



ACT
Government

Transport Canberra and
City Services

FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: TCCSFOI 2018-026

Information to be published	Status
1. Access application	Published
2. Decision notice and schedule	Published
3. Documents	Not published
4. Additional information identified	No
5. Fees	n/a
6. Processing time (in working days)	20 days
7. Decision made by Ombudsman	n/a
8. Additional information identified by Ombudsman	n/a
9. Decision made by ACAT	n/a
10. Additional information identified by ACAT	n/a

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and City Services

REQUEST UNDER
Freedom of Information Act 1989

Privacy Notice

This form is to be used for requesting information from the Transport Canberra and City Services Directorate (TCCS) under the *Freedom of Information Act 1989*. The personal information you supply on this form will only be used for the purpose of processing your request. If all or some of this information is not collected, TCCS may not be in a position to process your request. Your personal information will not be disclosed to a third party without your consent unless statutory obligations require otherwise.

The TCCS Information Privacy Policy contains information on how you can access or seek to correct any of your personal information that is held by the Directorate, as well as the process for lodging a complaint about an alleged breach of the *Information Privacy Act 2014*. The TCCS Information Privacy Policy is available on the TCCS website, www.tccs.act.gov.au.

Online Freedom of Information Policy

Please be aware that under the ACT Government's Online FOI Publication Policy, information released to you under this FOI application may be publicly released on the Internet.

PART 1: YOUR DETAILS

Name:	
Address:	
Telephone contact:	
Email contact:	

PART 2: DETAILS OF FOI REQUEST

Please provide as much information as you can about the specific documents that you are seeking to access.

I would like to access the following document(s):

Any information related to the Dog Attack @ [redacted] on [redacted] 2017. This investigation forms part of a claim before ACAT - final hearing [redacted] 2018.

PART 3: REMISSION OF FEES

There is no application fee. Processing charges may still be levied for work in excess of 10 hours processing time and/or 200 A4 photocopies. Applicants may wish to bear this in mind when formulating their request. You will be notified if charges apply to your request.

In relation to this request, I seek remission of any processing charges pursuant to section 29 of the *Freedom of Information Act*, on the grounds of:

Public Interest <input type="checkbox"/>	Financial Hardship <input type="checkbox"/>	Personal Affairs <input checked="" type="checkbox"/>
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Post to:
FOI Coordinator
Transport Canberra and City
Services Directorate
GPO Box 158
CANBERRA ACT 2601

Deliver to:
Attention: FOI Coordinator
Transport Canberra and City Services
Directorate
490 Northbourne Avenue
DICKSON ACT 2602

Email to:
tccs.foi@act.gov.au

Phone:
(02) 6205 5408

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[REDACTED]

Dear [REDACTED]

Freedom of information request: Reference 18-026

I refer to your application made under the *Freedom of Information Act 2016* (the FOI Act) on 22 March 2018, in which you sought access to documents relating to:

- the Dog Attack at [REDACTED] in [REDACTED] on [REDACTED] 2017.

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Transport Canberra and City Services (TCCS) is required to provide a decision on your access application by 23 April 2018.

Decision on access

Searches were completed for relevant documents and one document has been located that falls within the scope of your request.

I have decided to release the document (complaint details) to you in full.

Charges

No fee is payable as the number of pages being released is within the fee-free threshold.

Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application and my decision in response to your access application will be published in the TCCS disclosure log from 3 days after the date of this decision. Your personal details will not be published.

The document will not be published as it is not in the public interest to publish online documents comprising a release sought in response to a personal legal matter.

You may view TCCS' disclosure log at www.tccs.act.gov.au/about-us/freedom_of_information.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: ombudsman@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
www.acat.act.gov.au

If you have any questions concerning the directorate's processing of your request, or would like further information, please contact the directorate's FOI Coordinator on 6205 5408 or email tccs.foi@act.gov.au.

Yours sincerely



Cherie Hughes
Information Officer

22 April 2018