



**ACT**  
Government

Transport Canberra and  
City Services

## FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: TCCSFOI 21-012

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents	Published
4. Additional information identified	n/a
5. Fees	n/a
6. Processing time (in working days)	17 days
7. Decision made by Ombudsman	n/a
8. Additional information identified by Ombudsman	n/a
9. Decision made by ACAT	n/a
10. Additional information identified by ACAT	n/a



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## Freedom of Information – Access Application Form

### PRIVACY NOTICE

The personal information you supply on this form will only be used for the purpose of processing your request. Your application must include an email or postal address to which the respondent can send notices under the Act. If all or some of this information is not collected, Transport Canberra and City Services may not be able to communicate with you, inhibiting their obligations under the Act. This could mean the request cannot be dealt with. Your personal information will not be disclosed to a third party without your consent unless statutory obligations require otherwise.

The Transport Canberra and City Services Privacy Policy contains information on how you can access or seek to correct any of your personal information that is held by the Transport Canberra and City Services, as well as the process for lodging a complaint about an alleged breach of the *Information Privacy Act 2014*. The Privacy Policy can be found on the Transport Canberra and City Services website at [www.tccs.act.gov.au](http://www.tccs.act.gov.au).

### Applicant details

I wish to make an access application to Transport Canberra and City Services under the *Freedom of Information Act 2016*.

<b>Name</b>	[REDACTED]
<b>Address</b> (where notices relating to this request can be sent – either postal or electronic)	[REDACTED]
<b>Telephone Contact (Business Hours)</b>	[REDACTED]
<b>Telephone Contact (Mobile)</b>	[REDACTED]
<b>Email Contact</b>	[REDACTED]

### What documents are you requesting under the Act?

- To help Transport Canberra and City Services process your request, please include enough detail in your application so that we can fully understand what government information you want.
- You may wish to include a statement about how the release of information is in the public interest.
- If your application is for access to your own personal information you must include evidence of your identity. If you are an agent acting for an applicant, please supply evidence of your authorisation and evidence of the identity of the agent.
- If for reasons in section 30 of the Act is not compliant and your application cannot be processed, Transport Canberra and City Services will take reasonable steps to assist you and give you reasonable time to amend your application if you wish.

**FEELWAIVER**

If you wish to apply for a fee waiver, the Act sets out a number of provisions to do so:

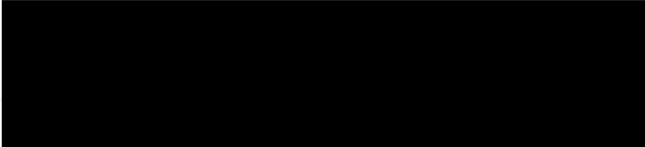
- The information being requested was previously publicly available but no longer is.
- The information being requested is of special benefit to the public (Ombudsman guidelines see Section 66).
- The applicant is a concession card holder and demonstrates a material connection with the information requested (concession cards include a current health care or pensioner card issued under the Social Security Act 1991; a current pensioner concession card issued in relation to a pension under the Veterans' Entitlements Act 1986 or the Military Rehabilitation and Compensation Act 2004; a current gold card; or a card prescribed by regulation).
- The applicant is a not-for-profit organisation and the application relates to the activities or purposes of the organisation.
- The applicant is a member of the Legislative Assembly.

Transport Canberra and City Services must waive any fees for providing information if the information was not publicly available and the agency makes the information publicly available before or within 3 working days after giving it to the applicant.

Fee waiver application (fill in if applicable, otherwise leave blank)

I would like to apply for a fee waiver because (state reason/s from the list above).

[provide details and evidence of how this reason applies]



**RECORDS ON**

MAINTENANCE / JOBS / ACTIVITY ON FOOTPATH OF SHOEBRIDGE CCT DUNLOP 2615 BACK/

a copy of these documents sent to the above address

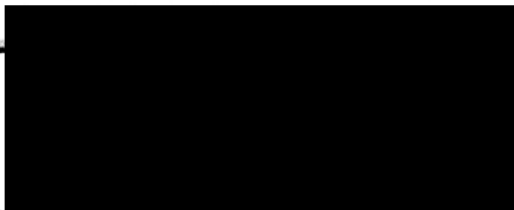
OR

to inspect these document

I would like HOUSE NUMBER LOCATION 30/82, FOOTPATH INFRONT WHERE COPPERS LOGS DIVIDE THE PATHS ON CORNER OF THE HOUSE.

**APPLICANT SIGNATURE**

**DATE OF REQUEST**



9/2/2021



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Dear 

**Freedom of Information request:** Reference 21-012

I refer to your application under section 30 of the Freedom of Information Act 2016 (the Act) received by Transport Canberra and City Services (TCCS) on 9 February 2021. It is my understanding that you are seeking access to the following information:

*“Records on maintenance/ jobs/ activity on footpath of Shoebridge cct Dunlop 2615 block/house number location 30/32. Footpath in front where copper logs divide the paths on corner of the house.”*

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

TCCS is required to provide a decision on your access application by 9 March 2021.

### **Decision on access**

A search of records held by TCCS has been completed and four records (four pages) were identified as relevant to your application.

In accordance with section 17 of the Act, I have considered the public interest in relation to information within the records identified as relevant to your access application. In this instance, I have not identified any factors favouring non-disclosure, and therefore have decided to release the information to you in full.

A copy of the documents is enclosed with this notice at Attachment A. My decision is detailed further in the following statement of reasons.

