

Brougham-Pratt, Charlotte

From: CED, FOI
Sent: Thursday, 23 October 2025 10:17 AM
To: CMTEDD FOI
Subject: RE: CMTEDDFOI 2025-386 - New Request Partial Transfer

Hi Chris,

Thank you for providing a copy of the below request. We accept a partial transfer of this application.

Kind regards,

Sam
Samantha Irons | Director
Phone: 02 6207 9242 | Email: CEDFOI@act.gov.au
Information Access | Governance, Ministerial and Coordination | City and Environment Directorate | ACT Government
480 Northbourne Avenue, Dickson 2602 | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

GMC value your right to disconnect and do not expect you to respond to contact outside of your ordinary working pattern unless it is an emergency, or contact is a recognised part of your role and responsibilities.

From: CMTEDD FOI
Sent: Wednesday, 22 October 2025 4:27 PM
To: CED, FOI
Cc: CMTEDD FOI
Subject: CMTEDDFOI 2025-386 - New Request Partial Transfer

OFFICIAL

Good afternoon team,

Hope all is well.

We have received the request below on which some information is held be CED.

Can you please confirm accepting partial transfer of the request?

Thank you and have a good day.

Kind Regards,

Chris

Freedom of Information Coordinator
Phone: 02 6207 7754 | Email: CMTEDDFOI@act.gov.au
Corporate | Chief Minister, Treasury and Economic Development Directorate | ACT Government
Level 1, 220 London Circuit, Canberra ACT 2601 | GPO Box 158 Canberra ACT 2601 | act.gov.au

From: [REDACTED]
Sent: Wednesday, 22 October 2025 1:21 PM
To: CMTEDD FOI <CMTEDDFOI@act.gov.au>
Subject: Boomanulla Oval Lighting Installation FOI

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear FOI Officer,

I am requesting access under the Freedom of Information Act 2016 (ACT) to documents relating to the installation or upgrade of sports lighting at **Boomanulla Oval**, located in Narrabundah ACT.

Specifically, I request any records held by **Transport Canberra and City Services, Sport and Recreation (Chief Minister, Treasury and Economic Development Directorate – CMTEDD)**, or **any related contractors or project managers**, covering the period **1 January 2018 to 31 December 2023**, including:

1. Development Application (DA) submissions, approvals, exemptions, or correspondence relating to the lighting works at Boomanulla Oval;
2. Tender documents, contracts, procurement records, or panel engagement details for the lighting installation or upgrade;
3. Project briefs, design drawings, technical specifications, or lighting compliance assessments;
4. Project completion reports, handover documentation, or post-installation inspection records;
5. Correspondence (emails, letters, or internal memos) between TCCS, CMTEDD, or other ACT Government entities and any contractors or consultants involved in the project.

If possible, please provide the documents in electronic (PDF) format.

I am making this request in my personal capacity for research and community planning purposes. I am willing to clarify or refine the scope if required to help expedite processing.

Please contact me at [REDACTED] if clarification is required.

I look forward to your acknowledgement of receipt and your response within the statutory timeframe.

Please do not hesitate to contact me if you need any further information.

Thank you for your assistance.

Yours sincerely,

[REDACTED]

[REDACTED]

[REDACTED]

Brougham-Pratt, Charlotte

From: [REDACTED]
Sent: Friday, 31 October 2025 9:20 PM
To: CED, FOI
Subject: Re: FOI 25-115 - ACKNOWLEDGEMENT OF THE APPLICATION

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Toma

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Toma,

Thank you for confirming receipt of my FOI application (reference 25-115).

To assist your processing team, I'd like to confirm that my primary interest is in any Development Application (DA) approvals or exemptions, and contractor or procurement records relating to the sports lighting installation or upgrade at Boomanulla Oval between 2018 and 2023.

If possible, please prioritise:

- Any documentation showing whether a DA was required or approved; and
- Any tender, contract, or panel engagement information identifying the contractor engaged for the works.

The other categories listed in my request (project briefs, drawings, or correspondence) are of secondary importance, and I am happy for these to be deferred or excluded if doing so expedites processing.

Kind regards,

[REDACTED]

On Tue, 28 Oct 2025, 10:53 CED, FOI, <CEDFOI@act.gov.au> wrote:

OFFICIAL

Dear [REDACTED]

FREEDOM OF INFORMATION (FOI) REQUEST – 25-115.

I refer to your application received by City and Environment Directorate on 22 October in which you seek access to government information under the Freedom of Information Act 2016 (the FOI Act).

On 1 July 2025, the City and Environment Directorate (CED) was established. CED brings together a range of services previously provided by Access Canberra, the Environment, Planning and Sustainable Development Directorate (EPSDD), Transport Canberra and City Services (TCCS) and the Better Regulation Taskforce. Section 101 of the FOI Act provides that an access application made to an abolished agency is taken to have been made to the agency that acquired the abolished agency's functions.

We are processing your application and in accordance with section 40 of the FOI Act, we are required to provide you with a decision on access to records within the scope of the request within 30 working days of receipt, being 4 December 2025.

It is our understanding that you are seeking access to the following government information which may be held by CED:

*“I am requesting access under the Freedom of Information Act 2016 (ACT) to documents relating to the installation or upgrade of sports lighting at **Boomanulla Oval**, located in Narrabundah ACT.*

*Specifically, I request any records held by **Transport Canberra and City Services, Sport and Recreation (Chief Minister, Treasury and Economic Development Directorate – CMTEDD)**, or any related **contractors or project managers**, covering the period **1 January 2018 to 31 December 2023**, including:*

- 1. Development Application (DA) submissions, approvals, exemptions, or correspondence relating to the lighting works at Boomanulla Oval;*
- 2. Tender documents, contracts, procurement records, or panel engagement details for the lighting installation or upgrade;*
- 3. Project briefs, design drawings, technical specifications, or lighting compliance assessments;*
- 4. Project completion reports, handover documentation, or post-installation inspection records;*

Correspondence (emails, letters, or internal memos) between TCCS, CMTEDD, or other ACT Government entities and any contractors or consultants involved in the project”.

Third Party Consultation

In processing your application, consultation with relevant third parties may be required. If this is the case, you will be notified to this effect and advised of a revised decision due date in respect of your application. In line with the Act, if third party consultation is required, the due date may be extended by 15 working days.

Charges

Please be aware that processing charges may be payable in relation to your request. Should you be liable to pay a processing charge, you will be notified in writing of the preliminary assessment and given an opportunity to make an application that the charge should be remitted in whole or in part. This may affect the time within which your application is processed.

CED Disclosure Log

The FOI Act requires that details regarding your request such as your application, decision notices, and information released to you, must be recorded in the agency disclosure log and be made publicly available three working days after a decision on access has been given to you. Please be aware that while no personal information will be included in the published information all other information will be published on our disclosure log: [here](#).

CED is not required to publish applications on its disclosure log where it relates to a request to access personal information.

Should you have any queries about the processing of your access application, please contact the CED FOI team at CED.FOI@act.gov.au or by telephone on 6207 2987.

Yours sincerely,

Toma Ahmed | Administrative Service Officer

Phone: 02 6207 9953 | Email: CED.FOI@act.gov.au

Information Access | Procurement, Legal and Information Access | City and Environment Directorate | ACT Government

[480 Northbourne Avenue, Dickson 2602](#) | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments

immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.
