

ACT Government

General Advisory Note

GAN 08

Operational Acceptance and Final Acceptance requirements for infill developments

Background

To provide clarity regarding the requirements for assets included in the Transport Canberra and City Services (TCCS) Operational Acceptance (OA) and Final Acceptance (FA) of infill developments.

Advice

Infill development OA submissions must form a single submission and include data for all assets being handed to the territory (civil and landscape).

Requirements for Operational Acceptance (OA) submission

When requesting OA for infill developments the request must be a single submission and include documents for all assets that are being handed to the territory, this includes both civil and landscape assets.

Civil assets – The document requirements for the civil assets must be as per TCCS Reference Document 7, TCCS Reference Document 8 and TCCS Reference Document 11.

Landscape assets – The document requirements for the landscape assets must be as per TCCS Reference Document 8, TCCS Reference Document 10 and TCCS Reference Document 11.

Summary drawings and Asset Description Forms (ADFs) – Civil and landscape asset data must be shown in separate Summary drawings and ADFs.

Certification: The Works must be certified as per TCCS Reference Document 8, section 4.0, Table 1. The landscape certification can be waived at the discretion of TCCS, where the landscape works are deemed minor in nature.

Works as Executed Drawings: TCCS is receiving Works as Executed (WAE) Drawings from industry which do not reflect changes to the design made by the Consultant or Contractor during construction phase. WAE Drawings are to be updated from the design submission to reflect changes to the design made by the Consultant or Contractor during construction phase. Further, in accordance with TCCS Reference Document 08, section 4.2.2, the WAE Drawing submission is to contain a table showing all amendments

made to the approved design during the construction phase and relevant correspondence/approval from TCCS.

Maintenance period – All assets included in the OA request must undergo the same OA maintenance/defects liability period and be requested for FA at the same time.

Requirements for Final Acceptance (FA) submission

When requesting FA for infill development the request must be a single submission and include documents for all assets that are being handed to the territory, this includes both civil and landscape assets.

Civil assets – The document requirements for the civil assets must be as per requirements in TCCS Reference Document 9.

Landscape assets – The document requirements for the landscape assets must be as per TCCS Reference Document 10.

Administrative Arrangement

This GAN is to be used as advice pending update of TCCS Reference Documents. It is to add to, and is not to override, any applicable Australian Standard. It takes effect from date of endorsement by the Senior (Executive Branch) Manager.

Amendment history

| Version | Revision | Issue date | Amendment details | Author |
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| 1 | 1 | 25/04/2023 | First edition | Design Review Asset Acceptance |

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