



**ACT**  
Government

Transport Canberra and  
City Services

## FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: 23-015

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Schedule	Published
4. Documents	Published
5. Additional information identified	Not Applicable
6. Fees	Not Applicable
7. Processing time (in working days)	10 days
8. Decision made by Ombudsman	Not applicable
9. Additional information identified by Ombudsman	Not applicable
10. Decision made by ACAT	Not applicable

11. Additional information identified by ACAT	Not applicable
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# Freedom of Information - Access Application to Transport Canberra and City Services - Submission confirmation

Your submission has been successful. Please keep a copy of this receipt for your records.

Date and time

Reference code

02 Mar 2023 3:58:41 PM

538B8FZV

Transport Canberra and City Services (TCCS)

GPO Box 158  
Canberra ACT 2601

Phone: 02 6207 2987

Email: TCCS.FOI@act.gov.au

## Applicant details

Title

Given name

Family name

[REDACTED]

[REDACTED]

[REDACTED]

Preferred name

[REDACTED]

Preferred method of contact



Phone



Email



Post

Contact phone number

[REDACTED]

Contact email address

[REDACTED]

## Contact postal address

Address line 1

[REDACTED]

Address line 2

[REDACTED]

Suburb

[REDACTED]

State

[REDACTED]

Postcode

[REDACTED]

Preferred method to receive information \*



Email



Post



Same as contact email address

## Information request

Who are you making the request on behalf of?

Myself

What type of information are you requesting access to? \*

Other information

What information are you requesting access to under the Act? \*

I would like to request all documents relating to the removal of trees during the summer of Dec 2022 and Jan 2023, along the perimeter of Canberra Girls Grammar School, along Gawler Crescent and Melbourne Avenue, outside the Boarding House building including:

- arborist report and any other supporting material that led to the decision to approve the removal of trees along Gawler Cres and Melbourne Ave, Canberra Girls Grammar School (southern corner of the grounds)
- the determination by the conservator under the Tree Protection Act 2005,
- any correspondence between the ACT Government and the School or representatives of the School in relation to the application and decision under the Act.

Attach a description or additional details about the information you are requesting access to (optional)

Do you have a similar or identical request currently under review by another ACT Government Directorate?

Yes  No

Are you enquiring as

A member of the public

Do you wish to apply for a waiver of fees associated with processing your application?

Yes  No

Do you hold a valid concession card?

Yes  No

Please provide your reason for requesting a fee waiver

The information that is the subject of the request is of special benefit to the public as the trees were 100 years old and are seen in around Canberra, in parks including in south Canberra, so have historic significance, and were part of the character of the suburb. They also provided wind and sun protection, even to those not at the school, as they were along the boundary with public land. It is important for the local community to understand why the decision was made to remove all the trees; and how the Act was applied in this matter.

Provide a statement about how the release of information is in the public interest (optional)

The information that is the subject of the request is of special benefit to the public as the trees were 100 years old and are seen in around Canberra, in parks including in south Canberra, so have historic significance, and were part of the character of the suburb. They also provided wind and sun protection, even to those not at the school, as they were along the boundary with public land. It is important for the local community to understand why the decision was made to remove all the trees; and how the Act was applied in this matter.

Would you like to provide any additional information? (optional)

I have asked the school for the arborist report and decision under the Tree Protection Act, but this has not been provided.

Attach additional documents to support your application (optional)



Dear [REDACTED]

### Freedom of Information Request - Reference 23-015

I refer to your application for access to government information received by Transport Canberra and City Services (TCCS) on 2 March 2023. It is my understanding that you are seeking access to the following government information:

*“... all documents relating to the removal of trees during the summer of Dec 2022 and Jan 2023, along the perimeter of Canberra Girls Grammar School, along Gawler Crescent and Melbourne Avenue, outside the Boarding House building including:*

- *arborist report and any other supporting material that led to the decision to approve the removal of trees along Gawler Cres and Melbourne Ave, Canberra Girls Grammar School (southern corner of the grounds)*
- *the determination by the conservator under the Tree Protection Act 2005,*
- *any correspondence between the ACT Government and the School or representatives of the School in relation to the application and decision under the Act.”*

### Timeframes

In accordance with section 40 of the FOI Act, a decision is due on your application by 31 March 2023.

### Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the FOI Act.

### Decision on access

In accordance with the FOI Act, a search of TCCS records has been completed and 14 records have been identified as relevant to your application.

Upon reviewing the information within the records and applying the public interest test under section 17 of the FOI Act, I have decided to provide you with partial access to these records. The reasons for my decision are detailed below in the statement of reasons.

The records identified as relevant to your application are listed in the schedule enclosed at Attachment A. A copy of the records is enclosed at Attachment B.

## Statement of Reasons

In reaching my access decision, I have taken the following into account:

- The FOI Act; and
- The *Human Rights Act 2016*.

In making my decision on disclosing the relevant government information, I must identify all relevant factors in schedule 1 and 2 of the FOI Act and determine, on balance, where the public interest lies.

### **Schedule 1:**

- No relevant sections identified.

### **Schedule 2:**

#### **Factors favouring disclosure in the public interest (Section 2.1)**

- Section 2.1(a)(i) - promote open discussion of public affairs and enhance the government's accountability; and
- Section 2.1(a)(viii) - reveal the reason for a government decision and any background or contextual information that informed the decision.

#### **Factors favouring non-disclosure (Section 2.2)**

- Section 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2016.

In reviewing the relevant records, personal information relating to third parties, including information which is likely to identify a third party, has been identified. I have considered that this information is not readily available to the public and the disclosure of this information is likely to prejudice the protection of an individual's right to privacy under the Human Rights Act 2004 and carries significant weight. In this instance, I have found the disclosure of personal information to be, on balance, contrary to the public interest.

I have found that the factors favouring disclosure can be satisfied with the deletion of information which is contrary to the public interest. A copy of the relevant information is enclosed at Attachment B.

## Charges

In accordance with Freedom of Information (Fees) Determination 2018, a fee of \$0.35 per page of information disclosed, except for the first 50 pages, may be applied to an access application have decided not to apply a fee of \$5.60 as the total number of pages marginally exceeds the fee-free threshold.

## Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents will be published in the TCCS disclosure log between 3 – 10 business days from the date of this decision. Your personal contact details will not be published. You may view the TCCS' disclosure log [here](#).

**Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601  
Via email: [actfoi@ombudsman.gov.au](mailto:actfoi@ombudsman.gov.au)

**ACT Civil and Administrative Tribunal (ACAT) review**

Under section 84 of the Act, if a decision is made under section 82 on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore Street  
GPO Box 370  
CANBERRA CITY ACT 2601  
Telephone: (02) 6207 1740  
[www.acat.act.gov.au](http://www.acat.act.gov.au)

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 6207 2987 or email to [tccs.foi@act.gov.au](mailto:tccs.foi@act.gov.au).

Yours sincerely



Cherie Hughes  
Information Officer

17 March 2023

## FREEDOM OF INFORMATION REQUEST SCHEDULE

Please be aware that under the *Freedom of Information Act 2016*, some of the information provided to you will be released to the public through the ACT Government's Open Access Scheme. The Open Access release status column of the table below indicates what documents are intended for release online through open access.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

Information about what is published on open access is available online at: [https://www.cityservices.act.gov.au/about-us/freedom\\_of\\_information/disclosure-log](https://www.cityservices.act.gov.au/about-us/freedom_of_information/disclosure-log)

### Factors favouring non-disclosure:

Schedule 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2016*.

Reference Number	Description of scope
<b>23-015</b>	All documents relating to the removal of trees during the summer of Dec 2022 and Jan 2023, along the perimeter of Canberra Girls Grammar School, along Gawler Crescent and Melbourne Avenue, outside the Boarding House building...

Reference number	Page number	Description	Date	Status	Reason for non-release or deferral	Open Access release status
<b>1</b>	<b>1 – 7</b>	01. 1726 Landscape Heritage Strategy_SM 28Sep22	28 September 2022	Full access	Not applicable	Decision to be published on the <a href="#">TCCS Disclosure Log</a> .
<b>2</b>	<b>8</b>	02. 20221024 - Email - Tree Damaging Activity Application	24 October 2022	Partial access	Schedule 2.2(a)(ii)	
<b>3</b>	<b>9 – 14</b>	03. 20221024 - Email Attachment - 1726 EXTRACTS Landscape Tender Set [DRAFT] 19Oct22	24 October 2022	Partial access	Schedule 2.2(a)(ii)	
<b>4</b>	<b>15 – 25</b>	04. 20221024 - Email Attachment - 2022 1410 9887 CGGS PAR Rev B	24 October 2022	Partial access	Schedule 2.2(a)(ii)	



5	26 – 27	05. 20221024 - Email Attachment - 20181029 - Advice - Canberra Girls Grammar - Master Plan	24 October 2022	Partial access	Schedule 2.2(a)(ii)
6	28 – 31	06. 20221024 - Email Attachment - Application_to_Undertake_a_Tree_Damaging_Activity_CGGS Signed	24 October 2022	Partial access	Schedule 2.2(a)(ii)
7	32 – 34	07. 20221102 - Email - RE_ CGGS Boarding House Upgrade...	2 November 2022	Partial access	Schedule 2.2(a)(ii)
8	35 – 51	08. 20221115_Images	15 November 2022	Full access	Not applicable
9	52 – 55	09. 20221121 - Letters Sent	21 November 2022	Partial access	Schedule 2.2(a)(ii)
10	56 – 57	10. 20221121 - TDA Decision Report	21 November 2022	Partial access	Schedule 2.2(a)(ii)
11	58 – 60	11. 20221124 - Email - Re_ CGGS Boarding House Upgrade...	24 November 2022	Partial access	Schedule 2.2(a)(ii)
12	61 – 63	12. 20221124 - Email Attachment - Advice - Boarding House...V2	24 November 2022	Partial access	Schedule 2.2(a)(ii)
13	64 – 65	13. 20221125 - Email - Re_ CGGS Boarding House Upgrade...	25 November 2022	Partial access	Schedule 2.2(a)(ii)
14	66	14. 20230123 - Email - Canberra Girls Grammar School	23 January 2023	Full access	Not applicable
<b>Total number of documents: 14</b>					

