

NOMINATION FOR TREE REGISTRATION

Under the provisions of Section 46 of the *Tree Protection Act 2005*

Before you complete this nomination we suggest that you read the [Tree Protection Information and Tree Protection Criteria for Registration and Cancellation of Registration](#) which is available on the [City Services website](#).

1. The Applicant

Title (e.g. Mr, Mrs) First name Surname

Company ACN

Street address
Suburb Post code

Postal Address (if different from above)
Suburb Post Code

Telephone: Home Work Mobile

Facsimile Email Address

2. Where is the tree located?

Leased land—Go to Question 3 Unleased land—Go to Question 5

3. Is the nominator the lessee of the land on which the tree is located? Yes No

4. The lessee (if different from the applicant)

Title (e.g. Mr, Mrs) First name Surname

Company ACN

Street Address
Suburb Post Code

Postal Address (if different from above)
Suburb Post Code

Telephone: Home Work Mobile

Facsimile Email address



ACT
Government
Transport Canberra and
City Services

Enquiries: Phone Access Canberra on 13 22 81
Website: www.cityservices.act.gov.au

5. The location of the tree

Street Address

Suburb

Block

Section

Location on block

6. Details of the tree

Botanical name (if known)

Common name (if known)

7. Block plan

Please provide a diagram or sketch of the block/parcel of land and location of the tree.



8. Reason/s for the nomination

Is the block of land where the tree is located on the ACT Heritage Register or other heritage register?

Yes No

State the reason/s why the nomination is being made with regard to the tree (you should have regard to the Tree Protection Criteria for Registration and Cancellation of Registration). Please include any information that would assist the Conservator in assessing the nomination (e.g. photos, historic documents).

Please note that nominations that do not address the criteria for tree registration may not be considered.

Natural or cultural heritage value —The object of this value is to identify trees that are of particular importance to the community due to their intrinsic heritage values.

Please state your reasons
(If more space is required, please attach additional sheet/s)

Landscape and a esthetic value —The object of this value is to identify trees that are of particular importance to the community due to their substantial contribution to the surrounding landscape.

Please state your reasons
(If more space is required, please attach additional sheet/s)

Scientific value —The object of this value is to identify trees that are of particular importance to the community due to values associated with their ecological, genetic or botanical significance or ability to substantially contribute to the scientific body of knowledge and understanding.

Please state your reasons
(If more space is required, please attach additional sheet/s)

9. Consent to enter

To enable assessment of this nomination, an authorised officer will require consent from the occupier to enter the land where the tree is located.

Are you the current occupier of the property where the tree is located?

Yes No

If Yes: You must provide consent to enter by signing the occupier's declaration below.

If No: You must provide consent to enter from the occupier.

If the property is tenanted, consent to enter is required from the tenant.

Note: If the property is not occupied the lessee must sign the declaration.

10. Occupier's/lessee's declaration

I consent to an authorised person entering my premises between the hours of 8:30am and 5pm weekdays for the purposes of assessing this nomination.

Occupier's name

Telephone: Home

Work

Mobile

Occupier's signature and date

11. Signature of the nominator

Nominator's signature and date

Important disclosure of information

This notice is issued for the purposes of Information Privacy Principle 2 of the Privacy Act 1988 (Cwlth).

As part of this nomination, the Canberra Transport and City Services Directorate obtains information about you, including but not limited to personal details, property details, reports, assessments, and other supporting documentation.

This information is obtained pursuant to sections 22 and 29 of the *Tree Protection Act 2005*.

The purpose of this information is to process your nomination, undertake all necessary investigations and assessments in relation to the nomination and make a determination.

This information is usually passed on to some or all ACT Government Agencies or in accordance with legislation. These ACT Government Agencies may include, but are not limited to:

- Environment and Planning Directorate;
- Justice and Community Safety Directorate; and
- Health Directorate

You should be aware that any of these agencies may also exchange this information with other similar organisations relevant to the application.

Please acknowledge that the Canberra Transport and City Services Directorate has made you aware of its obligations under Information Privacy Principle 2 of the *Privacy Act 1988* (Cwlth) by signing below.

Signature and Date

This application should be lodged at:

In person at:

Reception – (TCCS)
480 Northbourne Avenue
DICKSON ACT 2602

OR by post to:

Urban Treescapes
GPO Box 158
Canberra City ACT 2601

OR scan and email to:

treeprotection@act.gov.au

Should you have any queries with regard to this application form please contact *Access Canberra* on 13 22 81 for assistance.

Providing false and misleading information on this application is a serious offence under the *Criminal Code 2002*. Prosecution may result in a fine of up to \$10,000 for an individual, \$50,000 for a company and/or 12 months imprisonment.