



## FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: 24-155

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Schedule	Not Applicable
4. Documents	Not Applicable
5. Additional information identified	Not Applicable
6. Fees	Not Applicable
7. Processing time (in working days)	26 Days
8. Decision made by Ombudsman	Not applicable
9. Additional information identified by Ombudsman	Not Applicable
10. Decision made by ACAT	Not applicable

11. Additional information identified by ACAT	Not applicable
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**From:** [REDACTED]  
**To:** [TCCS\\_FreedomOfInformation](#)  
**Subject:** foi request nov 2024  
**Date:** Friday, 1 November 2024 1:07:43 PM

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**Caution:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Morning TCCS,

May I please submit a foi request for:

- (1) All applications made under Section 25 of the Public Unleased Land Act 2013 ; and
- (2) The response of the TCCS Director General (or his delegate) to each of those applications.

For the period 01-Jan-2023 to 01-Nov-2024

Kind Regards

[REDACTED]



Dear [REDACTED]

### Freedom of Information Request - Reference 24-155

I refer to your application for access to government information received by Transport Canberra and City Services (TCCS) on 1 November 2024. It is my understanding that you are seeking access to the following government information under the *Freedom of Information Act 2016* (FOI Act):

*“(1) All applications made under Section 25 of the Public Unleased Land Act 2013 ; and  
(2) The response of the TCCS Director General (or his delegate) to each of those applications.  
For the period 01-Jan-2023 to 01-Nov-2024”*

I thank you for working with the TCCS information Access team and confirming the scope of the information that you wish to access.

### Timeframes

In accordance with section 40 of the FOI Act, TCCS is required to decide on your application by 13 December 2024.

### Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the FOI Act.

### Decision on access

In accordance with the FOI Act, a search for the information that you are seeking has been completed and no relevant information was identified. I have been advised that no applications under section 25 of the *Public Unleased Act 2013* were received by TCCS between 1 January 2023 and 1 November 2024. It is my understanding that you have been provided with a link to the *Public Unleased Land (Movable Signs) Code of Practice 2023 (No 1)* which set out that conditions for the placement of moveable signs on public unleased land. In consideration of this advice and the outcome of the searches, I am confident that all reasonable steps to identify relevant records have been taken and that TCCS does not hold relevant information.

### Charges

In accordance with [Freedom of Information \(Fees\) Determination 2018](#), a fee of \$0.35 per page of information disclosed, except for the first 50 pages, may be applied to an access application. No fee is applicable as no relevant information is held.

### Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents will be published in the TCCS disclosure log between 3 – 10 business days from the date of this decision. Your personal contact details will not be published. You may view the TCCS’ disclosure log [here](#).

**Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek an Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log, or a longer period allowed by the Ombudsman. If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601  
Via email: [actfoi@ombudsman.gov.au](mailto:actfoi@ombudsman.gov.au)

**ACT Civil and Administrative Tribunal (ACAT) review**

Under section 84 of the Act, if a decision is made under section 82 on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from ACAT at:

ACT Civil and Administrative Tribunal  
GPO Box 370  
CANBERRA CITY ACT 2601  
[www.acat.act.gov.au](http://www.acat.act.gov.au)

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 6207 2987 or email to [tccs.foi@act.gov.au](mailto:tccs.foi@act.gov.au).

Yours sincerely



Lisa Johnson  
Information Officer  
9 December 2024