1726 Landscape Heritage Strategy

# Canberra Girls Grammar School

Boarding House Frontage Project

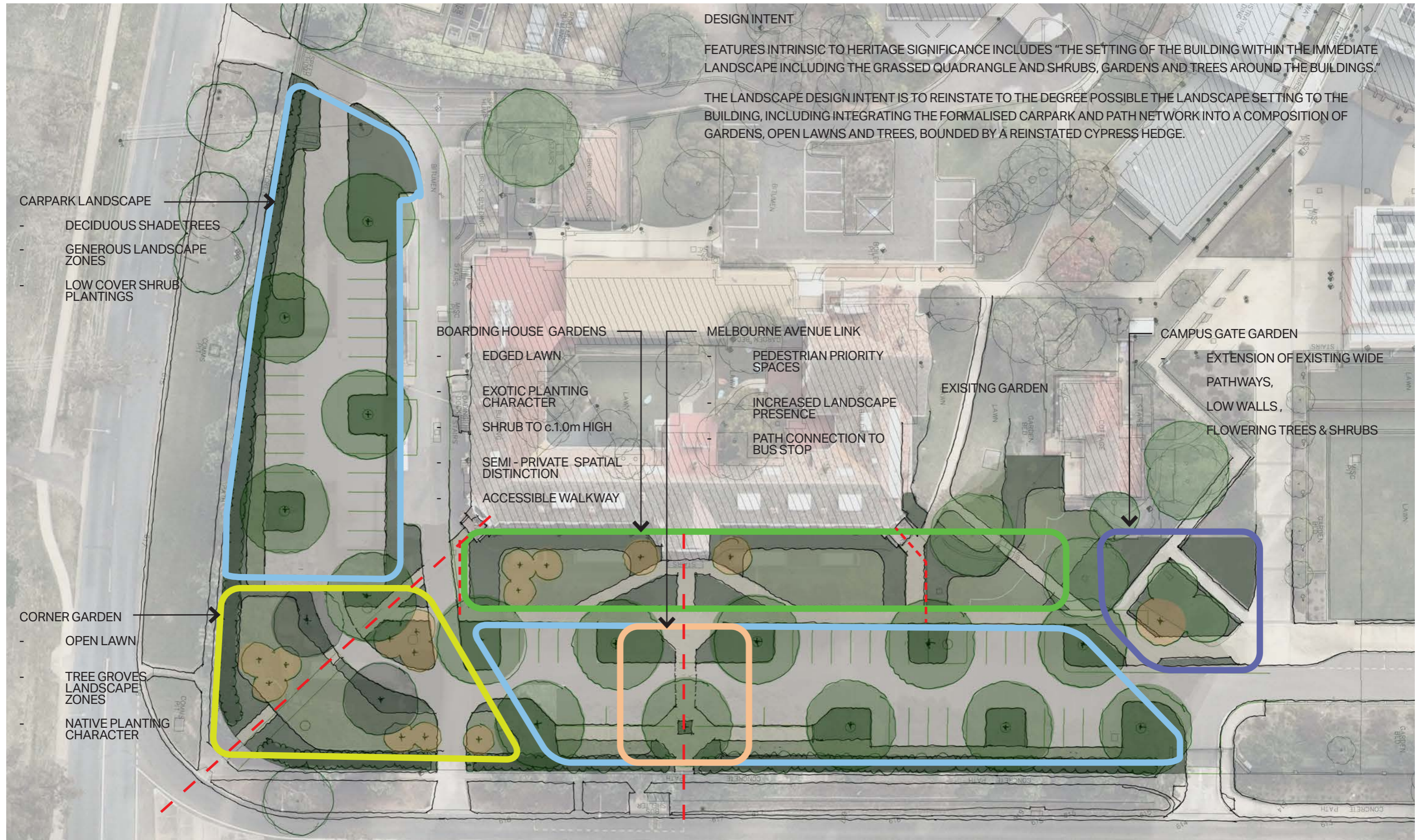
**redboxdesigngroup**

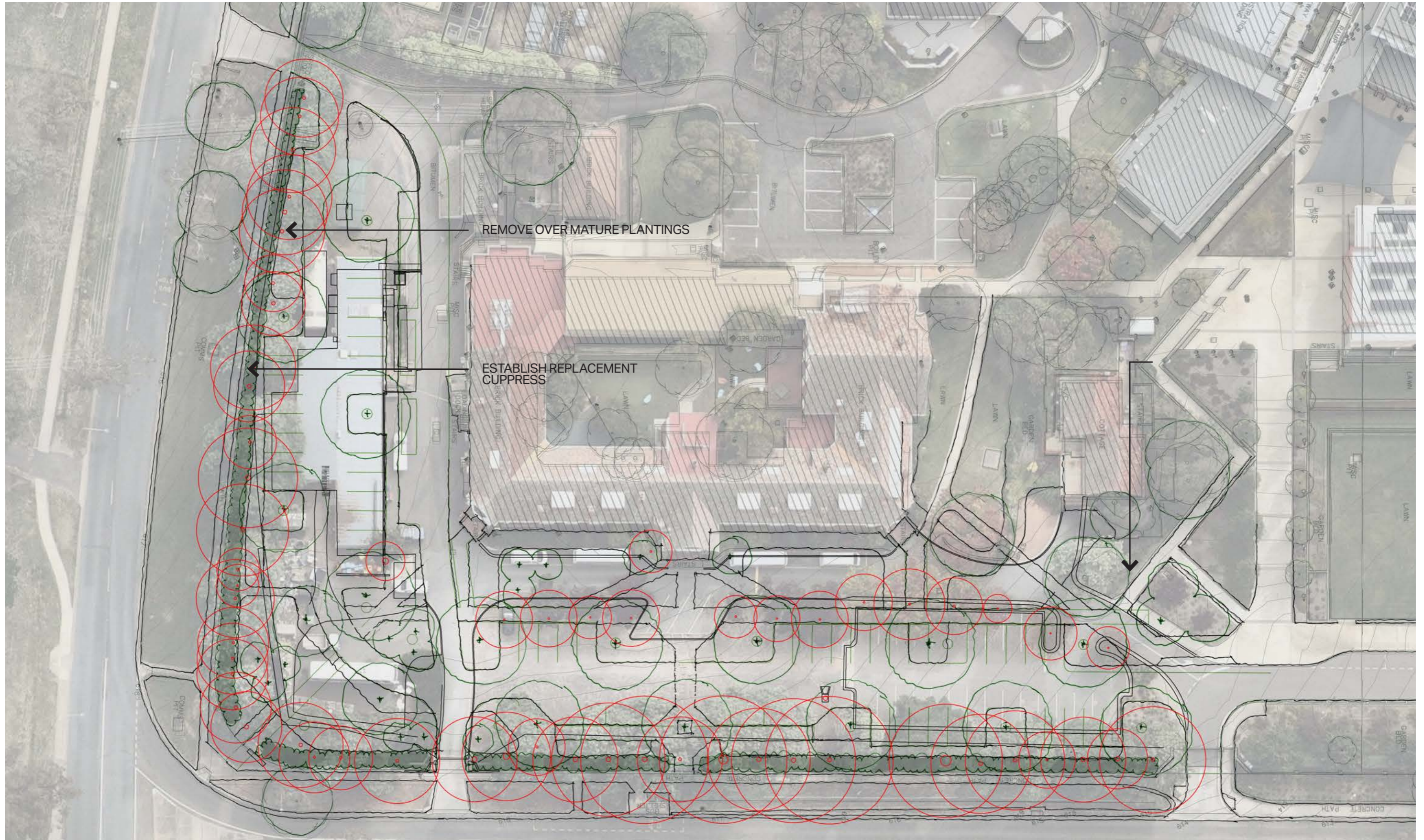
28 September 2022

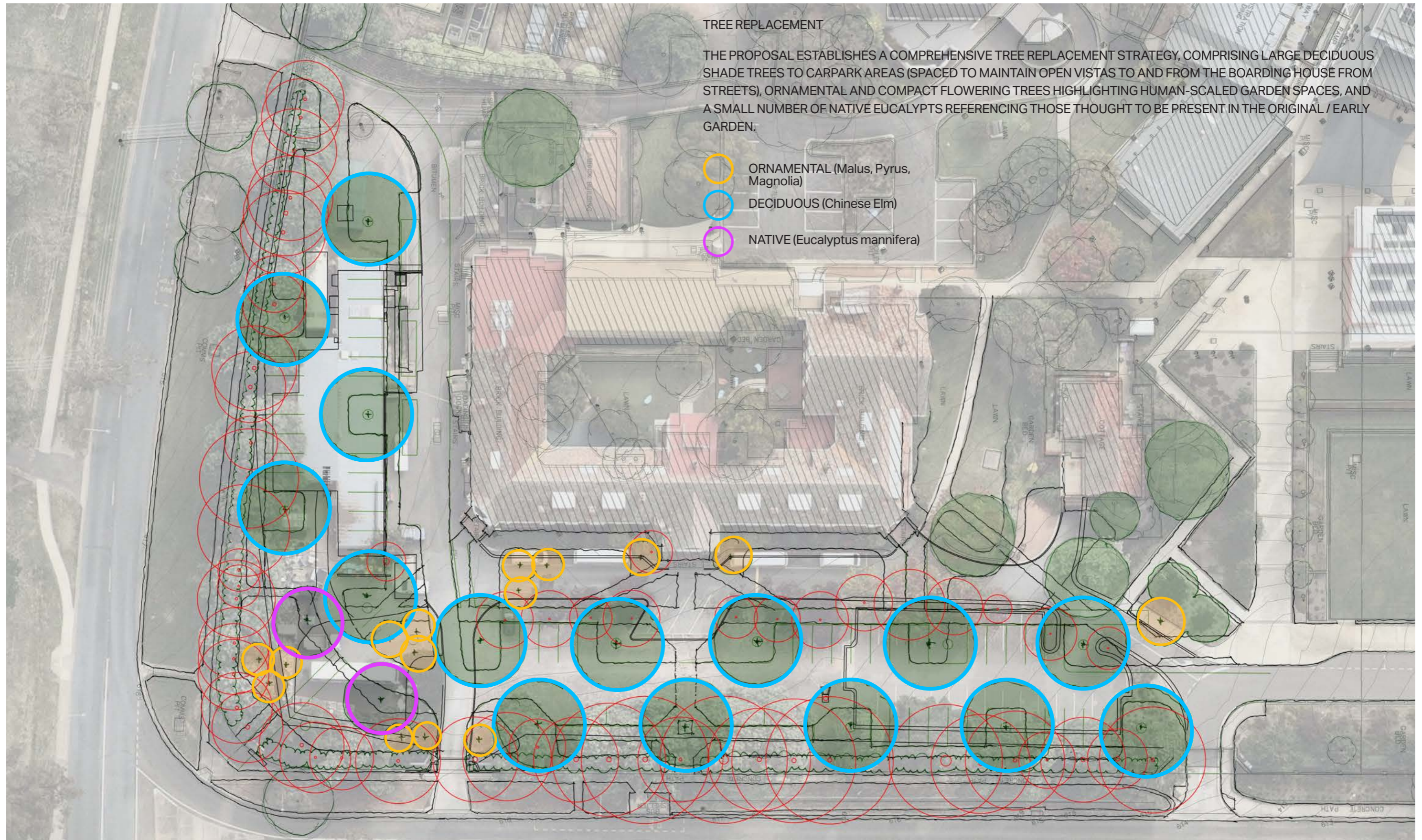












### TREE REPLACEMENT

THE PROPOSAL ESTABLISHES A COMPREHENSIVE TREE REPLACEMENT STRATEGY, COMPRISING LARGE DECIDUOUS SHADE TREES TO CARPARK AREAS (SPACED TO MAINTAIN OPEN VISTAS TO AND FROM THE BOARDING HOUSE FROM STREETS), ORNAMENTAL AND COMPACT FLOWERING TREES HIGHLIGHTING HUMAN-SCALED GARDEN SPACES, AND A SMALL NUMBER OF NATIVE EUCALYPTS REFERENCING THOSE THOUGHT TO BE PRESENT IN THE ORIGINAL / EARLY GARDEN.

- ORNAMENTAL (Malus, Pyrus, Magnolia)
- DECIDUOUS (Chinese Elm)
- NATIVE (Eucalyptus mannifera)



**From:** [REDACTED]  
**To:** [Barrett, Guy; ICCS\\_CP\\_TreeProtection](#)  
**Cc:** [REDACTED]  
**Subject:** CGGS Boarding House Upgrade - Tree Damaging Activity Application  
**Date:** Monday, 24 October 2022 9:17:27 AM  
**Attachments:** [image001.png](#)  
[Application to Undertake a Tree Damaging Activity CGGS Signed.pdf](#)  
[2022\\_1410\\_9887\\_CGGS\\_PAR\\_Rev\\_B.pdf](#)  
[20181029 - Advice - Canberra Girls Grammar - Master Plan.pdf](#)  
[1726\\_EXTRACTS\\_Landscape\\_Tender\\_Set \[DRAFT\] 19Oct22.pdf](#)

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**Caution:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

[Learn why this is important](#)

Dear Guy,

TDA is attached as previously discussed, along with supporting info including Tree Management Plan and replanting design.

Please let me know if anything further is needed to progress approval.

As indicated, it is the School's intention to proceed with the works during the summer non-teaching period, and securing statutory approvals is a priority. The quickest possible turnaround would be most appreciated.

