



FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: 21-136

Information to be published	Status
1. Access application	Published
2. Decision notice and schedule	Published
3. Documents	No documents
4. Additional information identified	n/a
5. Fees	n/a
6. Processing time (in working days)	28 days
7. Decision made by Ombudsman	n/a
8. Additional information identified by Ombudsman	n/a
9. Decision made by ACAT	n/a
10. Additional information identified by ACAT	n/a

Freedom of Information Officer
Transport Canberra and City Services
GPO Box 158
Canberra ACT 2601

1 November 2021

FREEDOM OF INFORMATION REQUEST

This request is made pursuant to the Freedom of Information legislation.

Please provide access to a copy of the Scope of Works for maintenance of the parks and gardens (ie lawns, trees and gardens) located on public land throughout the suburb of Swinger Hill (Phillip).

Yours sincerely

[Redacted signature]

[Redacted area]



ACT
Government

Transport Canberra and
City Services

[REDACTED]

Dear [REDACTED]

Freedom of Information Request - Reference 21-136

I refer to your application made under the *Freedom of Information Act 2016* (the Act), which was received by Transport Canberra and City Services Directorate (TCCS) on 3 December 2021 in which you sought:

“A copy of the Scope of Works for maintenance of the parks and gardens (ie lawns, trees and gardens) located on public land throughout the suburb of Swinger Hill (Phillip).”

Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the FOI Act.

Timeframes

A decision was initially due on 5 January 2022. Thank you for agreeing to an extension until 21 January 2022.

Decision on access

In accordance with the FOI Act, searches were conducted of records held by TCCS. City Services who conducted the search confirmed that a document specifically detailing the scope of works for maintenance of parks and gardens located on public land for the suburb of Swinger Hill does not exist. I am confident that the searches were reasonable and no relevant information is held by TCCS.

Whilst no relevant records were found, the following general information may be of assistance:

Mowing of all open spaces, Swinger Hill (as per [mowing maps](#)):

- 4 weekly program throughout period September to March each year.
- Mowing there after occurs on an as needs basis. Requests can be made through Fix My Street.
- No mowing or garden services are done on verges next to leased land, as it is undertaken by the resident or lessee of the adjoining leased land.

Swinger Hill Garden / shrub bed maintenance (off mowing season May – July period):

- Hedges are pruned (dependent on growth) annually.
- Mulch is replaced as and when time and finances allow.

- Laneways / parks and open spaces are tidied up annually.

You may also find useful the supporting information on our website at the following links which outlines how we approach our maintenance activities.

- <https://www.cityservices.act.gov.au/public-land/maintenance/grass-mowing>
- <https://www.cityservices.act.gov.au/public-land/maintenance>
- <https://www.cityservices.act.gov.au/trees-and-nature>

I have been advised that City Presentation representatives met with you to discuss your specific concerns and noted that any actions would be conducted when available funding and resources permit.

Charges

No fees are applicable to this application as no relevant record has been identified.

Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application and my decision will be published in the TCCS disclosure between 3 – 10 business days from the date of this decision.

Your personal contact details will not be published. You may view the TCCS' disclosure log <https://www.cityservices.act.gov.au/about-us/freedom-of-information/disclosure-log>.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82 on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
www.acat.act.gov.au

TCCS.FOI@act.gov.au | phone: (02) 620 72987 | www.act.gov.au

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 6207 2987 or email to tccs.foi@act.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Meghan Oldfield', with a long horizontal flourish extending to the left.

Meghan Oldfield
Information Officer

17 January 2022