



# APPENDIX K STAKEHOLDER CONSULTATION



Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

Session	Present	Comment	Response
<b>TARGETED EXTERNAL STAKEHOLDERS</b>			
Site meeting with EPSDD, Territory Agistment and ACT Equestrian Association 15/05/2020	Christine Lawrence - ACT Equestrian Association President Ryan Walsh - Territory Agistment Manager Kirstin Tasker- EPSDD Parks and Conservation Service	Staging needs to consider the sustainability of horse agistment including: <ul style="list-style-type: none"> <li>- Staged cemetery implementation that aligns with staged horse relocation with the process clearly delineated.</li> <li>- Paddocks of sufficient size and pasture quality to allow rotation and management of pastures to support agistment of horses; weeds currently reduce the quality of the available pasture.</li> <li>- Facilities to enable horse management to be retained for horses that remain on-site with safety of horses also in mind.</li> <li>- Prefer pastures to be located on more viable land towards the east.</li> <li>- Resize the paddock to improve efficiency.</li> <li>- The site current stocking rate is up to 16 horses (however there is currently only 2)</li> <li>- The process for staged relocation of horses is important, not just the outcome.</li> </ul>	These points were considered in the development of the masterplan. However due to burial depth requirements – Stage 1 will be located towards the east which is also the preferred pasture area of Territory Agistment.
Meeting with EPSDD and Territory Agistment 25/08/2020	Ryan Walsh - Territory Agistment Manager Warren Schofield - EPSDD Parks and Conservation Service	Territory Agistment are contracted until 2024. They will require a diagram outlining the revised Horse Agistment License Area with infrastructure.	Noted
		Territory Agistment will undertake initial communication with horse agistees	TCCS managed communication with ACT Equestrian Association.

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<p>The plan needs to take into consideration:</p> <ul style="list-style-type: none"> <li>- existing Equestrian Track (which runs along the edge of the horse activity area and then along Mugga Lane and horse trail gates). Additional/ relocated step-overs (also referred to as cavaletti or stiles) to deter against vehicles or motorbikes entering the trail network maybe required. Realignment of this track could be considered.</li> <li>- Realignment of water main to the outside of the cemetery area to ensure water supply to yards and troughs and access for maintenance.</li> <li>- Consider the amalgamation of Rose Cottage and Macarthur Park to make a more viable business.</li> <li>- Possibility of adding a gate on the laneway.</li> <li>- Land areas and respective responsibilities to be clearly defined. Noted that tree planting zones are not in the agistment license area.</li> <li>- The staging of SMP will be gradual.</li> <li>- There will be facilities on site that maybe used by Equestrians (public Toilets, café in the future).</li> <li>- Equestrian Trails will be retained.</li> <li>- Equestrian access laneway will be sealed.</li> <li>- Improved security.</li> </ul>	<p>Masterplan and Stage 1 PSP responded to these requests except the gate on the driveway due to emergency access required to the Rose cottage health Facility.</p>
<p>Stage 1 PSP presentation with EPSDD, Territory Agistment and 25/ 11/ 2020</p>	<p>Warren Schofield – EPSDD Territory Agistment Christine Lawrence</p>	<p>Confirmed that the trail past the yards and along Mugga Way is used by riders as a connection between the Gilmour Paddocks, along Gilmour Paddocks, along Mugga Lane, to the Long Gully underpass. This needs to be retained.</p>	<p>Noted.</p>
		<p>Consider the impact of large/ sudden noise on the horses from the works depot</p>	<p>Depot moved north and a screen planting to the horse activity added. Detail will be fully addressed in FSP and construction phases in consultation with equestrian association and user representatives. Notes added to PSP report.</p>
		<p>Cavaletti are approved by the paddock users groups</p>	<p>Cavaletti added on the trail at road intersections.</p>
		<p>Consider the impact of large/ sudden noise on the horses from the works depot</p>	<p>Depot moved north and a screen planting to the horse activity added.</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