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED] 02 6280 4949 (tel)  
(mob)  
[35 Kennedy Street, Kingston ACT 2604](#)

[REDACTED] 

TREE MANAGEMENT AND PROTECTION NOTES

**REQUIREMENTS FOR THE PROTECTION OF PUBLIC LANDSCAPE ASSETS ADJACENT TO DEVELOPMENT WORKS ON UNLEASED TERRITORY LAND - PUBLIC OPEN SPACE.**













EXCAVATION OF EXISTING PAVEMENTS

1. The existing pavements must stay in place until all other works are completed
2. No machinery is to be allowed within the verge or TPZ without approval from TCCS Urban Trees. The contact person is required to notify a TCCS officer on 62071574 or email [TCCS.UrbanTreesDDCoord@act.gov.au](mailto:TCCS.UrbanTreesDDCoord@act.gov.au)
3. To ensure no root damage occurs, the removal of the existing pavement shall be carefully done in small sections and only to the depth of the existing material, so as not to break up material and cause damage to tree roots.
4. Care must be taken with the removal of pavement and subbase to ensure no roots are pulled away in the process. Please refer to points 6,7 & 8 above for treatment of roots exposed as a result of the removal of pavement. THIS WOULD BE A HOLDING POINT WHERE URBAN TREESCAPES WOULD INSPECT THE SITE BEFORE ANY WORKS COMMENCE.
5. Exploratory works to identify roots within proposed construction zone must be done by hand in an outward direction radially from the trunk, and in the case of the line of the proposed driveway, by Hydrovac.
6. Hand dug or Hydro-vac excavation of a strip trench along the line of the edge of the proposed driveway to a depth no more than the existing material located within the TPZ of any potentially impacted trees. Hydro excavation works must be carried out with no greater than 1500psi using a fan shaped nozzle and not by direct jet spray activities as these works must not remove the bark from the roots.
7. Where tree roots greater than 30mm are uncovered and require trimming, they must be cut cleanly with equipment specifically designed for this purpose by suitably qualified arborist. THIS WOULD BE A HOLDING POINT WHERE URBAN TREESCAPES WOULD INSPECT THE SITE BEFORE ANY WORKS COMMENCE. The contact person is required to notify a TCCS officer on 62071574 or email [TCCS.UrbanTreesDDCoord@act.gov.au](mailto:TCCS.UrbanTreesDDCoord@act.gov.au)
8. Any uncovered tree roots shall be covered immediately with geotextile or hessian fabric and watered regularly to ensure roots don't dry out.

MACHINERY NEAR TREES

1. If vehicles or machinery are required within the Tree Protection Zone (Canopy +2 metres) of the street tree, compaction control measures such as 10-15cm of mulch must be spread out over the area to be used, with rumble boards over the top to prevent compaction of the soil. Compaction of soil significantly reduces the amount of available water to the roots of trees and this has an adverse effect on tree health. The compaction control measures to be used must be demonstrated on a Landscape Management and Protection Plan (LMPP) to ensure the tree remains viable.
2. The LMPP must be endorsed prior to vehicles accessing the area.

LEGEND

-  BLOCK BOUNDARY
-  EXTENT OF WORKS
-  EXISTING TREE  
To be retained
-  EXISTING TREE  
To be removed
-  TREE PROTECTION ZONE  
Canopy plus 2m
-  EXTERNAL SITE WORKS  
Refer Landscape + Civil documents
-  INSTALL NEW PAVEMENT % SUB-BASE  
OVER EXISTING SURFACE WITH  
MAX 100mm CUT
-  LIFT EXISTING PAVEMENT & REMOVE  
SUB-BASE TO EXISTING SUB-GRADE,  
CULTIVATE TO 50mm INTO SUB-GRADE  
USING HAND EQUIPMENT, SPREAD  
TOPSOIL AND ESTABLISH IRRIGATED  
TURF GARDEN
-  RE-ESTABLISH GRASS / GARDEN
-  LIFT EXISTING PAVEMENT, INSTALL  
NEW PAVEMENT. SURFACE LEVELS TYP.  
WITHIN 100mm OF EXISTING  
(EQUIVALENT IMPVIOUS AREA)
- SITE FENCING + OPERATIONS  
(REFER ALSO CONSTRUCTION + TRAFFIC MANAGEMENT  
PLANS)
-  BATTENS TO TRUNK
-  PARAWEB FENCE



LANDSCAPE ARCHITECT  
**redbox design group**  
02 6280 4949 (tel)  
inbox@redboxdesigngroup.com.au  
35 Kennedy Street, Kingston ACT 2604  
PO Box 4575 Kingston ACT 2604  
redboxdesigngroup.com.au

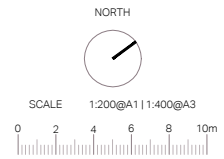
CONSULTANTS  
ARCHITECT:  
ENGINEER:  
ACCESS:  
PLANNER:

XXXXXXX  
XXXXXXX

CLIENT  
 **CANBERRA GIRLS  
GRAMMAR SCHOOL**

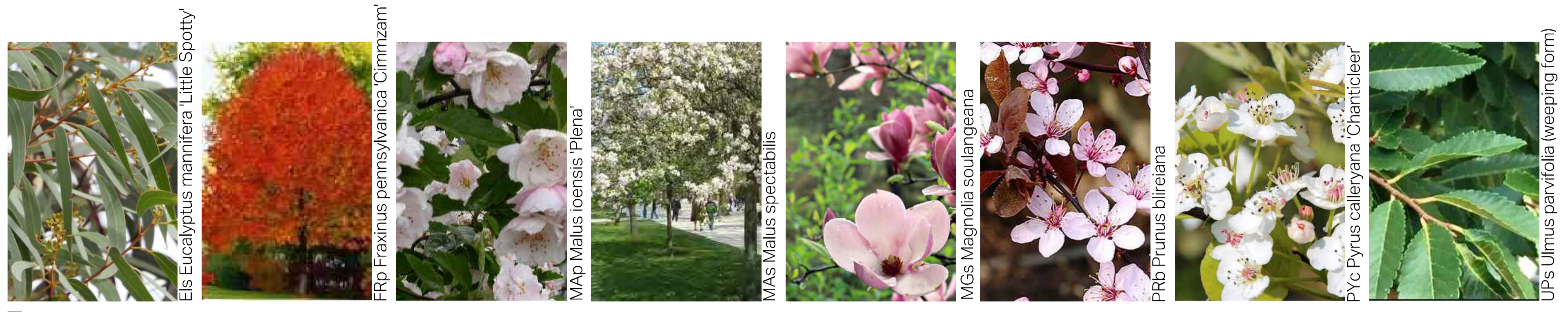
A DRAFT TENDER ISSUE  
REV ISSUE

19.10.22 MK DM  
DATE DRN CHK



PROJECT  
**CGGS BOARDING HOUSE  
FRONTAGE WORKS**

PROJECT No.	SHEET	ISSUE
<b>1726</b>	<b>131</b>	<b>A</b>
TREE MANAGEMENT & PROTECTION PLAN Sheet 1		



Trees



Tall Shrubs



Shrubs



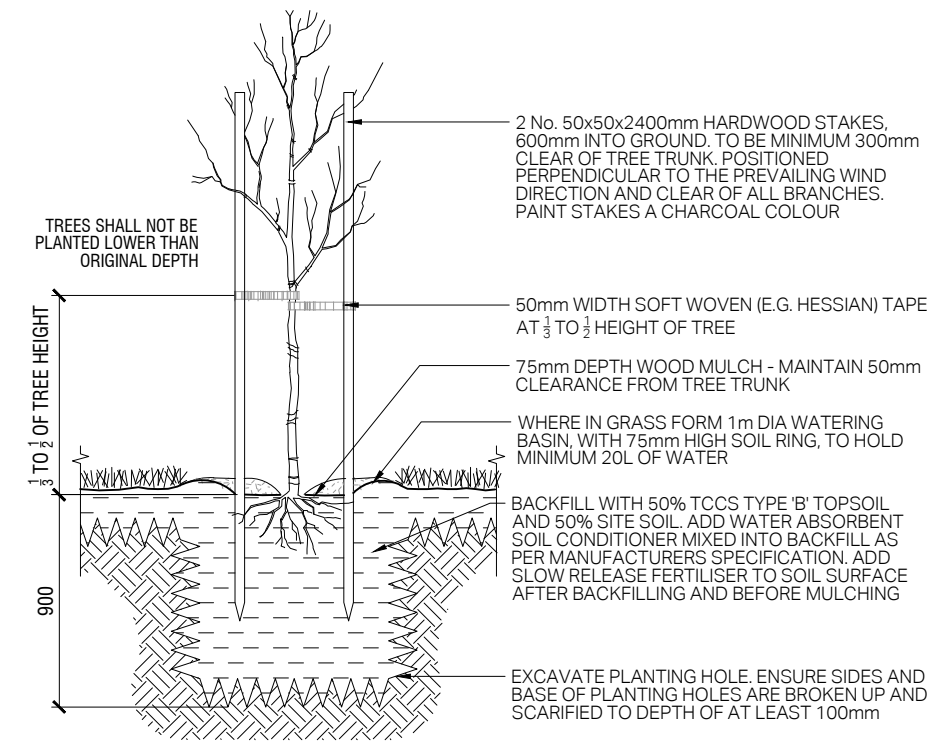


Accent plants

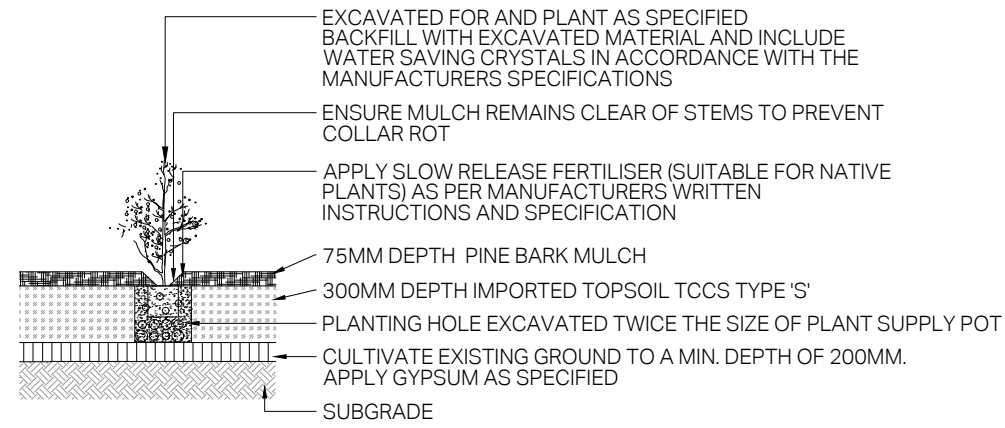


Groundcovers

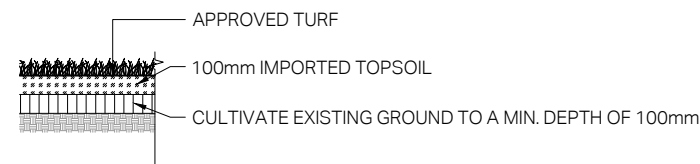




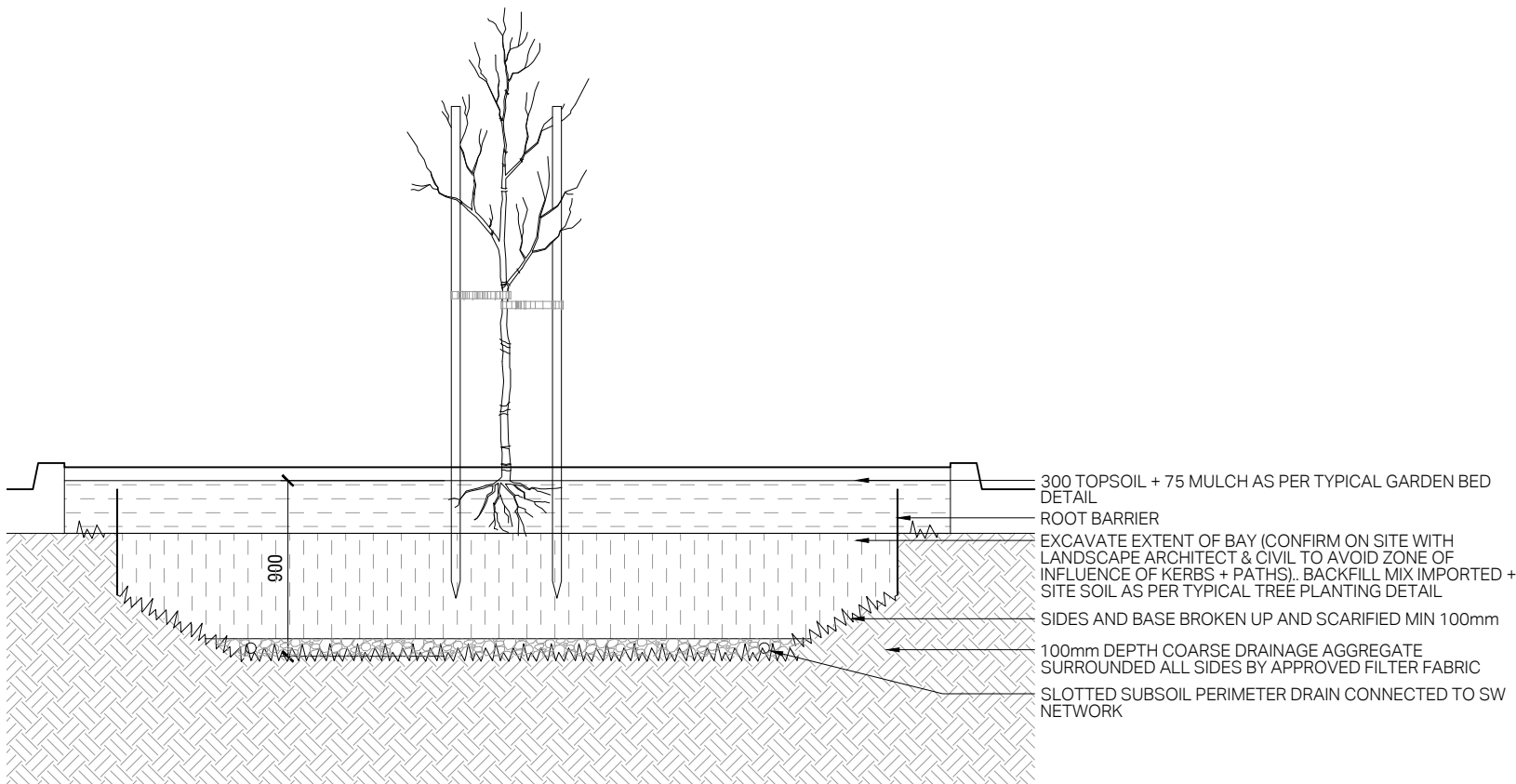
1 TREE IN GRASS / GARDEN  
SECTION: 1:20@A1 - 1:40@A3



3 GARDEN BED  
SECTION: 1:20@A1 - 1:40@A3



4 IRRIGATED TURF  
SECTION: 1:20@A1 - 1:40@A3



2 TREE IN CARPARK BAY (TYPICAL)  
SECTION: 1:20@A1 - 1:40@A3

# 2022 Canberra Girls Grammar School (in front of boarding House) Tree Assessment Report



Canopy Tree Experts Pty Ltd  
ABN 50 051 283 946  
PO Box 4464  
Kingston ACT 2604  
P: 02 61611800  
E:  
trees@canopygroup.com.au  
E:

**Site Address:**  
48 Melbourne Avenue  
Deakin, ACT 2600

**Job Ref: 9887**

**Date:** 14/10/22 **Rev:** B

**Prepared For:**  
[Redacted]

**On behalf of:**

Canberra Girls Grammar School  
48 Melbourne Avenue  
Deakin ACT 2600

**Prepared By:**  
[Redacted]

**Tree Location Plan** –As supplied by surveyor. Some trees have subsequently been removed.

### Brief:

Canopy the Tree Experts were engaged by Stewart Architects on behalf of their client to carrying out a tree assessment for the trees at Canberra Girls Grammar School in front of boarding house. The purpose of the report was to assess to determine Regulated trees that are likely to be affected or removed for the proposed new car park in front of the boarding house. Trees were also assessed for – Quality, structure, health, risk and for arboricultural work required. to reduce the risk of harm to people or structures.

### Field Findings:

In September 2022, [Redacted] of Canopy Group assessed the trees at the above-mentioned site. It was a visual assessment at ground level, no invasive diagnostic methods were used. Photos were taken. Some trees were identified as requiring work to remove possibly hazardous tree parts that were either over paths, roads, or other structures. All work was considered a high priority because the tree parts had free fall to the above-mentioned structures. Refer to the tree schedule for a summary of the tree data and **Appendix 1** for an explanation of terminology.





# TREE LOCATION PLAN CCGS BOARDING HOUSE CARPARK 4TH OF OCTOBER 2022









# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	regulated	Risk rating	Comments	Recommendation	Arb. Impact Assessment	Photos
YES	1	Eucalyptus polyanthemos - Red Box	20	Mature	Good	yes	Fair	Medium (M)	yes	Low-Medium	Deadwood present possibly hazardous., Psyllids present, deadwood over driveway and courtyard	Remove dead branches >30mm diameter	Not likely to be affected by new car park and landscape.	
YES	51	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	Medium (M)	yes	Low-Medium	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter		
YES	52	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	Medium (M)	yes	Low-Medium	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter		
YES	53	Cupressus arizonica - Arizona cypress	18	Mature	Good	no	Good	Medium (M)	yes	Low-Medium	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter		
YES	54	Cupressus arizonica - Arizona cypress	18	Mature	Good	no	Fair	Poor (P)	yes	Low-Medium	Deadwood present possibly hazardous., Suppressed by others	Remove dead branches >30mm diameter		


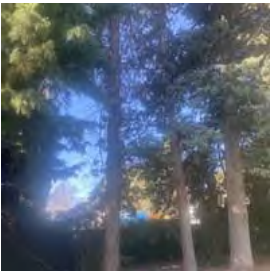

# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	regulated	Risk rating	Comments	Recommendation	Photos
YES	55	Cupressus arizonica - Arizona cypress	18	Mature	Good	no	Good	Medium (M)	yes	Low-Medium	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter	
NO	56	Cupressus arizonica - Arizona cypress	20	Mature	Poor	no	Good	Poor (P)	yes	Low	Heavily pruned in the past	Reinspect in 24 months	
NO	57	Cupressus arizonica - Arizona cypress	20	Mature	Poor	no	Good	Medium (M)	yes	Low	Co dominant leaders four	Reinspect in 24 months	
NO	58	Pyrus calleryana - Flowering Pear	4	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	59	Cupressus sempervirens "Stricta"	18	Mature	Good	no	Good	High	yes	Low	No comments	Reinspect in 24 months	Not likely to be impacted by car park and landscape re development
NO	60	Pyrus calleryana - Flowering Pear	4	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	61	Pyrus calleryana - Flowering Pear	3	Early Mature	Good	no	Good	Poor (P)	no	Low	No comments	Reinspect in 24 months	
NO	62	Pyrus calleryana - Flowering Pear	7	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	63	Pyrus calleryana - Flowering Pear	7	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	64	Pyrus calleryana - Flowering Pear	7	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	66	Cupressus arizonica - Arizona cypress	20	Mature	Poor	no	Good	Poor (P)	yes	Low	Cupressus arizonica - Arizona cypress	Reinspect in 24 months	

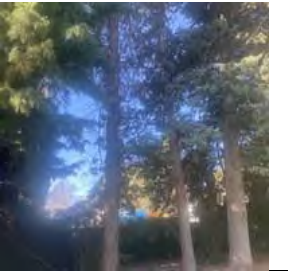
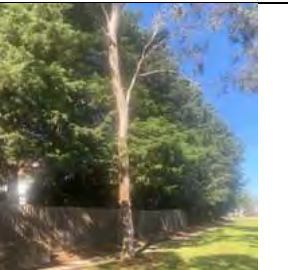
# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	regulated	Risk rating	Comments	Recommendation	Photos
NO	67	Tree has been removed											
NO	68	Cupressus arizonica - Arizona cypress	20	Mature	Poor	no	Good	Poor (P)	yes	Low	Pruned entirely on one side, could be prone to wind throw because trees either side have been removed	Reinspect in 24 months	
NO	69	Cupressus arizonica - Arizona cypress	20	Mature	Fair	no	Fair	Poor (P)	yes	Low	Dw present not over path and heavily pruned throughout canopy makes it a poor quality tree .	Most dw is not over path or car park- no action ,Reinspect in 24 months	
NO	70	Cupressus arizonica - Arizona cypress	20	Mature	Poor	no	Good	Medium (M)	yes	Low	Co dominant leaders 3. Deadwood present, not over path or car park. ,No comments	Reinspect in 24 months	
NO	71	Cupressus arizonica - Arizona cypress	20	Mature	Fair	no	Good	Poor (P)	yes	Low	Heavily pruned up leaders on path side. Tree is suppressed by others	Reinspect in 24 months	
NO	72	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	Medium (M)	yes	Low	Tight unions and branches over bus stop. None of discernible issues currently.	Reinspect in 24 months	
NO	73	Cupressus arizonica - Arizona cypress	20	Mature	Fair	no	Good	Medium (M)	yes	Low	Deadwood present not over path or car park	Reinspect in 24 months	






# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	regulated	Risk rating	Comments	Recommendation	Photos
NO	74	Tree has been removed											
NO	75	Cupressus arizonica - Arizona cypress	20	Mature	Poor	no	Good	Poor (P)	yes	Low	Pruned entirely on one side near entrance. Deadwood present not over path or car park.	Reinspect in 24 months	
NO	76	Tree is missing		Has been removed									
NO	199	Cupressus arizonica - Arizona cypress	19	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	200	Cupressus arizonica - Arizona cypress	20	Mature	Good		Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	201	Cupressus arizonica - Arizona cypress	18	Early Mature	Fair		Good	Medium (M)	yes	Low	Suppressed by others	Reinspect in 24 months	
YES	202	Cupressus arizonica - Arizona cypress	18	Early Mature	Fair	no	Fair	Poor (P)	yes	Low-Medium	Deadwood present possibly hazardous ,Deadwood throughout canopy because it is suppressed by others	Remove dead branches >30mm diameter	
NO	203	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	204	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	Medium (M)	yes	Low	Recent branch failures	Reinspect in 24 months	
YES	205	Cupressus arizonica - Arizona cypress	20	Mature	Fair	no	Good	Poor (P)	yes	Low	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter	

# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	Regulated	Risk rating	Comments	Recommendation	Photos
NO	206	Cupressus arizonica - Arizona cypress	20	Mature	Fair	no	Good	Medium (M)	yes	Low	Lop sided canopy because of tree removal on one side	Reinspect in 24 months	
NO	207	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
YES	208	Eucalyptus mannifera - Red Spotted Gum		Mature	Fair		Fair	Medium (M)	Street Tree	Low	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter	
YES	209	Eucalyptus mannifera - Red Spotted Gum		Mature	Fair		Fair	Medium (M)	Street Tree	Low	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter	
YES	210	Eucalyptus sp. - Gum Tree	20	Mature	Good	no	Fair	Medium (M)	Street Tree	Low-Medium	Deadwood present possibly hazardous ,Street tree near path	Remove dead branches >30mm diameter	
YES	211	Eucalyptus mannifera - Red Spotted Gum		Mature	Fair		Fair	Medium (M)	Street Tree	Low	Deadwood present possibly hazardous.	Remove dead branches >30mm diameter	
NO	263	Pyrus calleryana - Flowering Pear	7	Early Mature	Fair	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	264	Fraxinus 'Raywood' - Claret Ash	10	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	265	Fraxinus 'Raywood' - Claret Ash	11	Early Mature	Good	no	Good	Medium (M)	no	Low	No comments	Reinspect in 24 months	
NO	266	Fraxinus 'Raywood' - Claret Ash	10	Early Mature	Good	no	Good	High (H)	no	Low	No comments	Reinspect in 24 months	
NO	267	Fraxinus 'Raywood' - Claret Ash	10	Early Mature	Fair	no	Good	Medium (M)	no	Low	Tight unions	Reinspect in 24 months	
NO	268	Tree is missing											
NO	269	Tree is missing											
NO	270	Tree is missing											
NO	271	Fraxinus 'Raywood' - Claret Ash	9	Early Mature	Good	yes	Fair	Poor (P)	no	Low	Dieback l'm canopy	Reinspect in 24 months	
NO	272	Fraxinus 'Raywood' - Claret Ash	9	Early Mature	Good	yes	Fair	Poor (P)	no	Low			
NO	273	Cupressus sempervirens 'Stricta'. - Italian Cypress	14	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	275	Tree is missing											
NO	276	Cupressus arizonica - Arizona cypress	16	Mature	Poor	no	Good	Poor (P)	yes	Low	Leaning and no canopy on one side.	Reinspect in 24 months	

# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	Regulated	Risk rating	Comments	Recommendation	Photos
NO	277	Cupressus arizonica - Arizona cypress	16	Early Mature	Good	no	Good	Medium (M)	yes	Low	No comments	Reinspect in 24 months	
NO	278	Cupressus arizonica - Arizona cypress	15	Early Mature	Poor	no	Good	Medium (M)	yes	Low	Suppressed by others	Reinspect in 24 months	
NO	280	Cupressus torulosa - Bhutan Cypress	15	Early Mature	Good	no	Good	Medium (M)	yes	Low	No comments	Reinspect in 24 months	
NO	281	Cupressus arizonica - Arizona cypress		Early Mature	Good	no	Good	Medium (M)	yes	Low	No comments	Reinspect in 24 months	
NO	282	Cupressus arizonica - Arizona cypress	18	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	283	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	284	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	285	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	

# Tree Assessment Report

Tree Work required	Tree no	Species	height	Age class	Structure	Pests or pathogens	health	quality	regulated	Risk rating	Comments	Recommendation	Photos
NO	286	Cupressus arizonica - Arizona cypress	4	Mature	Poor	no	Good	Poor (P)	yes	Low	Has been lopped to be clear of power lines	Reinspect in 24 months	
NO	287	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	Medium (M)	yes	Low	Some canopy loss due to power line clearing	Reinspect in 24 months	
NO	288	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	Deadwood present not over path	Reinspect in 24 months	
NO	289	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	290	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	291	Cupressus arizonica - Arizona cypress	20	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	
NO	292	Cupressus arizonica - Arizona cypress	28	Mature	Good	no	Good	High (H)	yes	Low	No comments	Reinspect in 24 months	



## Appendix 1

### Part A - Explanations of Terms Used in the Tree Assessments

This Tree Assessment form has been developed to conform to the requirements of 'Notifiable Instrument NI2007-422', and The AS4970-2009 'Protection of trees on development sites'

#### 1. Tree Number

This is a unique sequential identification number allocated to each tree located on the block, overhanging or the verge. Species

The binomial species name is given.

#### 2. Height

The tree height was estimated except where the size was determined to be near 12m, in which case it was measured using a clinometer from a measured offset. Heights of between 11 and 12 metres are recorded as 11metres.

#### 3. Directional Canopy Radii.'

Canopy radii were measured at 90<sup>0</sup> intervals starting at the north by stepping. Where it is indicated that a more accurate radius may be necessary, it was estimated by tape measure.

The four radial canopy diameters are shown (in meters) in the 'table. Where measurement of these would require entry onto neighbouring blocks or access was difficult, the measurements have been estimated. If needed, the broadest canopy diameter is also measured to determine if a tree is regulated.

#### 4. Health

It is an indication of the tree's health and vigour. It has been judged against the following range:

**Very Good (VG), Good (G), Fair (F), Poor (P), or Very Poor (VP)**

General comments on the tree's health and vigour and specific comments on evidence of **insect** infestation or **disease** presence in the tree are included in the **Comments Column** if significant.

#### 5. Structure

The structural integrity of the tree has been judged against the following range: **Very Good (VG), Good (G), Fair (F), Poor (P), or Very Poor (VP)** General comments on the tree's structure and specific comments on evidence of **Root Zone Disturbance** and **Structural Damage** are included in the **Comments Column** if significant.

#### 6. Tree Protection Status

The legal status of each of the trees is given as one of the following:

### Part B - Method and Limits

#### Method

The inspection of the trees was limited to a visual examination from ground level without the use of boring or testing devices.

**Not Regulated** -no protection required, can be retained, or removed.

**Park Tree** -protected by legislation other than the Tree Protection Act 2005. To be covered by the LMPP (Landscape Management and Protection Plan) or otherwise negotiated with the Urban treescapes section of TCCS.

**Pest Plant** - is a weed: no protection required may be removed without a permit (or retained: -depending on the classification level).

**Regulated Tree** -a tree that, due to its size, is classified as a 'Regulated Tree' under 'The Tree Protection Act 2005' and therefore, a permit would be required to: Remove the tree, Prune the tree, except where a qualified arborist does the pruning to the 'Australian Standard for Pruning of Amenity Trees' AS 4373. Carry out groundwork within 2m of the 'drip line of the tree.

A Tree Management Plan formulated according to the 'Notifiable Instrument NI2007-422: *Tree Protection (Guidelines for Tree Management Plans) Determination 2007*' is designed to act as an application for the Tree Damaging Activities associated with this development.

**It registered Tree** -a tree nominated to the 'Significant Tree' Register. It may have more rigorous protection measures than a regulated tree (refer to its listing on the Tree Register.

**Remnant** – a regulated tree that is also a remnant eucalypt. For a Remnant, the Approval Criteria 1 (1) (d) (Inappropriate location) & (e) (substantially affecting solar access) in Disallowable Instrument *Tree Protection (Approval Criteria) Determination (No.2) DI2006-60* do not apply. Remnant eucalypt is not defined in the DI2006-60. This assessment is taken as a eucalypt that was likely to be present at the initial subdivision of the land on which it stands.

**Schedule 2** – a regulated tree of a species listed in Schedule 2 of Disallowable Instrument *Tree Protection (Approval Criteria) Determination (No.2) DI2006-60*. Schedule 2 lists problematic tree species for which the conservator may approve removal if on a block of less than 1200m<sup>2</sup>

**Street Tree** -protected by legislation other than the Tree Protection Act 2005. It is covered by the Landscape Management and Protection Plan (LMPP).

#### 7. Tree Quality Classification

These classifications are based on the guidelines in the 'Draft Guidelines for the Preparation of Tree Management Reports for Development on unleased Territory Land 2004 Draft'.

**Poor** – A poor-quality tree is of poor form, structure or health or is likely to represent a significant safety hazard.

**Low** - A tree that does not have significant amenity value. (the Low classification Quality has been added (by Canopy Tree Experts) to this classification to indicate a tree with no legal reason for removal other than its lack of significance in the landscape. Some of these trees may have the potential to become significant, in which case this is indicated in the 'comments' column.

**Medium** - A medium-quality tree is of proper form, structure and health and is not likely to represent a significant safety hazard.

The VTA method<sup>1</sup> was used. Defects were identified and evaluated along with the tree's response to those defects, the tree's health and the tree's

<sup>1</sup> VTA Method (Visual Tree Assessment) as presented in *The body language of trees* 1994 Mattheck, Claus & Breloer, Helge, The Stationery office, Norwich, UK pp.118-120.

**High** – A high-quality tree is of good form and condition without structural defects. It should not represent a significant hazard.

**Exceptional**- A tree may be considered unusual because it is an integral part of the landscape due to factors such as the prominence of location, contribution to the surrounding landscape and its general appearance. An exceptional tree should be free of any defects that remedial treatment cannot address. A tree may also be excellent for its **botanic/scientific, cultural and natural heritage** values. Trees with significant **botanic/scientific, cultural and natural heritage** values may not be ruled out of the exceptional classification due to health, structure or safety concerns.

#### 8. Comments

Any relevant comments are recorded in this column, especially those related to health and structure and value.

#### 9. Circumference<sup>4970</sup>

The trunk Circumference for the calculation of the Tree Protection Zone as per Australian Standard AS4970-2009 (TPZ<sup>4970</sup>) is the trunk circumference at 1.4m above ground level. It is expressed in metres and lists the individual trunk circumferences if more than one trunk is at that height. These are used to calculate the DBH and subsequently the **Radius TPZ<sup>4970</sup>**. Where there is more than one trunk at 1.4 m AGL, the DBH is calculated by the formula presented in AS4970-2009. (Branches, c.f. Trunks are not included).

#### 10. Radius TPZ4970

The radius of the Root Protection Zone component of the Tree Protection Zone was calculated from the trunk diameter at 1.4m AGL as recommended by the AS4970-2009. Note the final TPZ<sup>4970</sup> may need to be extended to include crown protection.

#### 11. D10<sup>TPZ</sup>

This is a construct of Canopy Tree Experts. It is the distance from the centre of the trunk to a straight-line excavation past the trunk that would excise 10% of the area of the TPZ<sup>4970</sup>. This measurement has no regulatory standing. It is only an indication of how much root loss may occur with such an excavation. Still, it should be interpreted in conjunction with on-site observations of where active absorptive roots are likely to be, species knowledge and water availability. It is presented here as one example of how a 10% loss of the TPZ<sup>4970</sup> area could occur.

#### 12. Radius SRZ<sup>4970</sup>

The figure below approximates the Structural Root Zone diameter as proposed in AS4970-2009. It is approximate as it is calculated from the circumference at 1.4m AGL + 20% instead of the measurement at the root buttress. It is an indication only of the size of root ball required for tree stability

An accurate calculation of the SRZ may be needed if a significant encroachment into the TPZ<sup>4970</sup> is envisaged.

vigour to produce an understanding of the tree's soundness. Where indications suggest that 'sounding' would be worthwhile, the trunk was 'sounded' with a mallet. Canopy Group is using the Fulcrum Map application to pin the tree location and collect data. Hold the control key (on the keyboard) and right click mouse to access the data and tree location plan for this project.

<https://web.fulcrumapp.com/dash/6c563092-b2ec-47b8-8b9e-94708decda1e?mode=split&z=17&lat=-35.344428&lon=149.094244>

#### *Limits*

The assessment is current from the day of the tree assessment and does not account for future tree failures

Fulcrum Map is a new application, and some minor human error is likely as Canopy Group comes to terms with the application.

#### *Site Specific*

N/A

#### *It covers only those trees listed*

The information in this report covers only those trees listed and reflects the condition of those trees at the time of the inspection.

#### *Natural variability of trees and their environment*

Canopy Tree Experts' arborists conscientiously apply their knowledge in assessing trees and recommending treatments to achieve the best outcomes for their client's trees. However, given the natural variability of trees, the arborist may not be able to detect every possible way a tree, or part of a tree, may fail above or below ground. The arborist may not predict when a tree may fail. Still, the arborist will be able to identify most problems, and the risk of failure will be reduced by having your trees inspected and carrying out the arborist's recommendations.

#### *Verbal Advice*

Caution should be taken in interpreting verbal advice as understanding and recollection may be unreliable.

#### *Further studies that may be required*

Canopy Tree Expert's arborists or agents carried out no heritage, ecological or habitat assessments for this site.

No assessment of the **benefits** of these trees was made.

#### *Tree Risk Assessment*

Although the arborist is qualified and authorised to assess risk by both the QTRA and TRAQ methods of assessment, neither technique was carried out for this report. However, the training for these authorisations will have influenced how the assessor views the risk associated with trees. A QTRA assessment can be carried out if requested.

