MIN C2025/00790 - Advisory Note - Update on engagement with the Rural Landholders Association and Animal Welfare Advisory Committee stakeholder engagement framework
- TCBS - MIN S2025/00820 - Minister Brief - Light Rail Customer Satisfaction Survey - August/September 2025
- TCBS - MIN S2025/00846 - Advisory Note - Failure camera issue on the 65 buses
- 25/0153227 - Ministerial-Information Brief - Cheyne - Government Commitment Tracking
- 25/0190618 Ministerial-Information Brief - Cheyne - Government Commitment Tracking (Additional Commitments 076, 201)
- 25/0224311 Ministerial-Advisory Note - Cheyne & Orr - Point Hut Dog Exercise Area
- 25/0277331 Ministerial-Information Brief - Steel - Council response to the Minister's direction on Early Kingston Shops provisional heritage
- 25/0162552 Ministerial - Information Brief - Orr - Water Abstraction Charge and Non-potable Water Review
- 25/0192875 Ministerial-Information Brief - Orr - EPSDD 2025-26 Fees and Charges
- 25/0194298 Ministerial-Information Brief - Orr- Wood Heaters
- 25/0195620 Ministerial-Information Brief - Orr - Release of the Listening Report on Refreshing the ACT Water Strategy
- 25/0196891 Ministerial-Meeting Brief - Steel - Auction Advantage (Frank Walmsley) - 17 June 2025
- 25/0197077 Ministerial-Meeting Brief - Orr - ACT Farmers - 10 June 2025
- 25/0200442 Ministerial-Advisory Note - Steel - New Ice Sports Facility in Greenway
- 25/0201416 Ministerial-Meeting Brief - Steel - ACT Jewish Community Inc - 11 June 2025
- 25/0204136 Ministerial-Arrangements Brief - Steel - Missing Middle Housing Reforms - Industry Workshop - 5 June 2025
- 25/0204138 Ministerial-Arrangements Brief - Steel - Missing Middle Housing Reforms - Tuggeranong Workshop - 11 June 2025

Attach a description or additional details about the information you are requesting access to (optional)

Do you have a similar or identical request currently under review by another ACT Government Directorate?

Yes

No


Are you enquiring as

▼

Provide a statement about how the release of information is in the public interest (optional)

Would you like to provide any additional information? (optional)

Attach additional documents to support your application (optional)

From: [CED, FOI](#)
To: 
Subject: FOI 25-101 - Request for refinement of application scope
Date: Monday, 27 October 2025 4:14:00 PM
Attachments: [MZXP3H8Q.pdf](#)

Good afternoon

In relation to your access application (attached) received by the City and Environment Directorate (CED) on 10 October 2025, we are seeking to reduce the scope of the application.

Your application is seeking contents of 30 ministerial briefs ranging across various functions of the CED, due to the pressures on resourcing that have occurred previously when processing similar applications, and as each brief requested will need to have the public interest test applied for release individually, we ask you to consider limiting the application to a maximum of 10 briefs.

If this is agreeable to you, please indicate which 10 briefs you would like to be included:

1. 25/0197181 - Caveat Brief - Cheyne - Drivers Licence for the homeless
2. 25/0200112 - Ministerial Brief - Steel - Proposed action against builder licensees who have provided fraudulent certificates
3. 25/0204653 - Caveat Brief - Cheyne - Garema Place upgrades - Via Dolce update
4. 25/0243476 - Ministerial Brief - Minister Steel - Construction licence action against certifier
5. 25/0263556 - Ministerial Brief - Minister Berry - Standing in Solidarity Fight Night
6. COO - MIN C2025/00572 - Minister Brief - Accountability indicator survey results
7. 2025COO - MIN S2025/00553 - Minister Brief - Minister Steel - Accountability Indicator Review (Revised) for 2025-26
8. CS - MIN B2025/00657 - Minister Brief - Minister Berry to meet with Eastlakes Football Club - Wed, 04 June - 10.00-10.30
9. CS - MIN B2025/00907 - Meeting Brief - Minister Berry to meet with Eastlake Football Club - Tues, 12 Aug - 12:30-1:30pm
10. CS - MIN C2025/00033 - Minister Brief - Circular Economy Strategy and Action Plan Progress Report 2023-24
11. CS - MIN C2025/00445 - Minister Brief - Active Travel Infrastructure Budget - Path Renewal & Infill Package Expenditure Plan
12. CS - MIN C2025/00547 - Minister Brief - Majura Dr and Fairbairn Ave intersection CAG Proposal
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14. TCBS - MIN C2025/00790 - Advisory Note - Update on engagement with the Rural Landholders Association and Animal Welfare Advisory Committee stakeholder engagement framework
15. TCBS - MIN S2025/00820 - Minister Brief - Light Rail Customer Satisfaction Survey - August/September 2025