			Detail will be fully addressed in FSP and construction phases in consultation with equestrian association and user representatives. Notes added to PSP report.
ACT Funeral Directors Meeting	Clayton Perry from Grantley Perry & Sons Bill Cole from William Cole Luke Hoffman from White Lady and Tobin Brothers	Discussion about the functionality of the memorial halls, function halls and crematorium.	Comments onboarded in the Main Visitor Facility design. Further design and detail will be addressed in Stage 2 Design.
Faith group Drop-in sessions	Faith Group Representatives: Islamic, Buddhist, Baha'i, Hindu, Interfaith, Sikh, Roman Catholic, Anglican, Uniting Church, Greek Orthodox, Russian Orthodox, Presbyterian, Baptist, Lutheran, Coptic Orthodox, Imam, Jewish, Quaker, Sathya Sai, Art of Living, Sukyo Mahikari, Sangha.	- Buddhists have various funeral rites and would like the opportunity to conduct their specific ceremony.	Noted.
		- A clergy room to be included in each of the Memorial Halls. A Clergy Room is a small room for a Minister to robe or de-robe and to console one or two people alone if circumstances called for it. - The room should be about the size of a single person office (max 3x3 meters) with: a bench or table, 3-4 chairs, a single full length open closet (to hang vestry garments) and if possible (cost and services permitting) a sink and WC. Preferably some natural light from a high window or skylight. Ideally it will be located at the altar (or lectern) end of the memorial hall and accessed from inside the memorial hall i.e. it doesn't need separate external access. Separate light switching from the main room and a power point or two. It should not be elaborative and incorporated into the design as discreetly as possible	This will be addressed in Stage 2 Design.
		Baha'I would like to obtain a portion specifically for their faith.	In the future, dependent on demand, there is a possibility for designated burials areas. Canberra Cemeteries will liaise separately with faith groups to allocate dedicated areas to those faiths which strongly adhere to separate zones for their burials as required and agreed.
		Muslims were generally concerned about their faiths increasing numbers and requested that this be considered while/if allocating portions for their faith. They also talked about the following regarding their faith's funeral requirements:	In the future, dependent on demand, there is a possibility for designated burials areas. Canberra Cemeteries will liaise separately with faith groups to allocate dedicated areas to those faiths which strongly adhere to separate zones for their burials as required and agreed.