### **Statement of reasons**

In making my decision on disclosing government information, I must identify all relevant factors in schedule 2 of the FOI Act and determine, on balance, where the public interest lies. In reaching my access decision, I have taken the following into account:

#### ***Factors favouring disclosure in the public interest (Schedule 2, Section 2.1)***

- Section 2.1(a)(i) - promote open discussion of public affairs and enhance the government’s accountability;
- Section 2.1(a)(iii) - inform the community of the government’s operations, including the policies, guidelines and codes of conduct followed by the government in its dealings with members of the community;

TCCS.FOI@act.gov.au | phone: (02) 620 72987 | [www.act.gov.au](http://www.act.gov.au)

- Section 2.1(a) (xi) - reveal environmental or health risks or measures relating to public health and safety; and
- Section 2.1(a)(viii) - reveal the reason for a government decision and any background or contextual information that informed the decision.

***Factors favouring non-disclosure (Schedule 2, Section 2.2)***

- No factors favouring non-disclosure were identified as relevant to this application.

**Charges**

Processing charges are not applicable for this request.

**Online publishing – disclosure log**

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your access application and this notice of decision will be published on the disclosure log within 3 – 10 business days. Your personal information will be removed from these documents prior to publication.

**Ombudsman review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS' disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601

Via email: [ombudsman@ombudsman.gov.au](mailto:ombudsman@ombudsman.gov.au)

**ACT Civil and Administrative Tribunal (ACAT) review**

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore Street  
GPO Box 370  
Canberra City ACT 2601  
Telephone: (02) 6207 1740

[www.acat.act.gov.au](http://www.acat.act.gov.au)

If you have any queries concerning the directorate's processing of your request, or would like further information, please contact the TCCS FOI team on (02) 620 72987 or email [tccs.foi@act.gov.au](mailto:tccs.foi@act.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Cherie Hughes', written over a faint, illegible background.

Cherie Hughes  
Information Officer

4 March 2021

Defect Id  Order By  Navigator

Asset   View Asset

Road Section   XSP  Start Chain  Inspector  Inspection Batch

Road Desc  Initiation Type  Inspection Id

Location  Priority  SISS

Special Instr  Superseded ?  By

Activity   Roadstud Type

Defect Type

Defect Desc

Defect Status  Update Inv ?

Recharge   Date Inspected   Notice Printed

Notify   Date Recorded   Notice Id

**Repair**

Category   Perm  Imm  Temp Date Repair Due  Work Status

Repair Desc  Date Instructed  Work Order

Treatment   Target Complete  Work Sheet

Total Cost  Date Completed   Check Batch

Check Date  Check Result

Date Paid  Payment Id

**BOQ Items**

Item Code	Description	Dim 1	Dim 2	Dim 3	Quantity	Unit	Rate	Cost	
PA02	100mm Plain Concrete - Path	4.00	1.20		4.80	SQ.M	115.00	552.00	

Summary  Print   
 Create WO  Edit Defect

Defect Id	65041	Order By	Defect Id (Desc)	Navigator	
Asset	PATH - COPA01670	DUN-45042-FOOT-C		View Asset	
Road Section	045042	XSP	Start Chain	123	Inspector
Road Desc	20733			Initiation Type	PE
Location	Path adj rear of 29 Quinlivan Crescent DUNLOP		Priority	3180	Inspection Batch
Special Instr	Coldmix as marked to make safe				Inspection Id
Activity	PA	Path/Pram Cross./Veh. Cross./Driveways/Kerb + Gutt./C		SISS	
Defect Type	PA18	Path - Concrete Displaced		Superseded ?	
Defect Desc	Damaged path				N By
Defect Status	COMPLETED				Roadstud Type
Recharge			Date Inspected	19/SEP/2016 14:02	Update Inv ?
Notify			Date Recorded	19-SEP-2016 14:03	Notice Printed
					Notice Id

**Repair**

Category	Permanent	<input checked="" type="checkbox"/> Perm	<input type="checkbox"/> Imm	<input type="checkbox"/> Temp	Date Repair Due	18/MAR/2017	Work Status	
Repair Desc	Damaged path				Date Instructed		Work Order	
Treatment	PACM	PA - Cold mix				Target Complete		Work Sheet
Total Cost						Date Completed	02/NOV/2016	Check Batch
					Check Date		Check Result	
					Date Paid		Payment Id	

**BOQ Items**

Item Code	Description	Dim 1	Dim 2	Dim 3	Quantity	Unit	Rate	Cost
PA09	Coldmix					LIN.M		

Summary    Print

Create W/O    Edit Defect

Work Order: ACT/7382 P17.43 - Dunlop Fraser

Interim Payment?  Priority

Road Type: AREA Road Id: PATHS Scheme Type: RM

Register:  Register Status:  Status: COMPLETED

Contract: ROADS/100 PATHS CONTRACTOR

Contractor: PATHTEMP PATH DUMMY CONTRACTOR

Contact: Contractor Score:

Originator: ACA Al Carson Cost Centre:

To be Authorised By:  Job Number: 00000

Authorised By: ACA Al Carson Remarks:

Date Raised: 17-JAN-2018 12:34 Rechargeable:

Target Complete: 27-JUN-2018 14:59 Cost Recharged:

Date Authorised: 03-MAY-2018 00:00

Date Instructed: 03-MAY-2018 00:00

Last Printed:

Date Received:

Date Completed: 22-JUN-2018 00:00

	Estimates	Actuals
Sub Total	104973.25	104973.25
Balancing Sum	0.00	0.00
Total Cost	104973.25	104973.25
Labour Units	0.00	

Defect: 61 Scheme: 0 Cyclic: 0

Buttons: Lines, Standard Item Totals, Contract Totals, Additional Details, Flexible Attributes, Navigator

Buttons: Notice Summary, TMA Interface, TMA Register [], SWM Register [], Copy, Print, Authorise, Complete