16. TCBS - MIN S2025/00846 - Advisory Note - Failure camera issue on the 65 buses
17. 25/0153227 - Ministerial-Information Brief - Cheyne - Government Commitment Tracking
18. 25/0190618 Ministerial-Information Brief - Cheyne - Government Commitment Tracking (Additional Commitments 076, 201)
19. 25/0224311 Ministerial-Advisory Note - Cheyne & Orr - Point Hut Dog Exercise Area
20. 25/0277331 Ministerial-Information Brief - Steel - Council response to the Minister's direction on Early Kingston Shops provisional heritage
21. 25/0162552 Ministerial - Information Brief - Orr - Water Abstraction Charge and Non-potable Water Review
22. 25/0192875 Ministerial-Information Brief - Orr - EPSDD 2025-26 Fees and Charges
23. 25/0194298 Ministerial-Information Brief - Orr- Wood Heaters
24. 25/0195620 Ministerial-Information Brief - Orr - Release of the Listening Report on Refreshing the ACT Water Strategy
25. 25/0196891 Ministerial-Meeting Brief - Steel - Auction Advantage (Frank Walmsley) - 17 June 2025
26. 25/0197077 Ministerial-Meeting Brief - Orr - ACT Farmers - 10 June 2025
27. 25/0200442 Ministerial-Advisory Note - Steel - New Ice Sports Facility in Greenway
28. 25/0201416 Ministerial-Meeting Brief - Steel - ACT Jewish Community Inc - 11 June 2025
29. 25/0204136 Ministerial-Arrangements Brief - Steel - Missing Middle Housing Reforms - Industry Workshop - 5 June 2025
30. 25/0204138 Ministerial-Arrangements Brief - Steel - Missing Middle Housing Reforms - Tuggeranong Workshop - 11 June 2025

Please note: Under section 34(4) of the *Freedom of Information Act 2016*, processing of your application has been suspended and will resume once we have received clarification from you. If no response is received within 6 weeks of this request (by 9 December 2025), CED will no longer deal with your application and a new application will be required.

I can be contacted on 6207 7912 or via CEDFOI@act.gov.au if you have any questions or would like to discuss.

Thank you


Angelina Aloisi (she/her) | **Assistant Director, Information Access**

Phone: 02 6207 7912 | Email: CEDFOI@act.gov.au

Governance, Ministerial and Coordination | City and Environment Directorate | ACT Government

480 Northbourne Avenue, Dickson | GPO Box 158, Canberra ACT 2601 | www.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: 
To: [CED, FOI](#)
Subject: RE: FOI 25-101 - Request for refinement of application scope
Date: Friday, 31 October 2025 10:32:42 AM
Attachments: [image001.png](#)

Hi team,

Happy to reduce scope on this to the following:

1. 25/0197181 - Caveat Brief - Cheyne - Drivers Licence for the homeless
2. 25/0200112 - Ministerial Brief - Steel - Proposed action against builder licensees who have provided fraudulent certificates
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10. CS - MIN C2025/00033 - Minister Brief - Circular Economy Strategy and Action Plan Progress Report 2023-24

Thanks again for your assistance.

Sincerely,