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

	<ul style="list-style-type: none"> <li>- They would like to have a designated area for their faith.</li> <li>- They will require lots of carpark.</li> <li>- Would like to have a children's' section similar to the one at Gungahlin cemetery.</li> <li>- The direction they use for burials is 277 degree.</li> <li>- They will require some taps on the wall for ablution purposes.</li> </ul> <p>They will not use the Main Visitor Facility</p>	<p>5no. footwash taps have been shown on the external wall of the public toilet (Stage 1 PSP).</p>
	<p>Hindu's traditional ritual process requires a sheltered outdoor space open to the sky and easy to clean.</p>	<p>This will be addressed in Stage 2 Design. Courtyard adjacent to the small memorial hall will be suitable space. Note added to the plans.</p>
	<p>Greek orthodox members are frequent visitors, are generally elderly and need good access. Separate burial area</p>	<p>Additional bins shown in Stage 1 PSP. Plan allows for good access to the grave sites. Access audit has been undertaken for Stage 1 PSP. In the future, dependent on demand, there is a possibility for designated burials areas. Canberra Cemeteries will liaise separately with faith groups to allocate dedicated areas to those faiths which strongly adhere to separate zones for their burials as required and agreed.</p>
	<p>Jewish faith group representative (Ray) commented:</p> <ul style="list-style-type: none"> <li>- Shelter for 20 to 30 people, or space with opportunity to erect temporary shelter for ceremonies would be desirable in Stage 1;</li> <li>- ceremony is important for this faith group and separating venues for ceremony and burial is inconvenient.</li> </ul> <p>Memorial hall design should allow one group to move out completely before the next group arrives for their ceremony.</p>	<p>This will be addressed in Stage 2 Design</p>
	<p>Memorial hall needs external overflow space for an additional 200 people with external audio visual equipment.</p>	<p>This will be addressed in Stage 2 Design</p>
	<p>Based on the increasing demand for cremations (and the decreasing demand for traditional burials) the Crematorium should be delivered in Stage 1.</p>	<p>Further assessment required to address staging of crematorium.</p>
	<p>Design was generally well accepted.</p>	<p>Note:</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		Questions about parking – generally accepted.	Note.
ATSIEB Meeting	Paula McGrady	<p>SMP needs to be culturally welcoming. Need to recognise the boundaries of men’s business and women’s businessw. From her own experience, many aboriginal people gather at gravesites on special occasions to remember loved ones – mother’s day. Birthdays. Opportunity to open up the conversation about burial options and the meaning of being “laid to rest in another country”. Recommend going through the elected body. The process needs to be guided by someone in the community. Fence around the tree. Photos of scar tree should be removed from the report.</p>	<p>Paula’s input was used to establish conversations with the RAO. Further consultation will be undertaken through ATSIEB in the future phases of the project.</p>
RAO consultation 12/3/2020	Paul House – Little Gudgenby River Tribal Council	<ul style="list-style-type: none"> <li>- Paul’s mother Matilda House helped establish the First nation section in Gungahlin Cemetery.</li> <li>- Take what’s been done at Mitchell and improve on it for Mugga</li> <li>- Important to be inclusive and avoid the one tribe policy and avoid being territorial by acknowledging all first nations people.</li> <li>- First Nation as a religion and denomination in itself</li> <li>- Traditional burial takes many forms – earth mound, isolated rock crevice, hollow log, midden</li> <li>- Many stories underlay the site and history of the landscape should be shared as part of truth telling – Pre and post contact</li> <li>- Respect for the land will create good karma</li> <li>- Acknowledge the spiritual connections to the land.</li> <li>- Symbolic Gestures – art, naming, language, historical interpretation, rituals – smoking ceremony</li> <li>- Using Aboriginal language to name features and aspects of the landscape</li> <li>- Other opportunities – employment, land management First nations caretaker</li> <li>- More than archaeology – this is about acknowledging culture.</li> <li>- Native Title</li> </ul>	<p>Cultural Heritage Survey and Assessment has been prepared and approved by Heritage ACT. SMP has been designed to be welcoming and inclusive.</p> <p>In the future, dependent on demand, there is a possibility for designated burial area for First Nation People.</p> <p>Further consultation and collaboration needs to be undertaken to recognise the spiritual connection to the land, develop symbolic gestures involving local aboriginal people including art, naming, language, historical and cultural interpretation, rituals (smoking ceremony) and develop employment opportunities for local aboriginal people.</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<ul style="list-style-type: none"> <li>- Create a specific area for First Nation people within burial ground and work closely with the Aboriginal community to be part of the design process with space and ability for ceremony and ritual to be embedded into that space.</li> <li>- That the land that this site is on belonged to the First Nation that was not given freely or with consent.</li> <li>- All Aboriginal people welcome on their country Must acknowledge BOTH Ngambri and Ngunnawal not Ngunnawal only.</li> </ul>	
<p>RAO Consultation 12/3/2020</p>	<p>Wally Bell - Buru Ngunnawal Aboriginal Corporation</p>	<ul style="list-style-type: none"> <li>- Choose the right native vegetation</li> <li>- Burials on east facing side of hills</li> <li>- Dog Trap Creek archaeological suggests that the area was used regularly as a long term camp site.</li> <li>- Scar trees were most likely used to make functional objects such as coolamon.</li> <li>- Interpretation signage is vital - specifically in relation to scarred trees. Ground map would be great. Example at ANU and Guru Daura</li> <li>- Interpretation of cultural practices – tell the story of place and identify what else of importance is around</li> <li>- Signage and conservation fencing needed around the scarred trees</li> <li>- Need to fence the PAD in stage 1. A conservation plan will need to be prepared for the scar trees and pads land which is where all our past generations have returned to, so the cleansing is done to create the connection with the land), smoking ceremonies, digeridoos (even though these are not traditionally undertaken as part of a burial).</li> <li>- Interpretation should improve relationships and understanding between non aboriginal people and aboriginal people.</li> <li>- Choice of burial is a personal choice (not a cultural choice)</li> <li>- Generally aboriginal people would be preferred to be buried in their own country as belonging to place defines a person’s spirituality.</li> </ul>	<p>Cultural Heritage Survey and Assessment has been prepared and approved by Heritage ACT.</p> <p>SMP has been designed to be welcoming and inclusive.</p> <p>In the future, dependent on demand, there is a possibility for designated burial area for First Nation People.</p> <p>Further consultation and collaboration needs to be undertaken to recognise the spiritual connection to the land, develop symbolic gestures involving local aboriginal people including art, naming, language, historical and cultural interpretation, rituals (smoking ceremony) and develop employment opportunities for local aboriginal people.</p> <p>Fence has been added to the PAD and Scar tree located in the Stage 1 site.</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<ul style="list-style-type: none"> <li>- Native Title</li> <li>- Welcome to country – sense of belonging, eucalyptus cleansing – (the eucalyptus tree is connected to the</li> </ul>	
RAO Consultation 19/3/2020	Tina Brown – cancelled meeting. Sophie Collins (CHMA) contacted Adrian Brown and spoke to him about the project over the telephone.	Would like to see a burial area specifically for First Nations People.	In the future, dependent on demand, there is a possibility for designated burial area for First Nation People.
ACT Equestrian Association and Government Paddock User Group Secretary 17/02/21	ACT Equestrian Association President – Christine Lawrence  Government Paddock User Group Secretary – Jane Hedges	SMP internal roads will need to have warning signage to inform drivers of horse activities. Identify locations and propose signage types, including horse stencils on the road; signage should be clearly visible. Look into opportunity to develop site specific signage to replace Roads ACT standard signs.	Detail will be fully addressed in FSP and construction phases in consultation with equestrian association and user representatives. Notes added to PSP report.
		- . Cavaletti to be removed and replaced with large boulders as the preferred alternative to deter vehicles and trail bikes. These should be set well back on the track at Mugga Lane/SMP entry intersection and the Road 3 (Service Road) intersection to give riders plenty of time to avoid dangerous situations	Cavaletti removed in PSP.
		Show in the plans how horses can easily cross the SMP entry on Mugga Lane	Detail will be fully addressed in FSP and construction phases in consultation with equestrian association and user representatives. Notes added to PSP report.
		Agistment users want the horse activity area which will be reduced in size after stage 1 construction, replaced. TCCS should be negotiating with Rural Services to ensure there is a replacement jumping area ready when the old one disappears under buildings.	Replacement of the Horse activity area is outside the action of this project and TCCS. Future action to be undertaken by EPSDD



Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<p>It may be possible to use existing soil stockpile to create a new flatter area for horse jumps</p>	
		<p>Maintain access to the Equestrian Trail throughout construction (note: Asphalt driveway treatment is unsuitable for horses).</p>	<p>Detail will be fully addressed in FSP and construction phases in consultation with equestrian association and user representatives. Notes added to PSP report.</p>
		<p>Contractor is to maintain regular communication with ACT Horse Agistment and EPSDD to keep them informed of the work programme and any likely disruptions. 24/7 access to horse paddocks (to feed and care for horses) needs to be maintained throughout construction Hoarding or shade sail on construction site fences adjacent to paddocks is not required (and could potentially scare horses if damaged by wind).</p>	<p>Construction Management and Temporary Traffic Management plans will be prepared at detail design phase in consultation with Government Paddock User Group and Territory Agistment.</p>
		<p>Despite a commitment from ACT Government, tree planting areas, excised from the paddocks lease, have not been managed in a way that would protect the quality of the surrounding grazing areas. This has placed additional cost burden on Territory Agistment to manage weeds and bush fire hazards. Government Horse paddock Users would like a stronger commitment from TCCS to manage any land within the SMP site so that it is not hazard to neighbours.</p>	<p>Management and Operations of the land is addressed in the masterplan. Stage 1 area will be the responsibility of Canberra cemeteries to maintain.</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

Session	Present	Comment	Response
<b>TARGETED GOVERNMENT STAKEHOLDERS – CANBERRA CEMETERIES – SPECIAL PROJECT COMMITTEE</b>			
Canberra Cemeteries Special Projects Committee Workshop 04/06/2020	Stephen Bartos Neale Guthrie Linda Addison Kanti La Jinna Linda Addison Georgina McKenzie	ACTPCA portfolio gaps and desirable portfolio roles for SMP <ul style="list-style-type: none"> <li>- A Memorial hall is a priority – size and functions to be considered, including potential for use by community groups</li> <li>- Second Crematorium (for ACTPCA) not a priority, but a facility will be required later so should be considered in the longer-term planning</li> <li>- Range of services that reflect the rites and traditions of different communities to be provided.</li> <li>- Focus on the basic requirement to provide a south-side cemetery</li> <li>- SMP broader scale outlook to provide internment/celebration of life for the broader community – Indigenous, Christian, Jewish, Islamic, Buddhism, Hindu, Sikhism, Jain, Bahai and those not yet well considered such as Chinese.</li> <li>- Natural burial</li> <li>- Integration with the broader community (isolation is a challenge) to access for recreational needs – walkers/ hikers/ equestrian</li> <li>- Connectivity between the different cemeteries - Public transport is a necessity/ digital/ technological connection</li> <li>- SMP is an opportunity to go for a more natural feel and layout compared to other ACTPCA sites</li> <li>- SMP Master Plan is a strategic plan that responds to the next 100 year plan. It needs to be developed in a FUTURE FOCUSED context – for longevity, changing burial expectations, changing climatic conditions, and technological changes. Plan for when SMP will become the premier site in the ACTPCA portfolio – in 50-100 year timeframe.</li> <li>- Future focused also relates to memorialisation and internment, High tech (Lighting, connection to the</li> </ul>	These comments were used to formulate the Design Principles