([www.qtra.co.uk](http://www.qtra.co.uk), [www.isa-arbor.com](http://www.isa-arbor.com))



ACT Heritage Council

File Reference: Deakin –B2 S9  
Contact Officer: KH  
Phone: 13 22 81

[REDACTED]  
Urbis  
[REDACTED]

Dear [REDACTED]

### **Canberra Girls Grammar – Master Plan**

I refer to your emails dated 21 September 2018 and 18 October 2018 and attached documentation illustrating the proposed Master Plan for Canberra Girls Grammar School.

The Master Plan includes works within the curtilage of the Canberra Girls Grammar School Boarding Housing (the Boarding House), a registered heritage place on the ACT Heritage Register. The exterior of the building (except the north-west side); the interior of the foyer; the setting of the building within the immediate landscape including the grassed quadrangle and shrubs, garden and trees around the buildings; the history and use of the buildings as boarding accommodation are identified as features intrinsic of the heritage significance of the Boarding House.

Development in the immediate vicinity of the Boarding House includes: construction of a four storey building and single storey covered walkway adjacent to the Boarding House (West Wing); demolition of existing maintenance sheds and ancillary structures; new car parking, soft and hard landscaping including removal of the existing Conifer 'hedge' at corner of Melbourne Avenue and Gawler Crescent.

Following consideration of the Master Plan, the Council provides the following preliminary comments:

The proposed West Wing and covered walkway are sited to the north-west of the Boarding House. The north-west side of the Boarding House is a later addition to the building of no heritage significance. The Council appreciates that the proposed West Wing and walkway would be sited to achieve visual separation between the significant exterior of the Boarding Housing and the new architecture. Opportunities to improve presentation of the north-west side of the Boarding House should also be included in the Master Plan.

In the indicative sections and elevations provided, the proposed West Wing building would not exceed the height of the existing Boarding House ridge line. This is important to ensure that the new architecture responds to the scale of the existing building.

The proposed demolition of existing sheds, carparking, soft and hard landscaping would reinstate an open setting for the Boarding House, and improve amenity for the school. The Council appreciates that the proposed landscape works aim to achieve an 'adaptive imagining of heritage landscape surrounds' and commends this approach.

The existing plantings at the corner of Melbourne Avenue and Gawler Crescent appear to be overgrown *Cupressus* that no longer provide an attractive 'formal' edge to the school grounds. An arrangement that provides for a more open setting at the intersection, as evidenced by historical photographs should be explored as part of the Master Plan. Smaller scale conifers planted in a formal arrangement may achieve this.

The Council provides in principal support for the development proposed by the Master Plan. To ensure that the detailed design does not diminish the heritage significance of the Boarding House detailed documentation of the West Wing, covered link and landscape elements in the immediate vicinity of the Boarding House, should be provided to Council for assessment prior to the commencement works. Council looks forward to receipt of this documentation in the future.

Yours sincerely



Fiona Moore  
**Senior Manager (as delegate for),  
ACT Heritage Council**

31 October 2018

# APPLICATION TO UNDERTAKE A TREE DAMAGING ACTIVITY (INCLUDING URGENT CIRCUMSTANCES OR MINOR WORKS APPROVAL)

Under the provisions of Sections 22 and 29 of the *Tree Protection Act 2005*

Before you complete this application we suggest you read the Tree Protection Information and Criteria for Approval of Activities which is available on the [City Services website](#).

## 1. The Applicant

Title (e.g. Mr, Mrs) First name Surname

Company ACN

Street address  
  
 Suburb  Post code

Postal Address (if different from above)  
  
 Suburb  Post code

Telephone: Home  Work  Mobile   
 Facsimile  Email address

## 2. Is the Applicant also the Lessee (owner) of the land on which the Tree Damaging Activity is to be conducted?

Yes  No

## 3. The Lessee (compulsory information)

Title (e.g. Mr, Mrs) First Name Surname

Company ACN

Street address  
  
 Suburb  Post code

Postal Address (if different from above)  
  
 Suburb  Post code

Telephone: Home  Work  Mobile   
 Facsimile  Email Address

**4. The activity** (the location where the proposed tree damaging activity is to occur)

Street address

48 Melbourne Ave	
Suburb Deakin	Post code 2600

Block	Section
2	9

**5. Type of activity requested**

Please tick the appropriate box(es) for the tree damaging activity which you are applying for:

<input checked="" type="checkbox"/> Tree felling or removal	<input checked="" type="checkbox"/> Prohibited groundwork in the tree protection zone: The protection zone for a protected tree is: (a) the area under the canopy of the tree; and (b) the 2 metre wide area surrounding the vertical projection of the canopy; and (c) the 4 metre wide area surrounding the trunk as measured at 1 metre above natural ground level.
<input type="checkbox"/> Major pruning	
<input type="checkbox"/> Minor pruning (registered trees only)	
<input type="checkbox"/> Lopping	<input type="checkbox"/> Other activity, please describe
	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

**6. Block plan**

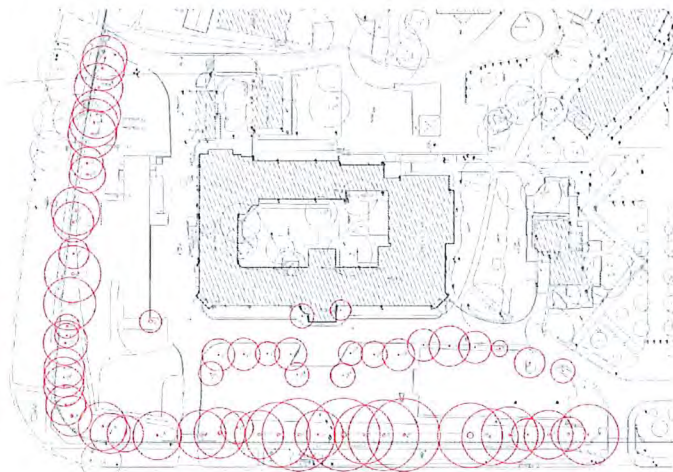
Please provide the following information:

- the location of any significant tree/s affected by the proposal, including trees on adjacent blocks if you propose to undertake prohibited groundwork within the protection zone; and
- **number each tree to which the application relates.**

*Diagram or sketch of the block and location of trees*

**Refer accompanying Tree Management Plan for detailed tree identification numbers, removals and management.**

**Summary diagram below showing extent of trees proposed to be removed, including Regulated and non-regulated trees.**



**9. Occupier's/lessee's declaration (compulsory)**

I consent to an authorised person entering my premises between the hours of 8:30am and 5pm weekdays for the purposes of assessing this application.

Occupier's name

[Redacted Name]

Telephone: Home

[Redacted Home Phone]

Work

(02) 6202 6400

Mobile

[Redacted Mobile Phone]

- 1. Is there clear access to the tree for the purpose of the inspection? Yes  No
- 2. Is there a dog in the yard? Yes  No

Occupier's signature and date

[Redacted Signature] 20 / 10 / 22

**10. Signature of the applicant**

Applicant's signature

[Redacted Signature] 20 / 10 / 22

**Important disclosure of information**

This notice is issued for the purposes of Information Privacy Principle 2 of the *Privacy Act 1988* (Cwlth).

As part of this application, the Transport Canberra and City Services Directorate obtains information about you, including but not limited to personal details, property details, reports, assessments, and other supporting documentation. This information is obtained pursuant to sections 22 and 29 of the *Tree Protection Act 2005*.

The purpose of this information is to process your application, undertake all necessary investigations and assessments in relation to the application and make a determination. This information is usually passed on to some or all ACT Government agencies or in accordance with legislation. These ACT Government agencies may include, but are not limited to:

- Environment and Sustainable Development Directorate;
- Justice and Community Safety Directorate; and
- Health Directorate

You should be aware that any of these agencies may also exchange this information with other similar organisations relevant to the application.

Please acknowledge the Transport Canberra and City Services Directorate has made you aware of its obligations under Information Privacy Principle 2 of the *Privacy Act 1988* (Cwlth) by signing below.

Signature and date

[Redacted Signature] 20 / 10 / 22

This application should be lodged as follows:

- |                                      |           |                    |           |  |
|--------------------------------------|-----------|--------------------|-----------|--|
| <b>In person at:</b>                 | <b>OR</b> | <b>By post to:</b> | <b>OR</b> | <b>Scan and email to:</b>  |
| Reception                            |           | Urban Treescapes   |           |  |
| Transport Canberra and City Services |           | GPO Box 158        |           | <a href="mailto:treeprotection@act.gov.au">treeprotection@act.gov.au</a> |
| 480 Northbourne Avenue               |           | Canberra City      |           |  |
| DICKSON ACT 2602                     |           | ACT 2601           |           |  |

Should you have any queries with regard to this application form, please visit the [Access Canberra website](#) or call 13 22 81 for assistance.

**Providing false and misleading information on this application is a serious offence under the *Criminal Code 2002*. Prosecution may result in a fine of up to \$10,000 for an individual, \$50,000 for a company and/or 12 months imprisonment.**

**7. Reason/s for the application**

- Tick the appropriate box:
- Block of land where the tree(s) is located is on the ACT Heritage Register or other heritage place.
  - Block of land where the tree(s) is located is on National Capital Authority (NCA) land.
  - The application is development-related or associated with a proposed development.
  - Other (private property/leased land)

State the reason/s why the application is being made with regard to each tree (you should have regard to the criteria for approval). Include any arborists' reports, plumbing diagrams, receipts, structural engineers' reports or other substantiating evidence that would assist the conservator in assessing the application.

Please note that delays may be experienced in processing your application if you have not provided sufficient or accurate information in order for a comprehensive assessment to be made.

<b>Background:</b>	
Proposal is part of the Boarding House Frontage Upgrade project, which includes demolition of existing maintenance depot, new perimeter fencing and gates, formalized carparking, new pedestrian pathways, and installation of shrubs, gardens and trees around the building, which are listed as a feature intrinsic to heritage significance of the place.	
<b>Reasons:</b>	
<b>REGULATED Trees 51,52, 53,54,55,56,57, 66, 68, 69,70, 71, 72, 73, 75, 276, 277, 278,280, 281, 282, 283, 284, 199, 200, 201, 202, 203, 204, 205, 206, 207, 292, 291, 290, 289, 288, 287, 286, 285:</b> Removal of early / original but now overgrown hedge plantings, to facilitate replanting of same species in similar arrangement.	
<b>REGULATED Tree 59:</b> Groundworks associated with demolition of road, construction of landscape paths, garden and turf.	
NOTE: Arborist's report page 4 states Tree 59 "Not likely to be impacted by car park and landscape re development"	
<b>Replanting:</b>	
Landscape plans by Redbox Design Group current at time of submission (blue) and installation of deciduous shade, evergreen native and floweri	
<b>Note:</b> UNREGULATED Trees 58, 60,61, 62, 63, 64, 265, 266, 267, 264, 271, 272, 273, 274 will be removed to facilitate the upgrade.	
<b>Refer also accompanying evidence:</b>	
Arborist Tree Assessment Rev: B (Canopy Tree Experts, 14/10/22)	
ACT Heritage Council in-principal support for Master Plan (Letter, Fiona Moore as delegate, 31 October 2018)	



**8. Consent to enter (compulsory information)**

To enable assessment of this application, consent is required from the tenant/occupier to enter the land where the tree damaging activity is to occur.

Are you the current occupier of the property where the tree damaging activity is to occur?

- Yes  No

**If Yes:** You must provide consent to enter by signing the occupier's declaration below.

**If No:** You must provide consent to enter from the occupier.  
If the property is tenanted, consent to enter is required from the tenant.

