



**ACT**  
Government

Transport Canberra and  
City Services

## FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: TCCSFOI 2018-059

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Schedule and documents	n/a
4. Additional Information Identified	No
5. Fees	n/a
6. Processing time (in working days)	30 days (extension granted)
7. Decision made by Ombudsman	n/a
8. Additional Information Identified by Ombudsman	n/a
9. Decision made by ACAT	n/a
10. Additional Information Identified by ACAT	n/a

Contact: [REDACTED]  
Direct Line: [REDACTED]  
Email Address: [REDACTED]  
Supervisor: [REDACTED]  
Our Reference: [REDACTED]

15 June 2018

Transport Canberra and City Services  
GPO Box 158  
CANBERRA ACT 2601

Dear Sir/Madam

RE: [REDACTED]

We act for the abovenamed in relation to a claim for personal injuries sustained on [REDACTED] 2017.

Kindly provide us with copies of all training records and documents pertaining to the obligations of Government subcontractors and employees in identifying, notifying, removing and repairing hazards on public footpaths for the period of 2 years prior to our client's subject incident on [REDACTED] 2017. By way of explanation, our request encompasses such documents in the broader context of public parks, road and road related areas.

'Hazards' relate to trip and fall hazards on public footpaths, whether caused by acts of nature or otherwise.

Specifically our request covers Government subcontractors and employees from the following branches:

- Parks, Conservation & Land;
- Horticulture;
- Trees; and
- Mowing.

We make this request pursuant to the *Freedom of Information Act*.

We **enclose** our client's duly signed authority.

Yours faithfully

[REDACTED]

[REDACTED]

GENERAL AUTHORITY

TO: TRANSPORT CANBERRA + CITY SERVICES

RE: [REDACTED] - DOB: [REDACTED]

You are hereby authorised, directed and requested by me to provide to my Solicitors, [REDACTED] whatever and all information, documentation and/or reports in your power or possession, as may be required by the said Solicitors, including but not limited to information orally conveyed with respect to my state of mind.

DATED this 15<sup>th</sup> day of June 2018.

[REDACTED]



**ACT**  
Government  
Transport Canberra and  
City Services



Dear 

**Freedom of Information request: Reference 18-059**

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act) received on 13 July 2018, in which you sought access to:

- all training records and documents pertaining to the obligations of Government Subcontractors and employees in identifying, removing and repairing hazards on public footpaths for the period 12 March 2015 to 12 March 2017.

Specifically covering government subcontractors and employees from the following branches Parks, Horticulture, trees; and mowing.

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

TCCS was required to provide a decision on your access application by 8 August 2018. Your agreement was sought to an extension of time until 23 August 2018.

#### **Decision on access**

A search of TCCS records has failed to identify any documentation in relation to your request. The search was conducted using the information you provided and was conducted by City Services, specifically by Roads, Sport and Recreation, Urban Treescaping and Place Management.

I am satisfied that appropriate searches were completed and that no documents relevant to your request are held by TCCS.

#### **Charges**

Processing charges are not applicable for this request because no documents are being released to you.

#### **Online publishing – disclosure log**

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application and my decision will be published in the TCCS disclosure log from 3 days after the date of this decision. Your personal details will not be published.

You may view TCCS' disclosure log at [www.tccs.act.gov.au/about-us/freedom of Information](http://www.tccs.act.gov.au/about-us/freedom-of-information).

**Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601

Via email: [ombudsman@ombudsman.gov.au](mailto:ombudsman@ombudsman.gov.au)

**ACT Civil and Administrative Tribunal (ACAT) review**

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

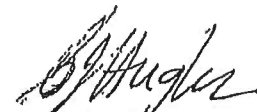
Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore Street  
GPO Box 370  
Canberra City ACT 2601  
Telephone: (02) 6207 1740

[www.acat.act.gov.au](http://www.acat.act.gov.au)

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI Coordinator on telephone 6205 5408 or email [tccs.foi@act.gov.au](mailto:tccs.foi@act.gov.au).

Yours sincerely



Cherle Hughes  
Information Officer

22 August 2018