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<p>outside world, GSP site locators, wayfinding and individual access), diversification of services.</p> <ul style="list-style-type: none"> <li>- Digital customer service model – consider that future services could be less reliant on face-to-face on-ground staff presence</li> <li>- Flexible customer service model for SMP.</li> <li>- Aspiration site for the ACT – significant Australians/ leaders/memorial.</li> </ul>	
		<p>What are the trends in memorialisation type now and into the future?</p> <ul style="list-style-type: none"> <li>- Trend away from burial and towards cremation.</li> <li>- Majority of services will remain traditional (past surveys have shown ACT community is conservative) including natural burial options, ashes, traditional burials.</li> <li>- While traditional is decreasing there are operational requirements that still need to be met.</li> <li>- Design considerations regarding cultural practices for different areas with areas to meet the need for the community/cultural groups. Faiths represented include: Indigenous, Christian, Jewish, Islamic, Buddhism, Jain, Hindu, sheikh, Baha’i, Chinese community. However they only represent small sector of the community. While it may be useful to have these spaces for the future the Master Plan needs to have flexibility (ie general zoning ok, but do not prescribe set areas)</li> <li>- Within different community faiths there are different customs and approaches to burial arrangements that needs to be understood.</li> <li>- Community is more sustainable/environmentally friendly conscious. Trends in non-denominational</li> <li>- Lower cost lower interventionist model.</li> <li>- Space constraints, low carbon footprint</li> <li>- New ways of protecting public health.</li> <li>- Different methods for dealing with bodies is a watch and see, alternative to ashes, eg, Alkaline hydrolysis (not yet available in Australia) + internment – likely extent of coke in this country is still unknown</li> </ul>	<p>These comments were used to formulate the Design Principles</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<ul style="list-style-type: none"> <li>- Digital memorialization – “this is the site where XXX was interned”, GPS/digital records,</li> <li>- Community wants to leave assets at burial sites which is difficult to manage. How to better manage this in the future?</li> <li>- Connectivity is important – blended approach (portfolio of assets approach), ie consider situation where different family members may be interred at different sites. Look at branding of sites as all under one banner/portfolio.</li> <li>- Crematorium needs to be present in the future.</li> <li>- Mausoleums may need to be considered in the future.</li> <li>- Master Plan needs to be flexible to allow for additional services (crematorium) and changes in demographics.</li> </ul>	
		<ul style="list-style-type: none"> <li>- What are the broadly expected allocations of memorialisation type for SMP? Identify any changes, if any, from the 2012 Masterplan internment allocation numbers for traditional burials, natural burials, denomination burials (Jewish, Muslim, other?)</li> <li>- There was no strong logic to the allocation of areas and yields in the 2012 Southern Memorial Park Master Plan.</li> <li>- Grave stock by portion and type needs to be taken into consideration within the ACT PCA portfolio and demographic profile of Canberra for the proportion of zoning. Space Allocation (KD to provide input) Grave stock type</li> <li>- SMP requires Strong Digital Connectivity with a Digital/ technological Infrastructure Overlay Plan. This is a base case that needs to be included in Stage 1</li> <li>- The site is big enough to have spaces for different zones/ faiths which may be allocated (in the future). Doesn’t need to be specified in the master plan as this maybe restrictive and reduce flexibility.</li> <li>- Consider the types of burial across the whole portfolio, for example there is a new Islamic section at Gungahlin which may meet the community needs for a long period of time</li> </ul>	<p>These comments were used to formulate the Design Principles</p>



Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<ul style="list-style-type: none"> <li>- How do we accommodate the assets people want to leave at the site – how can these managed in a management/ operational sense.</li> </ul>	
		<ul style="list-style-type: none"> <li>- SMP needs to be a Sustainability showcase</li> <li>- Cabinet wanted a combination / amalgamation of all 4 Options presented</li> <li>- Visually it needs to reflect an Australian aesthetic. National Botanical Gardens was cited as a precedent combining multiple aesthetics. Curated garden rooms in the bush setting.</li> <li>- Design should incorporate attention to:             <ul style="list-style-type: none"> <li>- Accessibility moving around the site – path surfaces,</li> <li>- Facilities that will attract people / activation</li> <li>- Recreational amenity – walkers, riders, equestrian groups</li> </ul> </li> <li>-</li> <li>- This all needs to be considered in a changing climate – reduced rainfall.</li> <li>- Overall aesthetic of the landscape and architecture needs to be explored that converges the different types of memorialisation.</li> </ul>	<p>These comments were used to formulate the Design Principles</p>
		<p>What are the important attributes of the visitor experience that might be considered fundamental to the journey encountered by visitors to the facility, both on formal occasions and on casual visits? Consider aspects such as privacy, socialising, interactions with landscape and built form, weather protection, views, etc</p> <ul style="list-style-type: none"> <li>- Human scale experience, intimate and safe – avoid feeling of being lost on a massive site</li> <li>- The architectural aesthetic should not be overwhelming and dominating.</li> <li>- Recreational uses – bridle trails, Centenary Trail connectivity</li> <li>- Bushwalking, Orienteering, Picnic? (recommendations to allow for this to occur in the future)</li> <li>- Entry – consider different entry point closer to the solar farm, away from waste treatment facility.</li> <li>- Building at the higher points. Take advantage of the</li> </ul>	<p>These comments were used to formulate the Design Principles</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<p>views.</p> <ul style="list-style-type: none"> <li>- Start up at the top and work down.</li> <li>- Developing the Landscape up front is important.</li> </ul>	
		<p>Anticipated program</p> <ul style="list-style-type: none"> <li>- Mausoleum inclusion: staged timing</li> <li>- Crematorium: staged timing, operating environment; traditional cremation and/or Alkaline Hydrolysis; ashes disposal via running water (viable?).</li> <li>- Staging over longer term will ultimately be a Government decision.</li> <li>- Main focus of Stage 1 is site establishment (infrastructure in place) and basic activation of the site</li> </ul>	<p>These comments were used to formulate the Design Principles</p>
		<ul style="list-style-type: none"> <li>- Memorial hall space needs to be separate to the function space. - memorials and wakes are often need separated venues</li> <li>- Large memorial and large function space need to be multi-purpose. The spaces need to flexible to expand and contract.</li> <li>- Consider locating Crematorium in the central precinct to enhance the connectivity between the facilities. - Crem viewing room needs to be close to memorial/chapel spaces (unlike 2012 Master plan)</li> <li>- Re-emphasise to ensure the layout of the facility meets community needs. Co-exist with other uses and enhance their experience allowing other users to use these facilities in a respectful way eg. Café. Café would need to attract patrons not attending memorials, eg walkers, cyclists</li> <li>- Playground – make children feel welcome, amenities for families.</li> <li>- Scope of natural playground to be provided is its use dedicated for visitors, or is it to be a facility / drawcard for the local community?</li> <li>- Venue of choice for funerals – maybe not for other events. - likely difficult to establish a drawcard venue here when Canberra has many better located venues</li> <li>- Location is a challenge to attract people for reasons</li> </ul>	<p>These comments were used to formulate the Design Principles</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<p>other than burial. Canberra has surfeit of recreational open spaces need to consider what would attract people to this site over others</p> <ul style="list-style-type: none"> <li>- Worth exploring the function centre for conferences as a viable revenue stream, return on investment.</li> <li>- Arts/ cultural/ community uses of the facilities. Simple investment opportunities only. Allow it to happen on an opportunistic basis. rather than structured/curated arts venue</li> <li>- Night time use? Difficulty in operational aspects. And site location</li> <li>- Rockwood Cemetery was cited as an example for its sculpture park exhibition</li> <li>- Summer outdoor amphitheatre would be useful for lots of uses – small ceremonies, multi-cultural communities, religious functions.</li> <li>- Facilitate bump in and bump out Marquees and equipment for gravesite ceremonies with minimum impact. Power? Toilets? Disable access paths. Parking spaces, loading areas, multiple entries (working and ceremonial entries to SMP)</li> <li>- Practical considerations relating to the seasonal differences. Winter is the busiest time. Heating is a necessity. Need for a dedicated outdoor memorial venue not considered likely to be popular.</li> </ul>	
		<p>A key element to consider will be the timing of the establishment of a customer service presence at SMP? If and when? Need Options. Portfolio Approach (this is a principle) / total asset approach. Are there set expectations on the timing of the delivery of certain buildings within the overall phasing?</p> <ul style="list-style-type: none"> <li>- Staging is a conservation with government.</li> <li>- Basic infrastructure put into place ASAP (as per the project brief).</li> <li>- Mausoleum and Crematorium are aligned with population projections - options</li> </ul>	<p>These comments were used to formulate the Design Principles</p>