**Note:** If the property is not occupied the lessee **must** sign the declaration.



**From:** [REDACTED]  
**To:** [Barrett, Guy; TCCS\\_CP TreeProtection](#)  
**Cc:** [REDACTED]  
**Subject:** RE: CGGS Boarding House Upgrade - Tree Damaging Activity Application  
**Date:** Wednesday, 2 November 2022 2:06:31 PM  
**Attachments:** [image002.jpg](#)  
[image003.png](#)

---

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Hello, Guy.

Just following up on the TDA submission. We have our LMPP for offsite tree protection now approved, so the TDA approval remains the missing element... I believe, unless it has gone directly to the School (?). Recent weather has bought about some damage to the perimeter trees (photo below from Monday) which is a timely reminder that replacement is overdue.

Kind regards,

[REDACTED]



**From:** [REDACTED]

**Sent:** Monday, 24 October 2022 9:17 AM

**To:** Barrett, Guy <Guy.Barrett@act.gov.au>; treeprotection@act.gov.au

**Cc:** [REDACTED]

[REDACTED]

[REDACTED]

**Subject:** CGGS Boarding House Upgrade - Tree Damaging Activity Application

Dear Guy,

TDA is attached as previously discussed, along with supporting info including Tree Management Plan and replanting design.

Please let me know if anything further is needed to progress approval.

As indicated, it is the School's intention to proceed with the works during the summer non-teaching period, and securing statutory approvals is a priority. The quickest possible turnaround would be most appreciated.

Kind regards,

[Redacted]

[Redacted]

[Redacted]

35 Kennedy Street, Kingston ACT 2604

[Redacted]











































**ACT**  
Government

Transport Canberra and  
City Services



Canberra Girls Grammar School  
48 MELBOURNE AVENUE  
DEAKIN ACT 2600

**NOTICE OF DECISION**  
*Tree Protection Act 2005*

Dear 

This letter is notice of the Conservator of Flora and Fauna's decision regarding an application for a proposed activity under the *Tree Protection Act 2005* (the Act) at **48 MELBOURNE AVENUE, DEAKIN**. The notice is issued in accordance with section 26(2) of the Act. The location of the relevant tree/s and reasons are set out in the attached Conservator's decision, dated **21 November 2022**.

Where approval for an activity has been granted, it is a condition of approval that the activity cannot commence before **Sunday 11 December 2022** and is to be completed as soon as practicable after commencement, but in any case, no later than **Saturday 11 December 2027**. If the approved activity is not carried out before this date a new application or request for extension needs to be submitted to the Tree Protection Unit for this activity to occur.

The Conservator's Decision (attached) is internally reviewable. You may apply for reconsideration of the decision under section 107 of the Act. The application must be in writing and must set out the grounds upon which reconsideration of the decision is sought.

An electronic (Application for Reconsideration) "Smartform" is available to download via the [Access Canberra website](https://form.act.gov.au/smartforms/servlet/SmartForm.html?formCode=1096) link: <https://form.act.gov.au/smartforms/servlet/SmartForm.html?formCode=1096>. The application must be made within **14 days** of the date of this notice by **Thursday 8 December 2022**. An application for internal review will suspend any regular activity on tree/s subject to the reconsideration appeal. The review process may take 60 days and may confirm, vary or set aside the first decision.

If you do not agree with the reconsidered decision, you may apply to the *ACT Civil and Administrative Tribunal* for review of the decision. You may also seek review of the decision under the *Administrative Decisions (Judicial Review) Act 1989*. You may also contact the *ACT Ombudsman* if you have concerns about the decision.

If you would like to discuss any aspect of the application, please contact the Tree Protection Unit on telephone (02) 6205 9765 during business hours.

Yours sincerely

Mark Diehm  
A/g Assistant Director, Tree Protection Unit  
Delegate of the Conservator of Flora and Fauna  
City Presentation, Urban Treescapes  
Transport Canberra and City Services Directorate  
21 November 2022



**ACT**  
Government

Transport Canberra and  
City Services

The Lessee/Occupant  
2 GAWLER CRESCENT  
DEAKIN ACT 2600

**Please Note:** If you are not the lessee of this block,  
please ensure the lessee receives a copy of this notice.

**NOTICE OF DECISION**  
*Tree Protection Act 2005*

Dear Lessee/Occupant

This letter is notice of the Conservator of Flora and Fauna's decision regarding an application for a proposed tree damaging activity under the provisions of the *Tree Protection Act 2005* (the Act) at **48 MELBOURNE AVENUE, DEAKIN.**

This Notice of Decision is issued in accordance with Part 3, Section 26 (2)(d) of the Act where *the Conservator must give written notice of the decision on the application to the lessee of land that adjoins land where the tree is located.*

The location of the relevant tree/s, the approved activities and reasons are set out in the attached Conservator's decision, dated **21 November 2022.**

Where approval for an activity has been granted, it is a condition of approval that the activity cannot commence before **Sunday 11 December 2022** and is to be completed as soon as practicable after commencement, but in any case, no later than **Saturday 11 December 2027.** If the approved activity is not carried out before this date a new application or request for extension needs to be submitted to the Tree Protection Unit for this activity to occur.

If you have any inquiries, please contact *Access Canberra* on telephone 13 22 81.

Yours sincerely

Mark Diehm  
A/g Assistant Director, Tree Protection Unit  
Delegate of the Conservator of Flora and Fauna  
City Presentation, Urban Treescapes  
Transport Canberra and City Services Directorate  
21 November 2022



**ACT**  
Government

Transport Canberra and  
City Services

The Lessee/Occupant  
4 GAWLER CRESCENT  
DEAKIN ACT 2600

Please Note: If you are not the lessee of this block,  
please ensure the lessee receives a copy of this notice.

**NOTICE OF DECISION**  
*Tree Protection Act 2005*

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The location of the relevant tree/s, the approved activities and reasons are set out in the attached Conservator's decision, dated **21 November 2022.**

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Yours sincerely

Mark Diehm  
A/g Assistant Director, Tree Protection Unit  
Delegate of the Conservator of Flora and Fauna  
City Presentation, Urban Treescapes  
Transport Canberra and City Services Directorate  
21 November 2022



**ACT**  
Government

Transport Canberra and  
City Services

The Lessee/Occupant  
72 EMPIRE CIRCUIT  
DEAKIN ACT 2600

**Please Note:** If you are not the lessee of this block,  
please ensure the lessee receives a copy of this notice.

**NOTICE OF DECISION**  
*Tree Protection Act 2005*

Dear Lessee/Occupant

This letter is notice of the Conservator of Flora and Fauna's decision regarding an application for a proposed tree damaging activity under the provisions of the *Tree Protection Act 2005* (the Act) at **48 MELBOURNE AVENUE, DEAKIN.**

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If you have any inquiries, please contact *Access Canberra* on telephone 13 22 81.

Yours sincerely

Mark Diehm  
A/g Assistant Director, Tree Protection Unit  
Delegate of the Conservator of Flora and Fauna  
City Presentation, Urban Treescaping  
Transport Canberra and City Services Directorate  
21 November 2022



## CONSERVATOR'S DECISION

### *Tree Protection Act 2005*

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**Applicant(s):** [REDACTED]  
Canberra Girls Grammar School

**Address of Activity:** 48 MELBOURNE AVENUE  
DEAKIN ACT 2600

**Application ID:** 48068      **Block:** 2      **Section:** 9

---

Tree(s) 1: Cupressus torulosa

TREE ADDRESS: 48 MELBOURNE AVENUE

LOCATION ON BLOCK: Southern corner.

#### DECISION SUMMARY:

The request for approval of felling/removal of this tree is granted subject to the condition(s), if any, listed below. As provided in Sections 27(1) and 27(2) of the Tree Protection Act 2005, this approval takes effect on the date stated in the notice ('Notice of Decision').

There must be strict compliance with these conditions, failure to do so may constitute an offence against the Tree Protection Act 2005 which may attract a court imposed penalty of up to \$56,000 for an individual and up to \$280,000 for a corporation.

TREE DAMAGING ACTIVITY: FELLING/REMOVAL

CONSERVATOR'S DECISION: GRANTED WITH CONDITIONS

#### CONDITIONS:

1. Unless otherwise agreed by the Conservator of Flora and Fauna, the lessee is to arrange the planting of a replacement tree on the lease within the period of approval. The objective of planting the replacement tree is to achieve a similar canopy cover to that of the tree being removed. The lessee is to replant as per the agreed Planting Plan, Project No.1726, Sheet 600, Issue A, Date 19/10/22, and the 1726 Landscape Heritage Strategy, Canberra Girls Grammar School, Boarding House Frontage Project, dated 28 September 2022.

2. The attached letter from the ACT Heritage Council form part of the approval conditions.

For more information, please contact ACT Heritage Council on 13 22 81 or by email: [heritage@act.gov.au](mailto:heritage@act.gov.au)

Note: This advice must be followed as a condition of the approval.

#### BASIS FOR DECISION:

Removal of unsuitable or hazardous trees subject to replacement plantings being undertaken where necessary.

## CONSERVATOR'S DECISION

### *Tree Protection Act 2005*

---

Tree(s) 51-57, 66, 68-73, 75, 276-278, 281-284, 199-207, 285-292: Cupressus arizonica

TREE ADDRESS: 48 MELBOURNE AVENUE

LOCATION ON BLOCK: Adjacent to south-eastern and south-western boundaries.

#### DECISION SUMMARY:

The request for approval of felling/removal of these trees is granted subject to the condition(s), if any, listed below.

As provided in Sections 27(1) and 27(2) of the Tree Protection Act 2005, this approval takes effect on the date stated in the notice ('Notice of Decision').

There must be strict compliance with these conditions, failure to do so may constitute an offence against the Tree Protection Act 2005 which may attract a court imposed penalty of up to \$56,000 for an individual and up to \$280,000 for a corporation.

TREE DAMAGING ACTIVITY: FELLING/REMOVAL

CONSERVATOR'S DECISION: GRANTED WITH CONDITIONS

#### CONDITIONS:

1. Unless otherwise agreed by the Conservator of Flora and Fauna, the lessee is to arrange the planting of replacement trees on the lease within the period of approval. The objective of planting the replacement trees is to achieve a similar canopy cover to that of the trees being removed. The lessee is to provide details in writing of the location and species of the replacement trees before the end of the period of approval. Email address is: treeprotection@act.gov.au

2. The attached letter from the ACT Heritage Council form part of the approval conditions.

For more information, please contact ACT Heritage Council on 13 22 81 or by email: heritage@act.gov.au

Note: This advice must be followed as a condition of the approval.

#### BASIS FOR DECISION:

Removal of unsuitable or hazardous trees subject to replacement plantings being undertaken where necessary.

---

*M Diel*

Delegate of the Conservator

*21* November 2022

**From:** [REDACTED]  
**To:** [Barrett, Guy; TCCS\\_CP\\_TreeProtection](#)  
**Cc:** [REDACTED]  
**Subject:** Re: CGGS Boarding House Upgrade - Tree Damaging Activity Application  
**Date:** Thursday, 24 November 2022 5:37:44 PM  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[20221124 - Advice - Boarding House Frontage Project - B2 S9 Deakin.pdf](#)

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Hello Guy.

Am sending attached the letter received from ACT Heritage in support of removal and replacement of the Cupressus and other trees from around the Boarding House. Heritage have asked the project team to revisit the species of new carpark trees and confirm the hedge will be planted / maintained to keep views to the building, both of which we will do ASAP... but for the purpose of satisfying the TPU that Heritage support removal of Regulated trees, I refer you to the content of the letter.....

*"The Perimeter Hedge Replacement plan identifies the proposed removal of these perimeter trees and their replacement with new Cupressus trees. As such, their removal is supported...."*

We trust this removes any doubt within the TPU as to the heritage aspect of the proposal. The project has progressed through the tender phase and is ready to commence. Given the escalating costs in the ACT building sector it is of considerable importance to our Client that the project proceed in a timely manner, and as such I am hoping you are able to issue approval in the next day or two.

