

Brougham-Pratt, Charlotte

From: [REDACTED]
Sent: Thursday, 8 May 2025 5:02 PM
To: EPSDFOI
Subject: FOI - DOCUMENTS RELATING TO THE FIVE AND TEN YEAR ESDD ASSESSMENTS OF THE ERINDALE AND KAMBAH GROUP CENTRE MASTER PLANS

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Charlotte

Good afternoon,

FREEDOM OF INFORMATION REQUEST – DOCUMENTS RELATING TO THE FIVE AND TEN YEAR ESDD ASSESSMENTS OF THE ERINDALE AND KAMBAH GROUP CENTRE MASTER PLANS.

I write to request under the *Freedom of Information Act 2016* any documents held by the Environment, Planning and Sustainable Development Directorate (EPSDD), or its predecessor the Environment and Sustainable Development Directorate (ESDD), relating to the five-year (circa 2017) and ten-year (circa 2022) evaluations of the Erindale Group Centre Master Plan (September 2012), and Kambah Group Centre Master Plan (July 2012). This request includes, but is not limited to final reports, formal evaluation reports, progress reviews, or performance assessments conducted internally or externally, internal briefing notes, memos, emails, meeting summaries, or other correspondence referencing the evaluation of either plan, any documentation confirming whether the 5- or 10-year evaluations were scheduled, undertaken, postponed, or not conducted at all, recommendations for future evaluation, implementation feedback, or audit planning related to these plans.

I am not seeking drafts of the original 2012 Master Plans, routine media releases or public communications not directly related to the evaluation process.

I ask that my request be transferred to other entities that may hold relevant documents.

Should you require any further information or clarification about my request, please contact our office [REDACTED]



Brougham-Pratt, Charlotte

From: EPSDFOI
Sent: Friday, 30 May 2025 10:45 AM
To: [REDACTED]
Subject: RE: Freedom of Information: Scope Clarification – FOI 25/0196670 - Acknowledgement

Good morning,

Thank you for your time and response, confirming your application is seeking access to:

I am seeking access to any documents held by the Environment, Planning and Sustainable Development Directorate (EPSDD), or its predecessor the Environment and Sustainable Development Directorate (ESDD), relating to the five-year (circa 2017) and ten-year (circa 2022) evaluations or assessments of the following master plans:

- *Erindale Group Centre Master Plan (September 2012)*
- *Kambah Group Centre Master Plan (July 2012)*

This request includes, but is not limited to:

- *Final reports, formal reviews, performance assessments, audits, or progress evaluations created internally or externally*
- *Briefing notes, executive memos, or emails confirming whether the five- or ten-year evaluations were scheduled, completed, delayed, or cancelled*
- *Internal emails (and attachments) from 1 January 2016 to 31 December 2023 that reference the status, scheduling, or implementation of either plan*

I am not seeking:

- *Drafts of the original 2012 Master Plans*
- *Routine media releases, newsletters, or public-facing material*
- *Duplicates of documents already released under FOI 25/0100314*

If the volume of email correspondence is high, I am happy to further refine this part of the request by limiting the search to EPSDD executives, senior planners, and governance officers, and applying keywords such as: "Erindale Master Plan", "Kambah Master Plan", "evaluation", "review", "implementation", "five-year", "ten-year".

As your application was suspended for 3 working days for scope consultation, in accordance with section 40(2)(b) of the *Freedom of Information Act 2016*, the due date for a decision on access is extended by 3 working days.

The decision due date now being on or by **26 June 2025**.

Please contact us via epsdfoi@act.gov.au should you have any questions regarding the processing of your application.

Thank you,

Charlotte Brougham-Pratt | Administrative Service Officer | Information Governance

Email: Charlotte.Brougham-Pratt@act.gov.au

Legal Policy and Information Access | Environment, Planning and Sustainable Development Directorate | ACT Government

Scarlet Robin or Powerful Owl, L5 480 Northbourne Avenue Dickson ACT 2602

www.act.gov.au | www.environment.act.gov.au | www.planning.act.gov.au

From: [REDACTED]
Sent: Wednesday, 21 May 2025 10:24 AM
To: EPSDFOI
Subject: RE: Freedom of Information: Scope Clarification – FOI 25/0196670

OFFICIAL

Good morning Charlotte,

Please see the below revision:

I am seeking access to any documents held by the Environment, Planning and Sustainable Development Directorate (EPSDD), or its predecessor the Environment and Sustainable Development Directorate (ESDD), relating to the five-year (circa 2017) and ten-year (circa 2022) evaluations or assessments of the following master plans:

- Erindale Group Centre Master Plan (September 2012)
- Kambah Group Centre Master Plan (July 2012)

This request includes, but is not limited to:

- Final reports, formal reviews, performance assessments, audits, or progress evaluations created internally or externally
- Briefing notes, executive memos, or emails confirming whether the five- or ten-year evaluations were scheduled, completed, delayed, or cancelled
- Internal emails (and attachments) from 1 January 2016 to 31 December 2023 that reference the status, scheduling, or implementation of either plan

I am not seeking:

- Drafts of the original 2012 Master Plans
- Routine media releases, newsletters, or public-facing material
- Duplicates of documents already released under FOI 25/0100314

If the volume of email correspondence is high, I am happy to further refine this part of the request by limiting the search to EPSDD executives, senior planners, and governance officers, and applying keywords such as: "Erindale Master Plan", "Kambah Master Plan", "evaluation", "review", "implementation", "five-year", "ten-year".

I trust this refined scope enables identification of the relevant documents without unreasonable diversion of resources. Please let me know if you require any further clarification.

Thank you for your attention to this.

Warm regards,



From: EPSDFOI <EPSDFOI@act.gov.au>

Sent: Friday, 16 May 2025 2:13 PM

To: [Redacted]

Subject: Freedom of Information: Scope Clarification – FOI 25/0196670

OFFICIAL

Good afternoon,

Freedom of Information: Scope Clarification – FOI 25/0196670

In processing your application, initial searches have identified a large volume of over a 15 year period some of which have already been provided to you in your previous request FOI 25/0100314. In its current form this request would require a significant extension of time to process, as the volume of documents exceeds 2000 and could be considered an unreasonable diversion of the Directorates resources.

In order to assist you with this request could you please identify the specific documents you are seeking, excluding Erindale Group Centre Masterplan 2012 documents which have already been provided.

It maybe the refined scope could include:

Documents relating primarily to the evaluation of the Erindale Group Masterplan and Kambah Group Centre Masterplan post 2012, including:

- Final reports
- Evaluations
- Reviews
- Performance assessments
- Briefs
- Audits

Excluding drafts, media releases or public communications.

Please note: Processing of your application will be suspended under section 34(4) of the *Freedom of Information Act 2016* (the Act) and will resume once we have received clarification from you to enable us to identify the documents you are seeking. If we do not receive a response from you within six weeks we will close the application under section 34(6)(b) of the Act.

Please don't hesitate to contact m if you have any further questions or concerns.

Thank you,

Charlotte Brougham-Pratt | Administrative Service Officer | Information Governance

Email: Charlotte.Brougham-Pratt@act.gov.au

Legal Policy and Information Access | Environment, Planning and Sustainable Development Directorate | ACT Government

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