

Project Title

Description

Developer's/Client's details

Name of the entity

Address

Contact person

E-mail

Tel. number

Applicant's details

Company name

Contact person

Company address

E-mail

Tel. number

These documents are submitted for audit and comments or endorsement.

All documents are in accordance with the design brief and have been prepared in accordance with the Requirements detailed in Reference Document AA-REF-06 Requirements for submission Requesting Design Acceptance (Ref 06).

Note: The Submission must be complete and include all Civil, Landscape, TCD's and Public Lighting, and any other design elements of the Works. TCCS will not accept incomplete Submissions or Submissions from individual Consultants for separate design elements of the Works. Where TCCS considers the Submission to be incomplete, the Applicant will be advised to this effect within five working days following receipt of the Submission and will be requested to collect the Submission from TCCS offices. Assessment will not commence until a complete Submission has been received.

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Prepared by

Date

	Yes	No	Office use only
Index			
Certification by the relevant consultants (Clause 6.1.1 and Clause 6.1.2)			
Project description (clause 6.2.2)			
Design standards (clause 6.2.3)			
Validation and verification of the design (clause 6.2.4)			
Draft construction surveillance plan (clause 6.2.5)			
Dilapidation report (clause 6.1.6)			
Completed relevant to design checklists (clause 6.1.4)			
Drawing list and revision (clause 6.1.5)			

	Yes	No	N/A	Office use
Products (clause 6.2.7)				
Exception clauses (clause 6.2.8)				
Details of previous consultations (clause 6.2.6)				
Plan Index and or Key Plan (clause 6.3)				
Landscape Management Protection Plan (clause 6.3)				
Project site plans (clause 6.3)				
General arrangements plan (road and pedestrian layouts) (clause 6.3)				
Location plan (clause 6.3)				
Survey and setting out details (clause 6.3)				
Typical cross section and construction details (clause 6.3)				
Staging plan (clause 6.3)				
Use of Recycled Materials (clause 6.3)				
Details of work resulting from Sub-surface Investigations (clause 6.3)				
Cover letter (for Suburban Land Agency and City Renewal Authority projects only)				

Elements of works and submission status

	1 submission	2nd submission	3rd on following submissions
Civil			
Landscape			
TCD			
Public lighting			

As per "Fees and charges Guideline to the Industry" fees apply for the assessment of the 3rd and the following submissions.

Office use only

Compliance with documentation requirements of Reference Document 06

	Compliant	Not compliant
Submission		

Checked by

Date