With thanks,

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** Friday, November 11, 2022 11:46 AM  
**To:** Barrett, Guy <Guy.Barrett@act.gov.au>; treeprotection@act.gov.au <treeprotection@act.gov.au>  
**Cc:** [REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** RE: CGGS Boarding House Upgrade - Tree Damaging Activity Application

Hello again Guy.

We would be grateful for a decision or status update from the October TDA submission.

Noting it has been 6 weeks since our on-site discussions, if there is any further information we can provide to assist, please do not hesitate to ask.

Thank you,

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** Wednesday, 2 November 2022 2:06 PM  
**To:** Barrett, Guy <Guy.Barrett@act.gov.au>; treeprotection@act.gov.au  
**Cc:** [REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** RE: CGGS Boarding House Upgrade - Tree Damaging Activity Application

Hello, Guy.

Just following up on the TDA submission. We have our LMPP for offsite tree protection now approved, so the TDA approval remains the missing element... I believe, unless it has gone directly to the School (?). Recent weather has bought about some damage to the perimeter trees (photo below from Monday) which is a timely reminder that replacement is overdue.

Kind regards,

██████████



**From:** ██████████

**Sent:** Monday, 24 October 2022 9:17 AM

**To:** Barrett, Guy <[Guy.Barrett@act.gov.au](mailto:Guy.Barrett@act.gov.au)>; [treeprotection@act.gov.au](mailto:treeprotection@act.gov.au)

**Cc:** [Redacted]  
[Redacted]  
[Redacted]

**Subject:** CGGS Boarding House Upgrade - Tree Damaging Activity Application

Dear Guy,

TDA is attached as previously discussed, along with supporting info including Tree Management Plan and replanting design.

Please let me know if anything further is needed to progress approval.

As indicated, it is the School's intention to proceed with the works during the summer non-teaching period, and securing statutory approvals is a priority. The quickest possible turnaround would be most appreciated.

Kind regards,

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]





File ref: Deakin-S9-B2  
Contact Officer: SH  
Phone: 13 22 81  
Date Received: 6 October 2022

[REDACTED]  
Redbox Design Group  
[REDACTED]

Dear [REDACTED]

### **Proposed Works at Block 2 Section 9 Deakin**

I refer to your submission of 6 October 2022 to the ACT Heritage Council (the Council), regarding proposed development at the Canberra Girls Grammar School Boarding House (the Boarding House) (Block 2 Section 9 Deakin).

The proposed works contains the demolition of existing maintenance sheds, ancillary structures and caretaker's cottage garage; expansion of the existing carpark, changes to the landscape setting, and associated tree removals.

The Boarding House is a registered heritage place on the ACT Heritage Register (the Register), and the exterior of the building (except its north west side), the interior of the foyer, and the setting of the building within the immediate landscape (including the grassed quadrangle and shrubs, gardens and trees around the buildings) are identified as features intrinsic to the heritage significance of the place. The proposed works are therefore subject to *Heritage Act 2004* requirements.

The submission, including the Landscape Heritage Strategy plans, follows the 2018 submission of the Master Plan for the works to the Council. Subsequently, the Council provided advice on 31 October 2018 which supported the Master Plan, subject to the submission of documentation of detailed design to ensure the proposal does not diminish the heritage significance of the Boarding House.

After reviewing the submitted documents, including the Landscape Heritage Strategy plans, I note that the proposal has been amended in several ways, and the following comments against *Heritage Act 2004* requirements are made for the contemporary proposal:

#### **Demolition**

It is noted that the Demolition Plan (*DA002 – 5/10/2022*) proposes to remove structures of facilities of offices and workshop, and the garage attached to the caretaker's cottage from the site.

These structures are not part of the original building on the site, and are not identified as features intrinsic of the place. Furthermore, the exterior of the Boarding House (except the north-west side) is identified as a heritage value and

the proposed demolition of these structures is considered to provide an open setting for the building that improves the visual dominance of the building on site, and enhances the heritage features to be appreciated from the public domain.

Accordingly, the proposed demolition is supported.

#### New Parking and Landscape Setting

Review of the historical photos show that the Boarding House was originally sited in an open landscape setting to be visually appreciated from the public domain. While trees, shrubs and gardens are a significant part of the landscape setting of the building, the Register entry also identifies that the striking presence of the building from the public domain, particularly Melbourne Avenue, contributes to its aesthetic quality.

In this context, a balanced approach to the landscape setting is required, which retains some trees, shrubs and gardens around the building, but which also allows for a more open setting and enables views to this significant building from the public domain.

To achieve this, and as the previous Council advice on the Master Plan indicated, the existing plantings along block boundaries to Melbourne Avenue and Gawler Crescent appear to be overgrown *Cupressus* that not only do not provide an attractive 'formal' edge to the school grounds anymore, but also have built a natural screen to visually block the Boarding House from the public domain.

The Perimeter Hedge Replacement plan identifies the proposed removal of these perimeter trees and their replacement with new *Cupressus* trees. As such, their removal is supported, subject to a low scale *Cupressus* species being used to provide for a more open setting that also enables views to the Boarding House from the public domain.

It also is noted that 15 trees are nominated for removal from the immediate vicinity of the Boarding House building, and that replacement trees are proposed to reinstate its landscape setting and integrate trees into the expanded carpark and path network. As shown on the Tree Replacement Plan, existing *Eucalyptus mannifera* and ornamental shrubs are to be retained, with the exception of one ornamental shrub near the front entrance of the building. Its proposed replacement with an ornamental shrub no more than 1m high is supported.

However, the new parking layout also proposes 15 Chinese Elm trees to the south and west of the building, integrated with the carpark and pathways. It is considered that the staggered configuration of the proposed Chinese Elms, when also combined with replacement *Cupressus* plantings along the block boundaries, will block views to the building from the public domain and create a more enclosed landscape setting.

Accordingly, while the overall concept is supported, the proposed tree species and arrangement layout require further amendments to ensure the heritage significance of the place is retained and improved.

Given the above, and as a Council delegate, I advise that the following are required to comply with *Heritage Act 2004* requirements:

1. Use of low scale conifers for replacement of the existing *Cupressus* trees along block boundaries, with the species to be used specified in updated plans; and
2. Reconsideration of the species and/or location of proposed Chinese Elm plantings within the carpark, to improve the visual dominance of the building when it is viewed from the public domain.

Further, please note that trees proposed for removal may need approval from other entities, for example, if they are 'regulated trees' under the *Tree Protection Act 2005*.

A revised submission which addresses these comments is welcome.

Yours sincerely



Meaghan Russell  
**A/g Director (as delegate for),  
ACT Heritage Council**

24 November 2022



**From:** [REDACTED]  
**To:** [Diehm, Mark](#)  
**Cc:** [REDACTED] [Barrett, Guy](#); [TCCS\\_CP TreeProtection](#)  
**Subject:** Re: CGGS Boarding House Upgrade - Tree Damaging Activity Application  
**Date:** Friday, 25 November 2022 3:28:14 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Thank you very much, Mark.

I will tell the School they have full approval of the Application.

We appreciate your prompt reply.

Regards,

[REDACTED]

---

**From:** Diehm, Mark <Mark.Diehm@act.gov.au>

**Sent:** Friday, November 25, 2022 2:57 PM

**To:** [REDACTED]

**Cc:** [REDACTED]

Barrett, Guy <Guy.Barrett@act.gov.au>; TCCS\_CP TreeProtection  
<TCCS.TreeProtection@act.gov.au>

**Subject:** RE: CGGS Boarding House Upgrade - Tree Damaging Activity Application

Hi [REDACTED]

Thank you for your email and query into the conservators decision notice 48068. I note tree 1 is a different species to the tree assessed in the decision notice and I also note tree 59 where ground works were requested was not addressed in the conservator's decision, however as the Tree Assessment Report by Canopy tree experts indicates that these trees will not be affected by the proposal, I have no issue supporting the proposal.

I confirm the tree numbers associated with the old *Cupressus arizonica* trees to be removed is consistent with the request in the application, which has been supported for removal.

As the two adjoining blocks to block 2 section 9 Deakin are associated with Canberra Girls Grammar School, As delegate of the conservator, I am willing to waiver the 14 day waiting period that was provided in the original decision.

I'm not sure how that phone number in the notice of decision was processed, but FYI my contact phone number is below if required.

If you require any further information or clarification, please let me know.

Kind regards

Mark

**Mark Diehm** | A/g Assistant Director – Tree Protection | **Urban Treescapes**

Phone: 62058679 | e-mail: [mark.diehm@act.gov.au](mailto:mark.diehm@act.gov.au)

**City Presentation** | **Transport Canberra and City Services Directorate - TCCS** | **ACT Government**

480 Northbourne Ave | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)



**From:** [Redacted]

**Sent:** Friday, 25 November 2022 1:01 PM

**To:** Diehm, Mark <Mark.Diehm@act.gov.au>

**Cc:** [Redacted]

[Redacted]

Barrett, Guy <Guy.Barrett@act.gov.au>; TCCS\_CP TreeProtection  
<TCCS.TreeProtection@act.gov.au>

**Subject:** Re: CGGS Boarding House Upgrade - Tree Damaging Activity Application

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[Learn why this is important](#)

Hello Mark

Canberra Girls Grammar School were grateful to receive the attached approval (scan\_45638\_2022-11-25-10-20-13.pdf).

I've left a message on the phone number given (6205 9765), but sending this to you in parallel.

We just want to confirm that the approval is actually for the application lodged (Application\_to\_Undertake\_a\_Tree\_Damaging\_Activity\_CGGS Signed.pdf), as the description of the proposal reads differently to the application (tree species, number of trees, etc).

There is also a requirement to wait until Sunday 11 December, whereas in the 8 weeks since meeting TPU staff and 4 weeks since lodging the TDA, the project has appointed a Contractor who is waiting to proceed and tree removal is the first activity which needs to occur to deliver the upgrade for the academic new year.

There is no need from our side to re-write the NoD as that might delay things further... just confirmation by email that approval is indeed for the application as lodged, and that removals can proceed asap is sufficient for our records.

With thanks,

[Redacted]

[Redacted]

[Redacted]  
[35 Kennedy Street, Kingston ACT 2604](#)



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This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.  
-----

**From:** [TCCS\\_CP\\_TPUCentral](#)  
**To:** [Wang, PaulC](#)  
**Subject:** Canberra Girls Grammar School  
**Date:** Monday, 23 January 2023 4:35:36 PM  
**Attachments:** [1726 Landscape Heritage Strategy\\_SM 28Sep22 \(A39706212\).pdf](#)  
[Canberra Girls Grammar – Master Plan.docx](#)  
[image001.jpg](#)

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OFFICIAL

Good afternoon Paul,

I have been asked to provide you with some details around the approval for the redevelopment around the curtilage of the Canberra Girls Grammar School Boarding House, a registered Heritage place on the ACT Heritage Register.

Heritage approval was sought and supported by ACT Heritage for the master plan back in October 2018.

An application to Undertake a Tree Damaging Activity was submitted in October 2022 with supporting documentation and the conservator supported removal of the trees on the basis of “Removal of unsuitable or hazardous trees subject to replacement plantings being undertaken where necessary”.

The unmaintained and deteriorating hedge will be replaced with the same species *Cupressus arizonica*. The right side of the grounds (along Melbourne Avenue) was replanted a number of years ago. I believe that the plan is to replicate this along the rest of the boundary.

Attached is a copy of the Landscape Heritage Strategy and an extract from the ACT Heritage response.

Please get in touch if you need further information.

Regards

David Griffin | A/g Technical Officer Tree Protection Unit | **Mobile 0468 513 507** | Email [david.griffin@act.gov.au](mailto:david.griffin@act.gov.au)

**Urban Treescapes, City Presentation | Transport Canberra & City Services Directorate | ACT Government**

**Level 4, 480 Northbourne Avenue, Dickson ACT 2602 | GPO Box 158 Canberra 2601 | [www.act.gov.au](http://www.act.gov.au)**

