

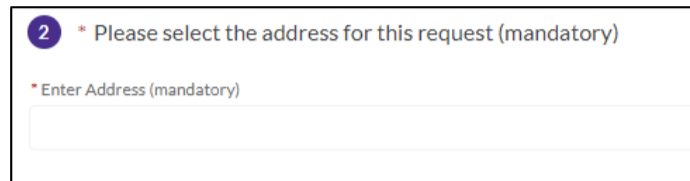
# Waste Services Management System: Reporting an Abandoned Bin

Access the **Waste Services Management System (WSMS)** via the **City Services** web site.

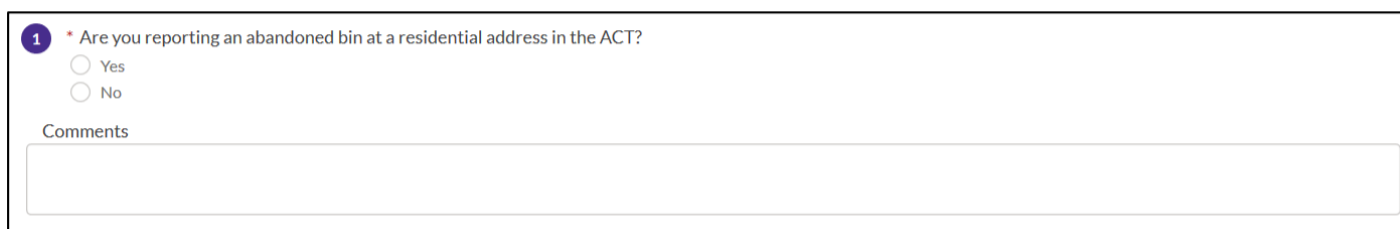
Select the **Abandoned Bin Request** option. Read the form overview, then select

[Open New Form](#)

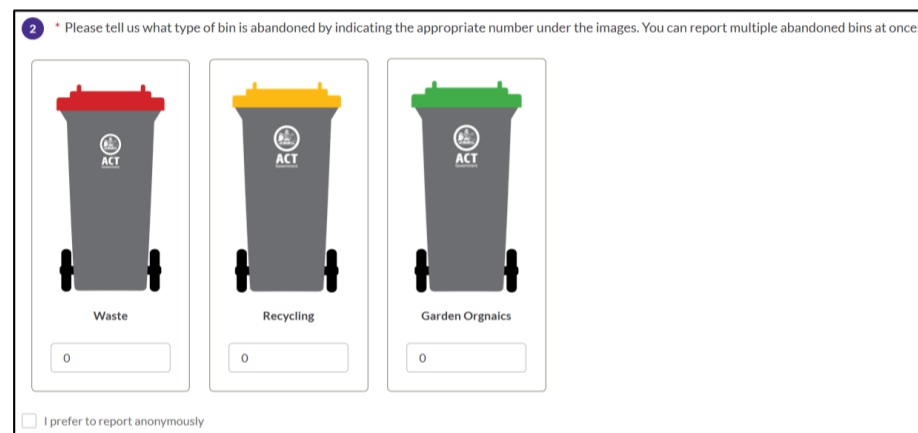
Select **Yes** if you're reporting an abandoned bin at a residential address, then enter the address...



or select **No** and enter a detailed description of the bin's location in the **Comments** field.



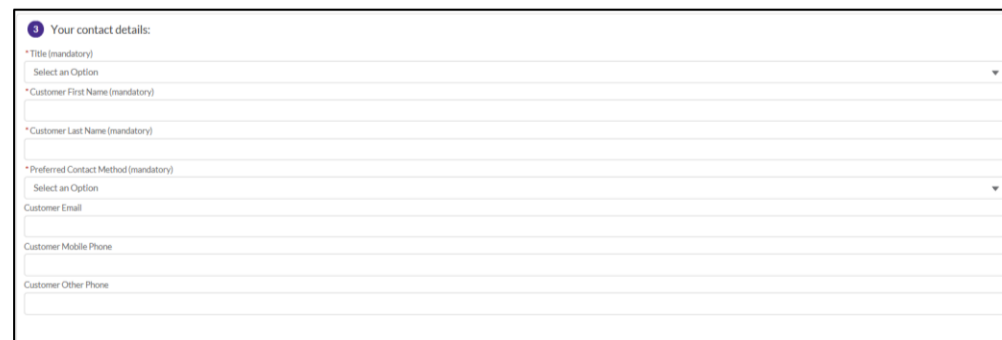
In the field under the relevant bin icon(s), enter the number of abandoned bins you are reporting.



Select the **I prefer to report anonymously** check box to remain anonymous.

Select [Next](#).

Enter your name and preferred contact method. If you're reporting anonymously, you'll skip this step.



Select [Next](#), then review and [Submit](#). We'll provide a reference code for your request.

That's it – you're done! We'll organise the collection of the abandoned bin(s).

To track your request, check your email or SMS messages (if you provided your contact details).