



# Infill Developments Submission Cover Sheet - AA-DCL-A

## Requirements for Design Review submission for Infill Developments

**Project Title**  
(suburb/ block / section)

**Project description**

**Developer's/Client's details**

**Name of the entity**

**Address**

**Contact person**

**E-mail**

**Phone**

**Applicant details**

**Company**

**Contact person**

**Address**

**E-mail**

**Phone**

These documents are submitted for audit and comments or endorsement.

All documents are in accordance with the design brief and have been prepared in accordance with the Requirements detailed in Reference Document AA-REF-06A Infill Developments- Requirements for submission Requesting Design Acceptance (Ref 06A)

**Note:** The Submission must be complete and include all Civil, Landscape, TCD's and Public Lighting, and any other design elements of the Works. TCCS will not accept incomplete Submissions or Submissions from individual Consultants for separate design elements of the Works. Where TCCS considers the Submission to be incomplete, the Applicant will be advised to this effect within five working days following receipt of the Submission and will be requested to collect the Submission from TCCS offices. Assessment will not commence until a complete Submission has been received.

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**Prepared by**

**Date**

	Yes	No	N/A	Office use
Has agent authority been provided?				
Are evidence of previous discussions, agreements with NCA provided?				
Does Notice of Decision require Design Acceptance?				
Does the proposal addresses Prescribed Conditions?				
Have the relevant approval/s and licences been obtained?				
Has supporting documentation/approvals been provided?				

**Refer to relevant clause of Reference Document 06 A for details**

	Yes	No	N/A	Office use
Index (clause 6.2.1)				
Letter of Authorisation (clause 6.2.2)				
Certifications (clause 6.2.3)				
Project description (clause 6.2.4)				
Consultation (clause 6.2.5)				
Products (clause 6.2.6)				
Exception clause (6.2.7)				
A list of all drawings and revisions (clause 6.2.8)				
Dilapidation report (clause 6.2.9)				
Plan Index and/or Key Plan (clause 6.3.1)				
Landscape Management and Protection Plan (LMPP) (6.3.2)				
Project Site Plans (clause 6.3.3)				
General Arrangement Plans (clause 6.3.4)				
Location Plan (clause 6.3.5)				
Standard Details (clause 6.3.6)				

**Office use only**

Compliance with documentation requirements of Reference Document 06A

	Compliant	Not compliant
Submission		

Checked by

Date

Does this project include **driveway?** if "Yes" then answer below questions  
if "No" go to section 2

**(1) Access/Driveway (Ref DS05, AS 2890.1)**

	Yes	No	N/A
Is the location as per DA?			
Are there any heritage restrictions?			
Are all dimensions checked and shown on drawings?			
Do the design details (incl: materials, thickness, joints, reinforcements, vertical & horizontal geometry) comply with the Standards?			
Have the vertical and horizontal clearances been checked and shown on drawings (this include trees, services, street lights and other solid objects) ?			
Has the path crossing been checked for priority and visual separation between path and driveway?			
Are the sight lines shown and satisfactory?			

Does this project include **verge landscape works?** if "Yes" than answer below questions  
if "No" go to section 3

**(2) Landscape : (DS 22 & 23)**

	Yes	No	N/A
Is the removal or relocation of trees in accordance with the DA?			
Are the tree species in accordance with the DA?			
Has the LMPP been prepared in accordance with requirements of Ref 04?			
Do the design drawings clearly show the proposed landscape treatment?			

Does this project include **public lighting?** if "Yes" than answer below questions  
if "No" go to section 4

**(3) Public Lighting: (DS 12, AS1158)**

	Yes	No	N/A
Is the location and clearances shown on the drawings and are they satisfactory?			
Is the design of the public lighting in accordance with the Standards			
Has the Certification by an electrical engineer been provided?			

