# Important notice

Domestic Animal Services require **ALL** fields in this form to be completed. Without this information, an investigation cannot commence.

Animal nuisance complaints can be complex and may require thorough investigation. Please allow up to eight weeks for the investigation to be finalised.

Before submitting this form, we recommend that you contact the Conflict Resolution Service (CRS) on 6189 0590. CRS offers free dispute coaching and mediation services for neighbourhood disputes. Callers can talk about their noise concerns, and neighbours can voluntarily attend mediation. Mediation is voluntary, impartial, and confidential.

# Complainant’s details

Anonymous complaints cannot be accepted.

|  |  |
| --- | --- |
| **Full name:** |  |
| **Residential address:** |  |
| **Email address:** |  |
| **Mobile:** |  |
| **Phone:** | (02)  |

## What type of animal nuisance are you reporting?

[ ]  Damage to property

[ ]  Excessive disturbance from noise

[ ]  Unacceptable risk to public or animals

[ ]  Uncontrolled or unrestrained dog/s

## What type of animal is causing the nuisance?

[ ]  Dog/s [ ]  Poultry [ ]  Cat/s [ ]  Other (please describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## As part of the investigation process, a property inspection, location enquiries, and neighbourhood canvas may be conducted in the area, do you understand and consent?

[ ] Yes [ ]  No

## Have you tried to address the issue privately with the keeper of the animal?

[ ]  No [ ]  Yes - please provide details below.

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## Animal/s that are subject to this complaint:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Name:** |  |
| **Type:** |  | **Type:** |  |
| **Colour:** |  | **Colour:** |  |
| **Sex:** |  | **Sex:** |  |

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| --- | --- | --- | --- |
| **Name:** |  | **Name:** |  |
| **Type:** |  | **Type:** |  |
| **Colour:** |  | **Colour:** |  |
| **Sex:** |  | **Sex:** |  |

## Description of the complaint:

|  |
| --- |
|  |

## Have you taken any reasonable precautions to avoid or minimise the effects of the nuisance?

[ ]  No [ ]  Yes - please provide details below.

|  |
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## To your knowledge has the keeper of the animal taken any reasonable precautions to avoid or minimise the effects of the nuisance?

[ ]  No [ ]  Yes - please provide details below.

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## Owner details if known:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Phone:** |  |
| **Address:** |  | **Email:** |  |

## Noise diary attached:

[ ] Yes [ ]  No

Note: a noise diary must be attached for any noise complaint to be investigated.

## Declaration

I declare that:

[ ]  This complaint made by me accurately sets out the evidence that I would be prepared, if necessary, to give in the Tribunal as a witness.

[ ]  The complaint is true to the best of my knowledge and belief.

[ ]  I was home at the time of the noise.

[ ]  I am able to clearly identify the dog/s or animal and the address where it is kept.

[ ]  My activities at the time of the noise were not provoking the dog/s or animal.

Upon submission of this document, Domestic Animal Services will assess the information you have provided and establish whether a pattern of behaviour exists to substantiate an offence under the *Domestic Animals Act 2000*.

If Domestic Animal Services are unable to substantiate an offence, you will be informed of the decision and the matter will be closed, unless substantial new evidence that affects the decision or outcome is provided.

**Complainant’s signature: ………………………………………………………. Date: ……………………………..**

# ANIMAL NOISE DIARY

To complete the animal noise diary, you must record ten (10) days or more of information. The 10 days must be consecutive and only include days you were home to hear the noise.

On each occasion you notice the noise, you should make notes to fully describe how the noise disrupts or inhibits your ordinary activities. This information is required by Domestic Animal Services to commence an investigation.

If more than one animal is causing noise, please complete this form to indicate this.

If the animal causing noise is not a dog, please complete as much of this form as possible.

| **Date** | **Time** | **Duration** | **Describe how the noise impact disrupts or inhibits an activity ordinarily carried out at your property** | **Affected Location** | **Was there any other noise occurring?** | **Other comments** |
| --- | --- | --- | --- | --- | --- | --- |
| *01/06/22* | *1:30PM* | *10 min* | *I was sitting outside and was unable to read because the dog was barking at my fence.* | *Front deck* | *There were people walking past on the street* | *Dog owner was home* |
| *02/06/22* | *5:30AM* | *5 min* | *I was awoken from my sleep by constant barking, and I could not get back to sleep.* | *Main Bedroom at rear of house* | *Garbage truck day* | *The owner had left for work* |
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