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

<p>Canberra Cemeteries Special Projects Committee Design Principles Workshop 08/07/2020</p>	<p>Stephen Bartos Neale Guthrie Linda Addison Kanti La Jinna Linda Addison Georgina McKenzie</p>	<p><b>Principle 1: Developing a Cemetery for the Future</b></p> <ul style="list-style-type: none"> <li>- Request avoiding use of the word Cemetery – preferred is term: Memorial Park.</li> <li>- Suggested if this principle is about futureproofing, more emphasis is needed on provision of infrastructure that supports new technology.</li> <li>- Noted that acknowledgment of changing public expectation of burial/interment is important objective. Design should allow for high level of flexibility: avoid all the best parts of the site being taken up by traditional, or currently popular, interment methods. Important to accommodate potential requirements of future interment methods not yet common in Australia (eg. composting).</li> <li>- Agreement that design should achieve flexibility in terms of siting of buildings and site infrastructure to address long term operational requirements.</li> <li>- Suggested the masterplanning consider ways of managing expectations of future customers – as an example: will they be able to request planting a non-native tree at a gravesite where planting is themed by native vegetation?</li> </ul>	<p>Masterplan updated to respond to comments</p>
---	--	---	--



		<p><b>Principle 2: Delivering a high-quality Visitor Experience</b>                  In response to point above, consider moving Objective relating to ‘digital overlay’ to Principle 1</p> <ul style="list-style-type: none"> <li>- Regarding universally accessible paths, it was noted that it is not an industry expectation for every area of a memorial park to be fully accessible. However, suggested that the plan should aim to provide a high level of access for people with limited mobility, as well as suitable parking.</li> <li>- Suggested that reference to creation of quiet contemplative spaces should equally acknowledge need to allow for more boisterous celebration spaces.</li> <li>- Regarding objective to create spaces for visitor well-being, remove reference to specific elements such as the water bodies – may be difficult to achieve these as dominant elements in the landscape.</li> <li>- Noted design should align water harvesting with access by alignment with natural contours and slopes.</li> <li>- Comment that visitor experience will need to respond to the visual impact of external neighbouring land uses such as the waste resource centre and the solar farm.</li> </ul>	
		<p><b>Principle 3: Responsiveness to Place: the site and its cultural history</b>                  Suggested careful reference to the local indigenous community, as this site is at the interface between Ngarigo and Ngunnawal nations. Design team to investigate further with representatives of both groups their existing associations with this site.</p>	
		<p><b>Principle 4: Restoring the Natural Landscape and Showcasing Sustainability</b>                  Masterplanning should approach this more holistically – it should be described as a whole ecology (water, soil, flora, fauna)- expressing an understanding of the relationship between the site functions and natural landscape.</p>	