Does this project include a new **path**? if "Yes" then answer below questions  
if "No" go to section 5

**(4) Paths and Crossings : ( ref DS05, AUSTRROADS Guide to Road Design Part 6A, AS 1428)**

	Yes	No	N/A
Is the path crossing at the driveway satisfactory?			
Is the path continuity satisfactory?			
Are the design details satisfactory (materials, thickness, vertical & horizontal geometry)?			
Have the vertical & horizontal clearances(continuous and rigid objects) been checked?			
Has the pram ramp been designed in accordance with the Standards?			
Has the pram ramp design follow requirements of the Standards in regards to tactile indicators?			

Does this project require **waste management plan**? if "Yes" than answer below questions  
if "No" go to section 6

**(5) Waste : (Ref Development Control Code – For Best Practice Waste Management in the ACT)**

	Yes	No	N/A
Has the waste management plan been provided?			
Is the kerbside collection satisfactory?			
Is the carting distance in accordance with the Development Control Code?			
Have the dimensions and location of the waste enclosure been provided?			
Has adequate space been provided for the storage of MGBs and Hoppers?			
Has separate storage space been provided for commercial and residential waste?			
Has the turning template for the waste collection vehicle been provided?			
Has the Waste vehicle travel path adequate clearances?			

Does this project include proposal for on-street or off-street parking? if "Yes" than answer below questions  
if "No" go to section 7

**(6) Parking : (DS 10, AS2840, AS1428 )**

	Yes	No	N/A
Is the number of parking spaces in accordance with DA, NCA or EDD requirements?			
Are the dimensions of bays in accordance with AS2840 and Parking Code?			
Does the layout (eg. circulation) satisfy relevant Standards?			

Does this project include **Traffic Control Devices?** if "Yes" than answer below questions  
if "No" go to section 8

**(7) Traffic Control Devices: (DS 09, AS1742, AS1743)**

	Yes	No	N/A
Is the line marking satisfactory?			
Are proposed signs in accordance with the Standards?			
Are proposed RRPMS in accordance with the Standards ?			
Has details of non standard signs been provided			

Does this project impact on an **easement or SW?** if "Yes" then answer below questions  
if "No" go to section 9

**(8) Stormwater and Easement : (Ref DS01, Construction in the Vicinity of Stormwater Easement)**

Note: Sites that are located adjacent to low points in roads or sites that are subject to overland flows from adjacent property need to have a flood assessment report. This report should demonstrate, among other things, how flows up to the 1%AEP (Annual Exceedance Probability) level are to be accommodated around or through the site in a safe manner to the satisfaction of TAMS as the maintenance authority for the drainage system.

	Yes	No	N/A
Is this development in close proximity to floodway?			
Is this development site located adjacent to low point in a road?			
For developments adjacent to the floodway: Has the certification that the development is above 1:100ARI + 500mm freeboard provided?			
Have flood assessment including overland floodpaths been provided?			
Have details (location/depth/grades) of new ties been provided?			
If existing tie is used, is it adequate (material, grade, invert levels, joints and capacity etc)?			
Has the longitudinal section through the pipe been provided in accordance with the Standards?			
Has the pipe cover been provided in accordance with the Standards?			
Have the clearances between other services been provided in accordance with the Standards?			
Has the manhole been designed in accordance with the Standards?			
Has the SW easement and location of the service within the easment been shown on plan?			
Has the detail of the access to the easement been provided?			
Has the vertical clearance to the easement been provided as per Standards?			
Does the proposal include new easement?			

**(9) Miscellaneous items:**

a) Please answer below questions if this project include new or relocation of a **bus stop**?

	Yes	No	N/A
Does the location satisfy safety requirements?			
Has consultation with ACTION been carried out?			
Has consultation with the affected residents been carried out?			

b) Please answer below if your project includes **retaining wall**;

	Yes	No	N/A
Does the design satisfy relevant standards?			
Has certification by the structural engineer been provided?			
Have the safety implications and sight lines been considered?			
Have details of fences and barriers been provided?			

**Comments**