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		<b>Principle 5: Engaged with Community</b> No comment	
Draft masterplan review by Canberra Cemeteries Special Projects Committee Session conducted by CEO 15/10/2020	Stephen Bartos Neale Guthrie Linda Addison Kanti La Jinna Linda Addison Georgina McKenzie	Mausoleum needs to be added back to the Masterplan – Stage 2	Mausoleum added in Stage 2
		Concerns about the wetland and the visual appearance during drought.	Wetland reduced in size. WSUD section added to report with more detail.
		CC do not want to top up wetland with potable water	Agreed
		Concern about burial in ecological area. Needs more explanation in the report about the process of offsets. Number of natural burials is high.	This will be resolved in Stage 2 when the impacts can be accurately quantified.
		How can the high constraint area be more effectively used? Is it possible to exclude the natural burial?	This will be resolved in Stage 2 when the impacts can be accurately quantified.
		Provide an indicative % of TEC that will be impacted in stage 2.	This will be resolved in Stage 2 when the impacts can be accurately quantified.
		Roads in TEC areas.	This will be resolved in Stage 2 when the impacts can be accurately quantified.

<b>Session</b>	<b>Present</b>	<b>Comment</b>	<b>Response</b>
<b>TARGETED GOVERNMENT STAKEHOLDERS</b>			
Strategic Setting Workshop with Government Stakeholder 28/05/2020	Ann Denholm- NoWaste Warren Schofield - EPSDD Michaela Watts - EPSDD Conservator Liaison Steven Gianakis-nEPSDD Strategic Planning Guy Cassis JACS- Emergency Services Authority Michael Mulvaney – EPSDD Conservator liaison – Ecology	Nowaste are currently considering the entry to the waste management centre. It may be located on Mugga Lane.	Canberra Cemeteries want to keep the function of the waste management centre as separate as possible. Sharing a controlled intersection on Mugga Lane is not supported.
		Recommended making a referral to the EPBC regardless of impact.	This will be undertaken in Stage 2.
		Site is important for maintaining ecological connectivity for birds, insects	This will be addressed in future management plans.
		Site is bush fire prone and falls under the ACT rural Fire Service. Planning will need to consider emergency access, water supply, plant species, building siting and setbacks.	A bushfire risk assessment and design brief has been prepared as part of the Masterplan.
		There are no alternative water (grey water, treated water) supplies in the vicinity of the site.	Landscape has been developed to minimise water use and be drought resilient.

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

Strategic Setting Workshop with Government Stakeholder – TCCS Planning and Assessment and TCCS Strategic Planning 24/06/26	Tim Wyatt- TCCS Planning and Assessment Owen Earl - TCCS Infrastructure Planning Jeff Bell- TCCS Development Coordination Transport Assessment	TCCS Planning and Assessment and TCCS Strategic Planning do not have a clear picture of the traffic in the area – in particular the heavy vehicles/ trucks movement using Mugga Lane. Existing data is limited – does not breakdown the numbers.	A detailed assessment of Mugga lane and Long Gully Road, particularly in relation to Monaro Highway upgrades are outside of the scope of the project.
		Any intersections need to conform with current RoadsACT standard.	PSP intersection designs conform to Roads Act Standards.
		Road safety on Mugga Lane (in particular the intersection of Long Gully Road) is an issue. Particularly the right-turn out of Mugga Ln to Long Gully Rd. No support for an access road opposite Long Gully Road Intersection, as that intersection is already an issue despite recent upgrades.	Access proposed in SMP Masterplan 2012 removed.
		Existing roundabout on Mugga lane is not functioning well for trucks. Due to extensive heavy vehicle use of the Mugga Lane, the roundabout at Main Entry may be an issue due to excessive noise from deceleration and acceleration, and wear and tear on the road pavements.	Main entry is shown as a controlled intersection with slip lanes.
		Internal road need to conform to ACT Roads design guidelines, however concessions will be allowed due to low speed environment	Noted
		Public Transport is required to support SMP.	Agree however proposals for future public transport is outside of the scope of the project.
<b>Government Stakeholders – Heritage &amp; Environment</b> 20/08/2020	Michaela Watts – EPSDD Conservator liaison (Ecology/heritage/approvals) Michael Mulvaney – EPSDD Conservator liaison – Ecology Warren Schofield Meaghan Russell – Heritage ACT Tegan Liston Impact Assessment Domonic Riches – Impact assessment	EIS only is valid for 5 years. Therefore, separate approvals will be needed for each stage	Agreed to only prepare a planning pathway for Stage 1.
		Recommended having more accurate information on the impacts and whether offsets may be required for stage 1 before speaking to the Commonwealth.	No impacts in Stage 1
		Review of the Grinberg 2008 survey supplied recently by ACT Heritage shows 2 PADs that are inconsistent with 3 surveys of the area (Barber 2000, BIOSIS 2013, or CHMA 2020). ACT Heritage were requested to clarify status of these PADs if known. MR confirmed Grinbergs 2008 PADs are not registered places.	Noted
		Heritage ACT no longer support mechanical monitoring.	Noted
		CHMA 2020 survey will supersede the Grinbergs report as ACT Heritage place precedence on contemporary studies over historic ones. CHMA 2020 needs to show the	Noted

Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		Grinbergs PADs in their report but provide a contemporary re-evaluation of them.	
		CHMA report needs to be submitted to Heritage ACT for assessment and acceptance.	Noted
Draft Masterplan Workshop 15/10/2020	Warren Schofield - EPSDD Guy Cassis JACS- Emergency Services Authority Chandra Chandramohan TCCS Phil Shelley Canberra Cemeteries TCCS Mark Diehm Urban Trees, TCCS	Identification of and proposal for any further work needed to complete the traffic study with the scope of the SMP project, noting work to be undertaken by others.	<b>Agreed this outside of the scope of the project. Work to be undertaken by others.</b>
		Active Travel strategy included in Masterplan	<b>Agreed this outside of the scope of the project</b>
		Bushfire assessment required.	Consultant report undertaken. Report reviewed and approved by Guy Cassis
		Heritage - CHMA to complete for our preliminary review (due date appreciated) - Meeting with ACT Heritage (AC & AB) to discuss expectations and approval time frames with reference to previous meeting decisions, prior to report submission – day/time TBC. - The CHMA report must be submitted to Heritage to enable comment on the SMP Masterplan however Heritage advise that Heritage comment on the SMP Masterplan would be given at the same time as comment on the CHMA Report	Report was completed and submitted.
		Driveway - custodian	Confirmed EPSDD is the current custodian.
		EPSDD Conservator liaison advised (via email) that Conservators were comfortable with the MP directions given previous discussions, therefore unnecessary for them to participate in the meeting	Note
		Tree assessment required	Tree Assessment undertaken with SMP Masterplan 2012. This information has been used to prepare a plan as part of the Stage 1 PSP documentation. Further tree assessment will be required in FSP.
		Differentiation between plot area and plot yield to be shown on plans - completed	Agreed and plans amended
PSP 1 Stakeholder Workshop 15/10/2020	Gabriel Joseph TCCS Phil Shelley Canberra Cemeteries TCCS Mark Diehm Urban Trees, TCCS	Preference is for main entry road to be constructed as part of Stage 1 works	Noted.
		upgrade to existing driveway new service entry road to be minimised to avoid appearance of public road	Noted



Southern Memorial Park Masterplan  
Summary of Stakeholder Consultation

		Need for kangaroo management,	Added to management notes of masterplan
		An 'entry pavilion' or kiosk/office on entry road will not be required as paperwork is now completed prior to arrival.	Pavilion removed
		Visitor Facilities: Stage 1 should include a centrally located garden shelter for small gatherings under shelter. Structure should include signage, maps, etc and water supply for flower vases.	Added to Stage 1
		Toilet facilities should be located nearby – consider short term ('off the shelf') and permanent building options. Nominally 4 cubicles – all disabled access and possibly unisex.	Added to Stage 1
		Utility Services: likely cheapest sewer connections will be on-site sewerage treatment/septic system. Stage 1 to include common services trench (likely located under roads) with conduits for future services.	Onsite sewerage system provided
		Lighting can be minimal for Stage 1, just associated with new buildings, no street lighting. Noted Gungahlin has minimal lighting.	Minimal lighting provided.
		Earthworks: fill will be required to provide adequate depth for double-depth burials for burial areas in Stage 1, as well as incorporating landscaped earth mounds to screen out views and noise from Mugga Lane and works depot/solar farm.	Noted
		Preliminary work to establish wetland included in Stage 1.	This is subsequently removed from works to avoid impacting TEC.
		Planting: approach will be to favour low wateruse, native species – SE noted species selection is important because poorly selected species at Gungahlin produce a lot of green waste and extra maintenance work.	Noted
		Design of burial areas will minimise irrigated grass, in favour of gravel and garden beds, and just small areas of lawn for maximum impact.	Noted
		Need to assess number of water storage tanks to be included in Stage 1 for irrigation	2 tanks have been provided for Stage 1

Southern Memorial Park Masterplan  
 Summary of Stakeholder Consultation

		Possibly consider seed collection of native plants of site for propagation and revegetation works.	This will be addressed in the Detail Design Phase.
Heritage Meeting 08/11/2020	Meaghan Russell – Heritage ACT	Heritage ACT advise that Heritage comment on the SMP Masterplan would be given at the same time as comment on the CHMA Report.	Agreement that the CHMA report will superseded previous reports. Heritage ACT will assess the report once submitted.